

PLANNING BOARD MINUTES
March 27, 2013

APPROVED:

4/10/13 JRL_____

AGENDA: WORKSHOP: MASTER PLAN PROGRESS

ATTENDING: Denice DeStefano (Chairman), Dan Paradis, Murray Campbell, Janice DellaCroce, Elizabeth Seeler

ABSENT: Clay Dingman, Steve Favorite (Alternate – away; FEMA); the Selectman’s Representative has not been appointed yet.

OTHER: Michael Capone (Town Administrator)

The meeting opened at 7:00 p.m. with a quorum.

MINUTES OF March 13, 2013:

The following amendments and clarifications were made:

Page 2, 5th paragraph, 3rd line, delete “the Board has not addressed it” and replace with “it currently is not addressed in zoning”. Next sentence, replace “They” with “The Board” and replace “do so” with “to propose an amendment to the zoning ordinance addressing a nano brewery”. 7th paragraph, last line, replace “make the” with “propose a” and replace “changes” with “change”. Page 3, 2nd paragraph, 1st line, replace “stationary” with “stationery”.

E. Seeler made a motion, second by M. Campbell, to approve the minutes as amended. The motion carried.

WORKSHOP: MASTER PLAN

Ms. DeStefano explained that she and Mr. Capone will be meeting with Mike Izard this coming Friday at 2:00 p.m. Mr. Paradis stated that he was approached at town meeting about adding something on town facilities. Ms. DeStefano said that she has this on her list. She went on to say that she will ask for possible sample surveys of other towns from Mr. Izard to give us a guideline. Mr. Paradis added that we must be sure to have the Old Town Hall on the survey. Ms. DellaCroce asked if this meeting is on the overall Master Plan or just the survey. Ms. DeStefano answered that it is Phase 1 which is the survey. She’ll be asking about community meetings and possibly including school kids. Also, how to get the survey out. She feels it would be better on the internet. Mr. Campbell asked who the survey should be sent to and Mr. Paradis mentioned the taxpayers, even those out of town.

Ms. DeStefano felt that we might send out a post card announcing the survey and that it will be on the web site and explaining how to participate if the folks do not have that access. Ms. DellaCroce asked how we reach everyone and Ms. DeStefano felt that the taxpayers will be easy and maybe we can check it against the voter list to get at least some of the renters. Ms. DellaCroce mentioned that we did it on-line last time and she questioned how to stop anyone from filling it in more than once. It was felt that

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MASTER PLAN continued:

there is a stop for a second from each computer. Ms. Seeler stated that this would be unfair if a husband and a wife both need to use the same computer. It was felt that it would not stop anyone from using another computer either but the Board felt that most people would not bother to fill out more than one survey.

Ms. DellaCroce mentioned that we might get the kids input by talking to a school class. Mr. Paradis added that we do not want to approach all of the kids. Ms. DeStefano will bring these up to Mr. Izard. She went on to say that Phase 1 and 2 will depend on money available and how much help will be needed. Mr. Paradis stated that we need to determine whether to tackle all at once or do a chapter at a time. He added that the survey should include a "don't know or don't care" column for folks who have no opinion on a certain issue.

Mr. Capone felt that a big issue is the town buildings. Mr. Paradis said that, after the survey, we will need to update the Vision chapter and all agreed. Mr. Campbell stated that he has just been involved in a survey for TAC with 17 items to score. It was done on Excel. Mr. Paradis stated that we shall need to ask for volunteers and he thought that the Energy Committee might want to include a chapter. Mr. Capone mentioned that Canterbury found that Farming was important to them and we might want to look at something specific such as that.

COMMUNICATIONS:

There was an e-mail request for recognition nominees for the Kim Ayers Award. It was noted that Mason Westfall won this award a couple of years ago. An announcement of the 19th Annual Spring Planning and Zoning Conference will be held May 11th. Ms. DellaCroce took the Town & City magazine to read. One of the wind farm letters was returned as not able to deliver.

REPORTS:

HDC: Mr. Capone stated that they were doing an RFP for the Historic Inventory. Mr. Paradis suggested that we assign the Historic District chapter of the Master Plan to them.

SELECTMEN: Mr. Capone explained that the Selectmen wish to wait for the 5th Selectman to be appointed and then they will assign the representatives to Budget Committee, Planning Board, and HDC. Mr. Capone has offered to be their ex-officio if they wish. He added that the work Downtown is to start again on Monday, April 1st. They will start with the sewer work, then the water lines, and then the above-ground work. Mr. Capone also stated that they have started a Regional Economic Development group with Senator Forrester. Their next meeting will be May 22 or 23 and they are to discuss programs to help- Planning and Zoning Boards. It will be held at the Plymouth Senior Center. Mr. Capone will keep the Board updated on this. He also mentioned that Safe Routes to School is in its next phase now.

CIP: Their March meeting was canceled due to the storm. They will meet April 16th.

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OTHER BUSINESS:

Mr. Campbell mentioned that he received an e-mail in which the State Budget Committee voted 18 to 6 today for renewable energy. Mr. Capone stated that it is not up to the Budget Committee to set policy.

NEXT MEETING: Ms. DeStefano stated that our next meeting will be held on April 10th. As we have no hearings set for that night, we can continue to work on the Master Plan. Mr. Campbell felt that we can talk about what Ms. DeStefano has on her list.

With no other business before the Board, E. Seeler made a motion, second by D. Paradis to adjourn at 7:55p.m.

Respectfully submitted,
Jan Laferriere, recording secretary