

Meeting Minutes  
Economic Development Task Force  
December 16, 2014

Members present: Paul Fraser, Chair, Rick Alpers, Chair, Bristol Select Board, Woody, Greg Wagner, Robin Ingalls-Fitzgerald, Garlyn Manganiello, Scott Stephens, Executive Director, Plymouth Regional Chamber of Commerce.  
Absent: Janet Cote, Michael Capone, Amy-Lyn Kench, Woody Miller

The meeting was called to order at 4:04 by the Task Force Chair, Mr. Fraser.

The Chair asked for a motion to approve the minutes of the November 18, 2014 Meeting. Mr. Alpers made a motion seconded by Ms. Ingalls-Fitzgerald. All members voted in favor of the motion.

The Task Force entered into a discussion regarding the business visitation program. The discussion centered on survey questions to solicit important feedback as well as serve as a guide for personal interviews with business owners. Several questions were considered with a total of six questions agreed upon to be the basis for the survey. It was also suggested that media manager Ray Courchaine be contacted about the ability of business owners to be able to answer the survey from the town website.

The task Force then discussed the draft of the welcome package that Mr. Fraser had worked on and Mr. Alpers suggested that the opening paragraph should be edited to include mention of the Economic Development Task Force as well as contact information for Mr. Fraser as Chair of the group. Ms. Manganiello suggested that perhaps students from Plymouth State College could be offered the welcome package as a graphics design project.

The next meeting is scheduled for January 20<sup>th</sup> at 4PM in the Bristol Town Office Meeting Room.

The meeting was adjourned at 5:10 PM

Respectfully submitted

Paul Fraser  
Economic Development Task Force.

Paul Fraser, Chair

Janet Cote

Robin Ingalls-Fitzgerald

Amy Lyn Kench

Garlyn Manganiello

Woody Miller

Greg Wagner