

HISTORIC DISTRICT COMMISSION
MINUTES
April 12, 2011

APPROVED as amended:

5/10/11__jrl_____

AGENDA: PUBLIC HEARING – CODE OF ETHICS
PCC: DAVID/NOAH MUNRO

ATTEND: Clay Dingman (Chairman), Jeff Shackett (Selectmen’s Rep.),
Sandra Heaney

ABSENT: Larry Douglas (Vice Chairman, away), Don Milbrand (Sel. Rep. –
Conflict), Dorcas Gordon (away)

OTHER: Michael Capone (Town Administrator), Noah Munro

The meeting opened at 7:00 p.m.

PCC: NOAH MUNRO FOR DAVID MUNRO

Mr. Dingman explained that a PCC (Preliminary Conceptual Consultation) is not binding on either the applicant or the Commission.

Mr. Munro presented a photo of the kind of light that they are looking to add to their sign. They are thinking of choosing black for the color.

Mr. Dingman stated that he would like to see something unobtrusive with a matte finish and sized in proportion. He explained that the HDC is only concerned with the looks of the lights and that the Planning Board has jurisdiction over the light itself and the hours used, etc.

Mr. Munro stated that they want something that is fitting but practical. Ms. Heaney cautioned that they might want to be certain that the light does not block the sign. Mr. Dingman stated that this is improving what is there and will be more in keeping with the District. He is comfortable with what they are trying to do. He added that the Planning Board will determine what the Munros will need to do.

MINUTES OF MARCH 22, 2011:

It was determined that the minutes shall need to be held for the May meeting as Mr. Shackett was not there and a quorum is needed to accept them. Mr. Dingman made one correction: page 2, next to last paragraph, 6th line, replace “complimentary” with “complementary”.

PUBLIC HEARING – CODE OF ETHICS

The public hearing was opened. No comments were received and the hearing was then closed to the public.

S. Heaney made a MOTION, second by J. Shackett, to ACCEPT THE CODE OF ETHICS AS PRESENTED. The motion CARRIED.

DESIGN GUIDELINES:

Mr. Capone mentioned that the Guidelines that Mr. Dingman e-mailed are not the same as the ones that are given out with the Application. It was discovered that the ones that had been e-mailed were a draft copy and what is given out is the present final copy though the Commission is working on an updated copy.

BRICKSIDE RESTAURANT:

Mr. Capone stated that a lady has come in to see what she needs to do in order to change the sign that is currently in place. She is planning on opening a restaurant where the latest restaurant/bakery, etc. had been (in Central Square). She would only be changing the lettering.

Mr. Dingman explained that this is under Mr. Capone's purview as the Acting Land Use Officer. He further explained that a temporary sign could be hung until the permanent sign is completed and that the proper lettering should be applied.

With no other business before the Commission, S. Heaney made a motion, second by J. Shackett, to adjourn at 7:20 p.m.

Respectfully submitted,
Jan Laferriere, secretary