

Meeting Minutes
Economic Development Task Force
July 14, 2015

Members present: Paul Fraser, Garlyn Manganiello, Robin-Ingalls Fitzgerald, Select Board Representative, Rick Alpers, Amy Lyn Kench and Town Administrator, Michael Capone. Absent: Scott Stephens, Woody Miller and Greg Wagner. Also present, Chris Wellington, Chief Executive Officer, Grafton County Economic Development Council.

The meeting was called to order at 4:05 PM by the Task Force Chair, Paul Fraser.

The Chair asked for a motion to approve the minutes of the meeting of 6/15. Mr. Alpers made a motion, with a second from Ms. Ingalls-Fitzgerald. Those present voted 4-0 in favor of approving the minutes.

Chris Wellington, Chief Executive Officer, Grafton County Economic Development Council (GCEDC) was present to meet with the Task Force. Mr. Wellington provided some information with regard to his background and discussed the mission of the GCEDC. Their primary focus is to work with the member towns to promote new business development, business expansion and business retention in Grafton County. Mr. Wellington discussed some of the programs currently in place and commented on some of the efforts undertaken here in Bristol. He noted that Bristol is miles ahead of many other small Towns in their economic development efforts. He noted that adopting the provisions of 79- E and developing Economic Revitalization Zones were important steps for the community to take. Mr. Wellington provided the group with a handout of the GCEDC activities and commented that the GCEDC is a resource that he hopes the Town will continue to utilize as it has in the past.

Chairman Fraser thanked Mr. Wellington for attending and discussed some of what the Task Force has been focusing on. The group reviewed the brochure with Mr. Wellington and discussed other promotional ideas. There was discussion about continued development downtown and possible conversations with property owners to consider businesses that would work in Town. There was discussion with regard to providing technical assistance and seminars for businesses as well.

The task force also discussed where they were with the promotional brochure. Some new text and graphics had been prepared and it is to be circulated for the committee to review prior to the next meeting.

There was a brief update on the Triathlon scheduled for September 26th and 27th.

The group discussed taking off the month of August and reconvening on September 15. Among the remaining tasks would be to prepare a report for the Select Board with recommendations for tasks going forward and complete the brochure.

The next meeting is scheduled for September 15th at 4PM in the Bristol Town Office Meeting Room.

The meeting was adjourned at 5:30 PM

Respectfully submitted

Michael Capone

Paul Fraser, Chair

Rick Alpers, Select Board Representative

Robin Ingalls-Fitzgerald

Amy Lyn Kench

Garlyn Manganiello