

# MINOT SLEEPER LIBRARY TRUSTEES MEETING

DECEMBER 13, 2011

Present: Sharon Warga, Wendy Costigan, Barbara Greenwood, Nancy Gavalis, George Corrette, Deborah Thouin, Nathan Haselbauer, Lucille Keegan

Absent: Karen Schaffner, Glenn Dorr

1. Secretary's Report: Barbara moved to accept, Wendy seconded. Motion approved.
2. Treasurer's Report: checking account is below \$600. Wendy motioned to move \$3,000 out of fund #6 into the checking account. Barbara seconded . Motion accepted. Stock portfolio is at \$120,000, \$90,000 of this can be used for the building project. Investment pool is at \$69,000 before withdrawal from fund #6 noted above. George will set up Affinity Membership Program with TD Bank after the end of the year.
3. Librarian's Report: Sharon presented everyone with a written report. See attached.
4. Correspondence: Thank you notes were received from author Helen Brody and Tiger Cubs. We also received a tax bill for the land donated by George Carr. George Corrette will take care of it.
5. Old Business: Sharon reported that we have not received any reimbursement from CNC for bathroom update that never happened. She will talk to M. Capone for advice in how to proceed. Sharon has sent out two grants ( Granite State Reads and NH Electric Co-op Foundation ) and is working on one more.
6. New Business: A discussion was held about the selectmen's concerns regarding construction management. It was decided to use the figure of \$988,000 for the warrant. We must use this figure on the warrant in order to spend that much for the project. Fund raiser money cannot be included in the warrant.

Snow closure policy: Voted to accept: "During extreme weather situations or community emergencies, the Director may close the Minot- Sleeper Library at their discretion. If such an event occurs, The Director will inform the Library Board of Trustees of the decision.

The Director will also inform local radio and televisions of the closing.

All staff will be paid for their regularly scheduled work hours if the library is closed for emergencies.”

The building proposal will be presented at this week’s Select Board meeting and Wendy encouraged Trustees to attend. Brackley will do the presentation.

Lucille Keegan, secretary

