

**Kelley Park Committee**  
**October 21, 2015**  
**Meeting Minutes**

**Present:** Scott Doucette, Donna Evans, Peter Cofran, Garth Woolsey, Chris Woolsey, Les Dion

**July 6, 2015 Minutes:** The minutes of July 6<sup>th</sup> were reviewed.

**Field Needs:**

- **Fall Prep:** Scott asked if TruGreen was still doing the fertilizing. Les said that she believed that we had stopped using them. The Town had Tim Ford review the field and take some samples to let us know what it needed. He felt that we could do the work ourselves. Scott & Garth said that they feel we should be continuing to use TruGreen 2 – 3 times per year to do a proper maintenance. Les asked Garth if he had the field maintenance plan that we had put together by Cliff Bertrand a number of years ago. He had not seen it so she will forward it to him.
- The Water Wheel needs to be drained and put away. Les will e-mail this request to Mark.
- Garth & Chris will make a list of what they think should be added to the park maintenance bid. They suggested that the timeline for that contract be from April 1<sup>st</sup> (or when conditions allow) – the 1<sup>st</sup> or 2<sup>nd</sup> week of November. Some items that should be included are:
  - Dug-outs cleaned and painted as needed
  - 1-2 loads of infield mix spread

**Playground Needs:**

- **Sand Box:** We need to budget for 1-2 loads of sand for the sand boxes for spring.
- We need to budget for 3 loads of wood chips each year. It was discussed that there is an excess of wood chips along the Dead River fence line. If we have any volunteers we should have them pull them away from that area to be disbursed under the equipment.

**Tennis Court:** Les reported that there is a crack in the tennis court surface. She has contacted the company and they will be coming out to fix it in November. We also hope to get the tennis court fence fixed out of this budget.

**Ice Rink:** We discussed possible locations for the Ice Rink for this winter. The first choice was the t-ball field as it has recently been worked on and should be fairly level. The only drawback is to keep access open and that the hydrant is across the street for when it needs to have water. The area at the basketball court at the middle school has a 5" drop from the middle to the edge so it would shed the water. Scott said that the water hydrant that is there is now used for the water at the backstop of the baseball field. Scott thinks that we might be able to leave the water at the backstop on for the winter and then would be able to use it for the rink. We can check with Jeff Chartier on this. It was also discussed as to whether the rink would fit under the pavilion as there would be lights and cover there. Scott will be checking this.

### 2016 Priority List:

- Fixing the cement apron around the pavilion and concession building where the cement is all broken. It was suggested that paving on a slight slope might be the best way to address this for the long term. Scott will work on getting an estimate for that.
- Fencing: We had received a quote to get the fencing replaced from the piece that is on North Main Street bordering Dead River to the Shackett building. Scott suggested that we may not need to replace the full amount of fencing but may be able to get by with just doing to the end of the Dead River property as this is the most unsightly. He will get an updated quote for this work. Les said that she believes there is money in the budget to do the Tennis court fence that has pulled away at the base. She will follow up on this.
- Shaving of the Hill by the Bus Yard/Old Preble property: Garth suggests that we shave this area down to make less of a pitch and better for spectators. He had quoted a price of around \$1,500 to do this. We will follow up with Mark Bucklin and get his opinion on this.
- Donna Evans brought to our attention that there are children at BES in wheel chairs that have a problem getting onto the park. The school has been trying to get them in at the tennis court but there is not a wide enough opening to do it easily. Then it would be helpful to have a path of some sort for them to follow to the playground/recess area. Scott said that he felt this could be accommodated fairly easily by removing one of the end wooden guardrails. He will take a look at it and get a cost figure together. Donna also suggested that it would be great to get a handicap accessible piece of playground equipment in the future.

### Other:

- Scott asked about how often we are watering the field in the summer. He said it is important that this get done regularly in the dry weather and it should be added into the maintenance plan.
- Circus Damage: There was about \$600 in damage done to the field during the circus. Les believes a claim was sent to the Bristol Lion's Club insurance. She will follow up on this.
- The flag needs to come down as it is tattered.
- We need signage at the tennis courts for the doors that states 'Tennis Only'. Also, we need to order more 'No Smoking' signs to be placed around the park.
- 2016 Budget: Les will put the budget together once we have final prices on the outstanding items. She asked that we all try to be at the Budget meeting for the park.
- Lighting: Les & Garth reported that the TTCC Baseball & Softball Commission have been investigating putting lights out at Wells Field. At some of their most recent meetings they came to the conclusion that a better place for the lights would be at Kelley as that gets more year-round usage. They are in the very beginning planning stages and will report more as they have more info on costs, etc.

Respectfully Submitted,

Leslie Dion

