

PLANNING BOARD MINUTES
April 24, 2013

APPROVED as Amended:

5/8/13 ___jrl_____

- AGENDA: PCC: MATT HUGHES --- NO SHOW
WORKSHOP: MASTER PLAN/SURVEY
- ATTENDING: Denice DeStefano (Chairman), Dan Paradis (Vice Chairman), Murray Campbell, Janice DellaCroce, Clay Dingman, Steve Favorite (Alternate).
- ABSENT: Elizabeth Seeler (away), the Selectman's Representative has not been appointed yet.
- OTHER: Michael Capone (Town Administrator)

The meeting opened at 7:00 p.m. with a quorum. Mr. Favorite sat in for Ms. Seeler.

PCC: MATT HUGHES - No Show. The secretary was not certain that Mr. Hughes had agreed to meet on this date. Ms. DeStefano will accommodate him if and when he comes in.

MINUTES OF APRIL 10, 2013:

The following amendments and clarifications were made:

Page 1, next to last paragraph, 5th line, insert "area in" before "use". Page 2, Boake Morrison, 2nd Paragraph, 3rd line, following "400" insert "square feet". Page 3, Master Plan/Survey, 3rd paragraph, 1st line, replace "years" with "year's" and remove period after "\$5,000". Next line, replace "years" with "year's". 4th paragraph, last line, insert "Resources" following "Historic". 5th paragraph, 3rd line, insert "from" following "read" and "which views the purpose and description of the Master Plan" following "RSA674:2". Page 4, 1st paragraph, 4th line, replace "DellaCroce" with "DeStefano", "that Ms. DellaCroce will do Population and Housing" following "section". Under HDC Report, 2nd line, insert "Resources" after "Historic" and following "approval" insert "from NHDHR and all RFP's must be submitted" in place of "and must submit".

C. Dingman made a motion, second by D. Paradis, to approve the minutes as amended and the motion carried.

WORKSHOP: MASTER PLAN/SURVEY

Mr. Dingman stated that he looked at the 2007 survey and found that his section did not need much except to update and add a little new. Ms. DeStefano felt that members should look at their assigned section, the last survey, and the other town surveys that she gave out at the last meeting. Mr. Dingman then stated that he would be happy to start setting up all questions in the survey form.

Mr. Paradis went over his assignment on Energy. Ms. DellaCroce suggested that he add "have no opinion" to each of his questions and the Board agreed that this should be an option on all questions. Mr. Campbell asked about residences and Mr. Paradis explained that question 1, 2, and 3 are for municipal buildings, 4 is single-family, 5 is multi-family and commercial buildings and 6 is new municipal buildings. Mr. Dingman questioned the need to explain the State Building Code. Mr. Paradis was not

MASTER PLAN/SURVEY continued:

sure of how to do so and Ms. DeStefano suggested that, if the survey is done electronically, we might direct the applicant to the Building Code. Ms. DeStefano pointed out that Mr. Paradis' last two questions are yes and no answers. In question #4, it was determined that "energy" should be placed before "standards".

Mr. Dingman addressed his assignment on Historic Resources. He explained that he also added questions on Viewscapes. Mr. Paradis suggested that he might want to add something on wind farms along with viewscapes.

Mr. Campbell explained that he had trouble with his assignment on Town Facilities. He questioned if he was to think about town owned items such as wind farms, wood burning facilities, Downtown Square, Library, sidewalks etc. Ms. DeStefano explained that we meant to put in a new chapter on town-owned buildings. Mr. Paradis stated that he could include the Sand and Salt sheds at the Highway Dept. Mr. Dingman and Ms. DeStefano added that he might look at these with the CIP and suggest how to pay for whatever is needed. Mr. Paradis also mentioned the town beaches. Again, Mr. Dingman stated that he will compile the various questions. He added that we should take Mr. Capone's input, as well. Mr. Campbell asked if he should ask about putting in a traffic light. The members gave a negative and said that he should concentrate on things like the Old Town Hall, the Old Fire Station, Town Office/Police Station, etc. Mr. Paradis asked if Schools should be added and that seemed questionable.

Mr. Dingman asked about distribution. He likes doing it electronically with mailed post cards stating that it could be done that way or copies could be picked up at the town office. A discussion followed. When it was mentioned that LRPC said that they had not done surveys electronically, Mr. Paradis stated that Dave Jeffers of LRPC did it electronically for a PRLAC survey recently.

Mr. Dingman asked if we knew what LRPC would charge to rewrite a section of the Master Plan. He was asking as he could ask for a CLG grant with a 60/40 match. Ms. DeStefano will e-mail Mike Izzard and let him know that Mr. Dingman would like to speak with him about that.

Mr. Paradis asked if we were going to discuss Vision, Chapter 1. He did not see any need for questions on this chapter. When looking the chapter over, both he and Ms. DeStefano felt that we might ask how important each point is and Mr. Dingman suggested we take each bullet point to ask. He then asked if we might want to consider adding anything on energy for this chapter. Mr. Paradis said we might want renewables but not as a yes and no answer. Ms. DellaCroce added recyclables as well.

Ms. DeStefano mentioned that we should remember to add actionable item and who is responsible for them at the end of each chapter.

CORRESPONDENCE:

The Board received a new Source Newsletter, a letter from Kelly Ayotte in response to our Wind Farm letter, and then Ms. DeStefano read the resignation of Ms. DellaCroce who is finding it hard to find the time to devote to the Board. The resignation was received with regret.

Planning Board Minutes
4/24/13

REPORTS:

Historic District Commission – Mr. Dingman received a few proposals from CLG. One was for data. We planned on 9 – 10 properties to be surveyed and the fellow we are to have do this is thinking 40 – 50. This is to be complete by September. The fellow is from Syracuse, NY. When David Ruell was mentioned, Mr. Dingman stated that they contacted him but he has not responded.

Capital Improvements Program – Mr. Campbell stated that we are touring 3 Departments this week and one next week.

Selectmen – Mr. Capone stated that a 5th Selectman has not been chosen yet.

OTHER:

Mr. Favorite mentioned that he attended a Planning Board meeting while in NY and it was extremely long.

Mr. Capone stated that the Fire Chief would like to put up a lean-to in back of the Station to house the forestry truck and some storage. The Board felt that it would be okay as long as they did not infringe on the river.

NEXT MEETING: Our next meeting will be held May 8th at 7:00 p.m. No applicants have applied so we shall hold another workshop on the Master Plan and Survey.

With no other business before the Board, C. Dingman made a motion to adjourn at 8:25 p.m.

Respectfully submitted,
Jan Laferriere, recording secretary