

Town of Bristol

Joint Loss Management Committee Meeting APPROVED

Thursday, December 10, 2009 – 12:00 p.m. to 1:20 p.m.

Attendance

Committee Members Present: Mark Bucklin, John Clark, Jeff Chartier, Dan Lancaster, Christina McClay, Ken Pelletier, Peggy Petraszewski, Gylene Salmon, Paul Weston and Steve Yannuzzi.

Committee Members Absent: Ben LaRoche

Minutes

The minutes of November 12, 2009 were reviewed. Peggy made a motion to accept the minutes as written, Christina seconded the motion, the motion passed.

New Business

The JLMC discussed keeping/creating a new accident log. This log will be completed upon any injury and used for review by the JLMC. The committee has decided to not name the individual employee when an injury occurs.

Discussion followed on trainings on various items to be contained in the new Safety Manual. The committee discussed creating a list of all needed trainings. Discussion followed on having LGC or Primex come and do some of the training that can not be done in-house. Discussion followed on the need to have an annual training for all town employees. The trainings should include sexual harassment/discrimination, blood born pathogens, hazard communication and injury.

There were no Workers Compensation claims to review.

Old Business

There were no correspondences to review.

There was a lengthy discussion on the JLMC budget which was cut during the budget process.

The next scheduled JLMC meeting date was set for February 11, 2010 at 12:00 at the Town Hall.

Gylene made a motion to adjourn the meeting; Jeff seconded the motion, the motion passed. The meeting was adjourned.

Respectfully Submitted,

Gylene Salmon, Co-Chairman