

Minot-sleeper Library Meeting

Date – September 15, 2010

Attendance – Barbara Greenwood, Glenn Dorr, William Barrett, Debbie Doe, Nancy Gavalis, Wendy Costigan, Debbie Gilbert, George Corrette, Ann Fitzpatrick

Absent – Kerry Mattson

Guests – David King and numerous public members of the Newfound area.

Secretary's Report - Motion to accept the secretary's report for July made by Barbara Greenwood, seconded by Glenn Dorr, passed.

Treasurer's Report – Reported on check book and portfolio, and investment. (150,000 out of portfolio and investment. \$25,000 in fund raising)

36% left in budget. Over in electricity and oil trying to find it in other areas. Our book budget has not increased, but boxes and processing cost have increased. Had to bills one for asbestos removal and one for David King expenses. Motion to accept the treasurer's report made by Barbara Greenwood, seconded by Nancy Gavalis, passed.

Correspondence – Debbie Gilbert and Wendy Costigan would like to send out a letter to the board or selectman thanking the town employees for their generous assistance in the removal of the building next door and for their help with the duck race.

Old Business –

Window project, \$20,738 committed funds. 11,160 from the grant.

\$25,000 we have it in the money from the warrant article fund voted in a few years ago. George Corrette, Glenn Dorr \$30,000 money has been used and \$11,000 is left. Asbestos and David King bills will come from there plus library maintenance. Motion made to use the money from the warrant article fund made by Debbie Doe, seconded by Nancy Gavalis, motion passed.

Grants have been submitted we can ask for bids. We will vote on the bids at a board meeting. Meeting will be an open meeting. 45 days, stamped in, opened at our meeting, read and placed in the minutes. Announce what the numbers are, investigate the bidders, make sure bid is complete. Funds are in place for a year. May not happen until the November meeting.

Up date on building project. We are storing the shelving from the building next door at the water department.

The cost for the original addition to the library plan would be 1.5

The cost for building next door would be 1.4

- Discussed which plan we would like to use for the addition
- Pluses and minuses for the project – plans completed, parking
- One story – basement room could be used by the town, would not need to up-grade the old library,
- One story
- Glenn Dorr – not sure
- William Barrett – liked the original design, but looking to keep the price down, would like the building to look nice, blend in with the rest of the town
- Nancy Gavalis – Wanted to know if we could go off to the side using the original plans, David King said we would have to redesign it.
- Barbara Greenwood – wants us to use the original project, but too many things against us, with the new building we would be able to use the green technology, With a new building, keep it simple, low staff, Do you want the tax payers to go out the back or do new? Concerned about permits, may not be able to get building permits. Wants to go with building off to the side, all new. She is trying to contact people to find out. (Carrol Brown) They looked at the plan for building off to the side, and the building would not have problems because it is far enough away from the river. We would be away from the 50 ft. issue for insurance and permits.
- David King said that the wet lands area is okay, Michelle Bonsteel said that we are in the flood plain area. She thinks it will affect the insurance. Engineering cost to make sure that it is not in the flood plain. Problem is flood insurance and filing with the federal government. David King asked about the survey that was done next door, asked if he could get a copy. Michelle Bonsteel- Plan was done in 2008 or 9, but it is difficult to read. LGC could be a problem. It is the process that you have to go through to show that you have addressed every issue.
- George Corrette – we would have less footage and will have to heat both buildings. He wondered if we could get 5,000 sf, next door. People may see it as too expensive now. 5,400 sf would do us better. Our study stated that we need. 7000 sf
- Glenn Dorr - Would like to see one story with the idea of a second floor to be built in the future. One story you would get about 4200 sf or 4800 sf. Cellar? Can have a cellar or a bare cellar, will change the cost, will be a mechanical room. If basement was there it would be possible to have it completed in the future.
- Barbara Greenwood – with a smaller meeting room could use it in the basement.
- Wendy Costigan – meeting room is not thought about now.
- David King – a two floor building in MA needs to have access to both floors.
- Michelle Bonsteel– new construction would need to have access for both floor.
- Debbie Doe – In order to be able to be considered to receive funding the building would have to be handicapped accessible. Would need a new elevator.
- Wendy Costigan – Looking for library space. Need a functioning library.
- Glenn Dorr – can use the present library as a meeting room.

