

HISTORIC DISTRICT COMMISSION  
MINUTES  
November 8, 2011

**APPROVED as Amended:**  
1/10/12\_\_jrl\_\_\_\_\_

AGENDA: PUBLIC HEARING FOR GENERAL GUIDELINES FOR DESIGN

ATTEND: Clay Dingman (Chairman), Dorcas Gordon, Sandra Heaney

ABSENT: Larry Douglas (ViceChairman – away), Don Milbrand (Sel. Rep., conflict)

OTHER: Michael Capone (Town Administrator)

The meeting opened at 7:00 pm.

**Minutes of October 11, 2011:**

D. Gordon made a motion, second by S. Heaney, to approve the minutes as read. The motion carried.

**Public Hearing on General Guidelines for Design:** No public in attendance. Mr. Dingman announced that we would keep this open for at least 15 minutes in case anyone from the public arrived.

**Town Web Site:** Mr. Dingman commented that the Town Web Site is very good; much easier to find things than he has found for other towns. Mr. Capone stated that his goal is to have it like a town hall where things may be registered, as well. Right now, he added, Ray Courchaine does the web site with Kelly Lacasse, Christina McClay, and himself giving updates.

**Certified Local Government (LGC):** Mr. Dingman explained that he has spoken with Nadine Peterson, LGC, and she has sent a letter which is to be signed by our town official. Once it is returned, she will get it to the proper area and it will be an average of 4 to 6 weeks for the approval to be completed. Mr. Dingman continued to say that this would make Bristol the 18<sup>th</sup> town in the State to be accepted and would allow for town funds for education, a resource inventory, etc. For our Town Hall, it is possible that we might get funds for the architectural survey, for instance.

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**Town Hall:** Ms. Gordon expressed her concern that the Budget Committee has been told that the Old Town Hall might even be demolished if we do not do something. Mr. Capone stated that he has called about a feasibility grant. He added that Feb. 7<sup>th</sup> is the deadline for a petitioned article on this or the Selectmen could do a warrant article but would need funding and a plan. A short discussion followed in regard to what was presented for that building in the past.

**Public Hearing:** As 20 minutes had passed and no-one from the public had arrived, Mr. Dingman closed the Public Hearing.

S. Heaney made a MOTION, second by D. Gordon, to APPROVE THE GENERAL GUIDELINES FOR DESIGN AS PRESENTED. The motion CARRIED.

**Communication:** None received.

**Other:**

**Gold Shop:** Mr. Capone explained that the business has applied for a sign permit. It is to be a nice sign which will hang from the bracket that is already in place. However, Mr. Capone asked the Commission about the guidelines for temporary signs. Mr. Dingman stated that temporary signs are only allowed while a permit for a permanent sign is in process. There is a time limit for these. Mr. Capone then asked about the Ordinance which has allowed signs on the façade of a building that fronts on a street. Mr. Dingman stated that this was addressed with Blue Skies and the Planning Board made the change.

**Bristol Pickers:** Ms. Gordon stated that the new “Bristol Pickers” sign is a nice one.

**Historic Inventory:** Ms. Heaney asked, with the new additions to be added, if the Planning Board had certain properties in mind. Mr. Dingman answered that the choice is up to the HDC. Ms. Heaney suggested that they start with one street at a time, suggesting Route 104 or 3A. Mr. Dingman stated that, once these are put into the inventory with as much information as we can, David Ruell will come in and finish the input. There is a Moose plate grant and perhaps one from LGC by that time, so as to pay him. It was thought that Ms. Heaney and Ms. Gordon needed to come in and work off the Town property cards. Mr. Capone stated that he will check with Ms. McClay, Assessing Office, to see if she might have copies that they could take home to work on.

With no other business, S. Heaney made a motion to adjourn at 7:35. The motion was seconded by D. Gordon.

Respectfully submitted,  
Jan Laferriere, recording secretary