

PLANNING BOARD MINUTES  
May 22, 2013

**APPROVED as amended:**

6/12/13 \_\_jrl\_\_\_\_\_

AGENDA:           WORKSHOP: MASTER PLAN/SURVEY

ATTENDING:       Denice DeStefano (Chairman), Dan Paradis (Vice Chairman), Joe Denning (Sel. Rep.), Clay Dingman, Elizabeth Seeler, Steve Favorite (Alternate).

ABSENT:           Murray Campbell (ill), opening for one member.

OTHER:            Michael Capone (Town Administrator)

The meeting opened at 7:00 p.m. with a quorum. Mr. Favorite sat in for Mr. Campbell.

**MINUTES OF MAY 8, 2013:** The following amendments and clarifications were made:  
Page 2, 1<sup>st</sup> paragraph, 1<sup>st</sup> line, replace “as” with “at”. 5<sup>th</sup> line, replace “no longer a requirement” with “not a requirement when the adjacent property was commercial.” 2<sup>nd</sup> paragraph, 4<sup>th</sup> line, replace “will” with “may”. 3<sup>rd</sup> paragraph, 2<sup>nd</sup> line, replace “will” to “can”.

E. Seeler made a motion, second by S. Favorite, to approve the minutes as amended. The motion carried.

**WORKSHOP:**

The Conservation Commission sent examples for the survey. Mr. Dingman asked when we expect to have the survey complete and Ms. DeStefano hopes to have it done by the end of June. She added that Mike Izard would like her to meet with him and the woman who will be working on it now that we are doing it electronically.

The Board looked at the list from the Conservation Commission. They discussed what they feel has already been included and what we might add. As renewable energy projects, such as Northern Pass, Wind Energy, Biomass and Solar have too many variables, the Board elected not to include them as such. They then went over the new draft of the survey:

Page 1, 3., replace “this” with “the town’s portion”. a., change “Improvements Plan” to “Reserve Fund”. Delete line beginning “with a mixture of funding” line and insert “borrow the money”.

Page 2, b. and c., replace “Improvement Plan” with “Reserve Fund”. Delete line beginning “with a mixture” and replace with “borrow the money”.

Page 3, Delete 9 and move wording to 10.f. after deleting that line. The line below 10.l, insert “Old” before “Town Hall”. Continue numbering the Old Town Hall and Old Fire Station as 10.m. etc. Number b. in both, change “Capital Improvement Plan” to “Capital Reserve Fund” and add “borrow the money” as was done previously.

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**MASTER PLAN SURVEY continued:**

Page 4, 11.d, replace "Pemigewasset River" to "area rivers". Following 11.f, insert the Conservation Commission's money question for future land protection. 12., add Fishing areas. 13., 16. b and c here.

Page 5, 16., after removing b. and c. to page 4, delete 16.e.

Page 6, Okay as is.

Page 7, 26., in a. and b., change "inadequate" to "adequate". Delete 26.d and e. 27.c, add "on the Newfound River".

Page 8., 30., move "?" to follow "support".

Also, in #10 and #11, insert "Forested Land", "Watershed – Newfound and Pemigewasset", "Recreational Trails" and Plankey Spring (from the Conservation Commission input.). It was felt that some questions might fit better if relocated. Mr. Dingman will see to the changes. The Board also felt that LRPC (Lakes Region Planning Commission) may have some suggestions to help us.

**CORRESPONDENCE:**

A Graton County Register of Deeds letter was read.

**REPORTS:**

**Historic District Commission:** Mr. Dingman reported that they met last week and Janet Cote was introduced as the Selectmen's Representative. They gave a brief okay of the historic section of the Zoning Ordinance. The architectural Historian is working on our Inventory and we have submitted an application for a grant for the revising of the Historic Chapter of the Master Plan.

**Selectmen:** Mr. Denning stated that the new Board is learning to work together. They met with the CIP committee, which is an advisory group. The present Board feels that they should support the program. It looks like the Downtown project schedule is now July 2 – 15. Mr. Capone feels it will be mid-July. They mentioned that they have run into huge boulders underground which has slowed the process and the State has added some things, such as having to pave for every weekend. A couple of the State guys have been a real asset, they added. The sidewalks should begin on June 1<sup>st</sup>. When asked, Mr. Denning stated that Mark Chevalier is acting Chairman of the Budget Committee until they elect a new Chairman to replace Shaun Legueux.

**Capital Improvements Plan Committee:** Mr. Favorite stated that they met last night but only had two members in attendance. They discussed how to educate the Budget Committee and the Select Board to understand that the CIP purpose is to keep the tax base level. He thought that maybe a blurb on TV to explain what the CIP is might help. Mr. Paradis added that the committee is at a standstill with much frustration. He feels that the Budget Committee and the Select Board needs to tell the committee how we should handle certain items when they are taken off before the voters see them. Mr. Denning agreed that they do need to get back to the committee with at least the reasons why they remove

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**CIP Report continued:**

items. A discussion followed on Engine 4, which is close to dying. Mr. Paradis reminded everyone that it takes about a year for an Engine to be built and delivered.

**NEXT MEETING:**

The next Planning Board meeting is scheduled for June 12<sup>th</sup> with a Subdivision/Site Plan hearing for Alan Barnard/Joe Santamaria & Mike Capsalis on the agenda. We meet at 7:00 p.m.

With no other issues to come before the Board, S. Favorite moved to adjourn at 9:05 p.m.

Respectfully submitted,  
Jan Laferriere, recording secretary