

HISTORIC DISTRICT COMMISSION  
MINUTES  
Sept. 13, 2011

**APPROVED AS AMENDED & CLARIFIED:**  
**10/11/11\_\_jrl\_\_\_\_\_**

AGENDA: PCC: Tom Fitzpatrick  
WORKSHOP: GENERAL GUIDELINES FOR DESIGN,

ATTEND: Clay Dingman (Chairman), Dorcas Gordon, Sandra Heaney

ABSENT: Larry Douglas (Vice Chair), Don Milbrand (Sel. Rep., conflict)

OTHER: -----

The meeting opened at 7:00 pm. As Don Milbrand was unable to attend, it was determined to hold the final Guidelines workshop at our October meeting.

MINUTES OF JULY 12, 2011: The following amendments and clarifications were made: Page 1, Update for Historic Properties, 1<sup>st</sup> line, replace “books” with “property cards”. Page 2, Other, 3<sup>rd</sup> paragraph, last sentence, replace “get the snow machine element in” with “enlist the help of the local snowmobile club.” 7<sup>th</sup> paragraph, 1<sup>st</sup> line, replace “funding” with “grants”. 2<sup>nd</sup> line, following “District/Downtown” insert “for the purpose of restoration/rehabilitation” and following “transportation” insert “grant”.

D. Gordon made a motion, second by S. Heaney, to approve the minutes as amended. The motion carried.

COMMUNICATIONS: None received.

PCC: TOM FITZPATRICK

Mr. Dingman explained that a PCC is neither binding on the applicant or the commission. Ms. Gordon stated that she would have a conflict for any vote as she has dealt with the Mr. & Mrs. Fitzpatrick. The Chairman said that no vote will be taken this evening and, therefore, she may participate in the PCC.

Mr. Fitzpatrick explained that he intends to open up a shop for recycled/gently used items. He has come in to speak about the sign. His intent is to place it in the same area as the previous sign and he will be using that same sign. It is 8' x 2', made of wood, and he intends to paint it brown and probably with gold lettering. He has spoken with the Art teacher at the Middle School and she and her students will do the painting. He will work with them. The name of the store will be “Bristol Pickers”.

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FITZPATRICK continued:

Mr. Dingman stated that the regulations allow for 32 sq. ft. and this is half that. Mr. Fitzpatrick would need a sign permit. Mr. Dingman explained that the HDC has guidelines. Ms. Gordon added that the font should be legible. Mr. Fitzpatrick showed the commission where the sign would be placed; it will be centered to his store front Curves is in the other side of the building and does not have a sign up but he does not want to center it to the building and have to move it if Curves decides to put one up. Mr. Dingman gave Mr. Fitzpatrick a copy of the new guidelines stating that they are similar to the ones in place now and these will be finalized at our next meeting.

Mr. Dingman stated that Mr. Fitzpatrick needs to see the Code Enforcement Officer (Mr. Capone is filling in now) who will be the one to approve the sign. From what he has shown this evening, this sign falls into the HDC guidelines already and he will not need to come to the HDC for a public hearing.

Mr. Fitzpatrick asked about adding a small sign below this one that explains that they have recycled/gently used items. The commission felt that he would need to make it part of the sign and Mrs. Fitzpatrick suggested that they could hang it in the window. Ms. Heaney explained that, though they meet the HDC guidelines, they need to comply with the Zoning Ordinance on signs or they will need a variance. Mr. Dingman read the section on what is allowed per business and said that they would need a variance for the small additional sign. Ms. Gordon explained that they need to make a rendition of the sign to accompany the sign permit. Ms. Heaney added that they will need to add the position and dimensions to this. Mr. Fitzpatrick asked the cost of the sign permit and Ms. Gordon thought that it might be \$25.00.

Mr. Fitzpatrick mentioned that he had recently gone to a function at "The Mill" and they would like to paint a Colonial mural on the Central St. side of the building. Mr. Dingman explained that the commission does not have jurisdiction over paint colors. However, they did express that they would prefer a solid color.

A discussion followed as to when the mica building is to come down. Mr. Dingman stated that he understands that the Town Administrator (Michael Capone) is still completing all that is required and Ms. Gordon stated that Mr. Capone hopes that they will be able to dismantle it in November.

OTHER:

Mr. Dingman stated that he has not received any news on their certification with the Local Government Status. With no other business before the commission, S. Heaney made a motion, second by D. Gordon, to adjourn at 7:40 p.m.

Respectfully submitted,  
Jan Laferriere, secretary