

**Town of Bristol  
Conservation Commission  
June 1, 2016  
Meeting Minutes**

**Call to order: 7:02 PM**

**Members Present: Janet Cote, Sandra Heaney, and Richard Batchelder.**

**Minutes Review and Approval:** Richard Batchelder moved to approve the May 18, 2016 minutes as amended, seconded Sandra Heaney. Ms. Heaney noted an edit in the paragraph regarding Hemlock Brook Road and an edit in the NE Family Housing section. The Commission voted to approve the minutes as amended by a 3-0 vote.

**Correspondence Review:** Info Requests, Wetlands Permits, Planning Board, Zoning Board, etc.

Meeting Notices:

Planning Board: Workshop on June 22<sup>nd</sup>.

A letter was received from Rhoda Fantasia that was read into the record. The letter has been placed in the Conservation Commission binder.

An invitation to the Lakes Region Planning Commission's Annual Meeting was received.

**New Business:**

**Code of Ethics:** The document was read and will be signed by the Commission members.

**By-Laws:** Ms. Heaney suggested that the Election of Officers section be edited by taking out the secretary position as this is now a paid position and not an elected one. The fourth bullet in that section will state that the secretary may be employed. The last sentence in the Duties section will be taken out and the name of the Section will be changed to Recording Secretary. The new expiration dates are as follows: Janet Cote 2018, Sandra Heaney 2018, Richard Batchelder 2017, and Carroll Brown 2017. Sandra Heaney made a motion to accept the by-laws as amended, seconded by Richard Batchelder. The Commission voted 3-0 in favor of the motion. The by-laws will be signed at the next meeting.

**Wetlands Permit Application:** An application was received for a property on Hemlock Brook Road. The applicant is Robert and Jennifer Petersen. The property owner is Francis Miranda. The Authorized agent is Peter Cooperdock. The project is to convert an existing woods road within an existing right-of-way into a 12' driveway to access a building site on abutting property through an area of wetland impact with an intermittent stream. Mrs. Cote commented that the applicants want to build on the property and have to build a driveway. They will have to put in culverts, drainage, and a headwall. Ms. Heaney asked if the Commission

can approve the application and then the landowner does not agree to the plan. Mrs. Cote replied that the applicants cannot be landlocked and if the owner disagrees it could go to court. Ms. Heaney asked if there is any conservation land on the property. Mrs. Cote replied that she does not know of any and that there could be current use but that wouldn't affect the right-of-way. Mrs. Cote commented that the application has gone to DES and they need to know if there are any specific concerns. Ms. Heaney commented that the applicants need to apply for a Special Use Permit through the Planning Board for construction within 50' of wetlands. Mrs. Cote will get a copy of the application to the town Land Use office and a copy to the Planning Board secretary.

#### **Old Business:**

**Brett-Plankey Spring:** The spring was shut down for water testing after the vandalism incident. The testing was sent to the state and there are no e coli or bacteria. The spring has been opened again. Mrs. Cote talked with the town administrator regarding buying a lock down for the well cover to protect the well and recharge area. The Water Department cleaned up the beer cans and trash. A sign is being made in case the spring closes again. Mr. Coates expressed concern with the Water Department doing the water testing at the spring as this could make the spring a public water supply. The Commission may have to plan to have the water tested in Concord or make the spring a public water supply. The testing that was done is covered in the budget but the money for the lock down will need to be found in the budget. The Conservation Commission agreed it should be locked. Mrs. Cote commented that the area may need to be fenced in. Ms. Heaney suggested that a security camera or a game camera be installed. Mr. Batchelder replied that a lock box for the camera would protect it.

**Recharge Project:** Mrs. Cote commented that she will speak with Shawn Plankey in July to discuss the protection of the land around the spring.

**Hemlock Brook Road:** Mrs. Cote informed the Commission that she spoke with Mr. Coates and was told that this will likely become a legal matter for the town. The Commission will not have any more discussion on this issue at the present time.

**Memorial Rain Garden:** The Select Board had a discussion about an Eagle Scout project taking place at the Mica building lot. Mr. Coates told the Board that the Conservation Commission is proposing a memorial rain garden there too and that this is a good tie in with the Eagle Scout project.

**Northern Pass SEC Application:** Ms. Heaney informed the Commission that the SEC will not make a decision until September 2017.

**NE Family Housing:** Ms. Heaney reported that there is nothing new regarding this project.

**Davidson's Campground:** Ms. Heaney informed the Commission that the additional sites are nowhere near the Pemi River. There is no plan yet but one is being developed.

**Work Session:** Efforts will continue to purge and organize files.

**Next Meeting Logistics:** Next scheduled meeting July 6, 2016 if needed.

**Individual Tasks Assignments:**

**Adjournment:** Ms. Heaney made a motion to adjourn, seconded by Mr. Batchelder. The motion was approved and the meeting adjourned at 8:07pm.

Respectfully submitted,  
Wendy Costigan, Secretary