

Date of Application: _____

Map No.: _____

Lot No.: _____

**Application for Certificate of Approval
Bristol Historic District Commission
Bristol, New Hampshire**

The Bristol Historic District Ordinance requires a Certificate of Approval for all new building construction, additions, or alterations to existing structures within the Historic District Overlay. The intent of this form is to provide the Historic District Commission with clear information concerning the scope and nature of the proposed project and its effect on the appearance and atmosphere of the district. Please answer all applicable questions completely and include any additional data you believe would be useful, attaching additional sheets where necessary, bearing in mind the Commission reserves the right to request further clarifying data on which to base its decision. Please submit all applications to the Selectmen's Office at least two (2) weeks prior to the meeting.

1. Owner's Name/Applicant's Name: _____

2. Mailing Address: _____

3. Location of the Property: _____

4. Present use of the Property (i.e. single family, seasonal usage, etc.): _____

5. Nature of Proposed Project (Check All that Apply)

New Construction

Demolition

Building Alterations

Change Property Usage

Addition to an Existing Building

Other: _____

6. Physical Appearance (answer as applicable):

a) Plot Plan or Survey (if available; attach copy to the application): Note major dimensions, including distances from structures to property lines and sheet(s).

b) Representation: attach a reasonably accurate representation of the finished appearance of the project. Scale drawings, sketches, photographs, and/or models which provide a realistic concept of the project; are all acceptable.

c) Materials: specify proposed materials, colors, and dimensions (if available, attach samples such as paint chips, etc.)

i. Clapboards or Siding: _____

ii. Roof/Shingles: _____

iii. Windows: _____

iv. Visible Foundations: _____

v. Chimneys: _____

vi. Fences: _____

vii. Sash and Trim: _____

viii. Shutters: _____

ix. Porches / Railings: _____

x. Other: _____

xi. Signs:

(a) Purpose: _____

(b) Dimensions: _____

(c) Materials: _____

(d) Design: _____

7. Additional information: Submit any additional information you believe to be important in consideration of the proposed project (A current photograph of the property is often very helpful.) The board reserves the right to request additional information before acting on an application.

8. Please provide a list of your abutters (use the attached sheet). The list must contain the full name of the property owner(s), their current mailing address, as well as their Bristol Tax Map and Lot Number.

9. Payment of all applicable fees:

Application fee:	\$50.00
Advertising/posting costs:	\$35.00
Abutter notification (per each abutter; include applicant, too):	\$10.00 x ____

Total: \$ _____

Applicant's Signature: _____

Town Offices use only
Date Application Received: _____
Application was received by: _____

List of Abutters

Name _____ MAP No. _____
Address _____ LOT No. _____
City _____ SUB LOT No. _____
State and ZIP Code _____

Name _____ MAP No. _____
Address _____ LOT No. _____
City _____ SUB LOT No. _____
State and ZIP Code _____

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Address _____ LOT No. _____
City _____ SUB LOT No. _____
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