Old building will be used a storage for the basement, meeting space for the top

David Mosley 1. Voting for a plan that we know and one that is a concept. 2. Parking issues. 22 spaces now and we will be reducing the parking. Larger library, less parking.

BG – We either need to decide which will sell the plan,

- Keith Hemingway - Parking will be an issue, the cost is the issue. Could look into cost.
- Nate Haselbauer – Having two building could be a problem. Is the library going to be able to maintain two structures? How can we convince the voters?
- Michelle Bonsteel– public relations – break costs down...Should we present two proposals. What are the future costs going to be?
- Paul Simard – Not going to be able to use the old building for much longer. New building will have less parking. We need to think outside the box. Old building...should it go.
- Barbara Greenwood – public concern is the old building.
- Could give the building back to the town.
- Was given as a gift to the town to be used as a library.
- Ann Fitzpatrick – How much money would we get from the historical society?
- Debbie Doe – Rural development suggested that we look at building out to the side. They said that we could make significant savings.
- Nancy Gavalis – we would be cutting ourselves off with loss of space. We would regret it in the future.
- George Corrette - could we get 1.2 to put it to the town. Need to ask people to commit to helping.
- Paul Simard – How big is the present library
- David King - 2,500 sf
- George Corrette – we are now looking for 5,400.
- Paul Simard - It can be done with volunteers, like BHVS. Library can be insulated. If we do not do something now our library will be closed. Can throw some cost off to the town if they are able to use the meeting space in the building.
- Michelle Bonsteel– talked about donated items that could be taken on by the town.
- Wendy Costigan – We have to have the total cost to take to the voters
- Ann Fitzpatrick – Can we get promissory notes.
- George Corrette – break down the amounts that are normally looked at. People that come from out of town are always making donations to the library.
- Wendy Costigan – We still need to look at what we are going to do, should we take a vote.
- Barbara Greenwood – After taking a survey of people during the summer, it looks like they would like to have us build off to the side.
- Paul Simard - The question is what is our plan?
- Wendy Costigan- does someone want to make a motion.
- You should take two plans to the voters and let them make the decision.
- Nate Haselbauer – We are almost there. We need to keep our original idea.
- George Corrette – we need to get an answer about the floor plain issue before we can make a decision.

- Occupied space has to be higher than the flood plan
- David King – It might be easier for the librarians to supervise the library using the original design. New building you would need additional staff.
- Paul Simard – Are you going to be able to keep the old building open while building the addition?
- Wendy Costigan - if we have an approved plan we are okay to continue using this building.
- Nate Haselbauer – if the issue is money, how much research have we done on the costs? How much wiggle room do we have for the original building?
- David King – We can probably do it cheaper but you can not count on it when presenting the information to the town.
- Ann Fitzpatrick – When he was estimating it was he doing it with NH builders.
- George Corrette- The trustees can do 100,000 to 150,000 towards the new library.
- Keith Hemingway - will look into flood plain issues and provide us with information so we can then come to a consensus to vote.
- Debbie Gilbert – Total cost of the project has to be on the warren articles. This is what the trustees will give, what the donations are looking for, and this is what we are looking for from the voters.
- Glenn Dorr – Asked if we could have less parking down on the side?
- David King – We would have to wait and see what the flood plain plans state.

- Wendy Costigan – Option two 8 on top, 6 below.

- Paul Simard – 300 sf would be lost
- 150,000 is the amount that the trustees can come up with.
- Two story

New Business –

New budget is due on September 24. George Corrette, We usually follow the town, not sure if the town will ask for pay raises. Debbie Gilbert's salary line will increase because last year it was for 9 month and this year it will be for the full year.

Meeting adjourned at – 6:12 pm - Reported by Deborah Doe, September 15, 2010