

**Town of Bristol
Conservation Commission
November 23, 2015
Meeting Minutes**

Call to order: 7:06 PM

Members Present: Janet Cote, Sandra Heaney, and Richard Batchelder.

Minutes Review and Approval: Richard Batchelder moved to approve the October 7, 2015 minutes, seconded Sandra Heaney. The motion was approved by a 3-0 vote.

Correspondence Review: Info Requests, Wetlands Permits, Planning Board, Zoning Board, etc.

Notice of Decisions:

Zaremba: A parking variance was approved with exceptions on August 4, 2015. Any change of use will require a new application for any variance as required. A Subdivision review was approved subject to conditions on October 9, 2015. The exception is based on setbacks placed on the plan. A Special Use Permit was approved with no conditions on October 14, 2015. A Subdivision Review was approved without conditions on October 14, 2015. Mrs. Cote commented that work should start in the spring. Ms. Heaney commented that the conditions include a maintenance plan for water treatment. Mrs. Cote replied that this is part of the conditions of the wetlands permit also. Ms. Heaney commented that Zaremba has to go to DOT and ask permission to use the right of way and landscape it. They also need sign designs.

Mrs. Cote informed the Commission that New England Family Housing was moving forward with the permitting process. Historical Resources has asked for some reports pertaining to this site.

A Minor Site Plan was approved with conditions for Maryann Parkhurst. The conditions include completing life safety requirements as listed by the Fire Chief.

A Special Exception was approved for 53 Silver Shores to rebuild a cottage in the same unit building envelope.

A Special Exception was approved for 135 West Shore Road for demolition and rebuild.

A Special Exception was approved for 15 Browns Beach Road for adding a foundation and 2nd floor in the same footprint.

A Minor Site Plan was approved for Aubuchon Hardware for occupying the existing building.

Wetlands and Shoreland permit applications and updates:

Kevin Lacasse and Kent Brown-Lake Street Map 112 Lot 37-Alteration of Terrain, Shoreland, and Wetlands permitting for building project: Site Plan Review scheduled with

Planning Board on 11/18/15- 32 unit multi-family apartment development.

Eugene Brune-89 Lakeside Road Map 107 Lot 127-Permit by Notification: NH DES Wetlands and Non-Site Specific Permit #2015-02746 approved on 10/27/15 to reclaim and reset stones in foundation wall of dwelling, repoint if needed on average of 292 ft. of shoreline frontage.

Camelot Acres Association-Gallahad Lane Map 104 Lot 63-Wetlands Permit Application: NH DES Shoreland Impact Permit #2015-02596 approved with conditions on 10/27/15 to reconstruct existing swale, lower existing catch basin and re-grade area around catch basin to drain.

Old Business:

Ms. Heaney asked for updates on the culvert on West Shore Road. Mrs. Cote commented that the state sent a letter instructing the owners that it has to come out. There has been no correspondence since.

Ms. Heaney asked for an update regarding Hemlock Brook Road. Mr. Batchelder commented that he went to look and it appears that nothing is going on there right now. Mrs. Cote commented that there has been correspondence with the Select Board regarding a Special Use Permit. The owners said that DES told them they weren't working in wetlands. The town will be in correspondence with the owners' attorney regarding this. It has been determined that it is a class 6 road and it will need to be reclaimed and brought up to condition. This is not a settled issued and the Special Use Permit is being clarified by the Select Board.

New Business:

2016 Budget: Mrs. Cote informed the Commission that the budget did increase in the Membership and Professional Services lines. The cost of the NHACC Meeting is included and the Professional Services is increased to cover a soil scientist for Northern Pass and other projects.

Northern Pass SEC Application: Mrs. Cote commented that there are quite a few wetlands areas that cross the path. Some areas won't be completely cleared. Ms. Heaney commented that the impact will be construction areas around the poles. Mrs. Cote commented that the Select Board is in contact with surrounding towns to work together with experts to fight this and to intervene. Ms. Heaney asked if Franklin is still the only town in favor. Mrs. Cote replied that they are as they have an economic impact. Northern Pass agreed to bury the project in certain areas. Mrs. Cote informed the Commission that they need to address the impact to local wetlands. Maybe the Commission can collaborate with other towns to share the costs. DES released a statement on November 12, 2015 deeming the application incomplete. This will be a long process with the wetlands. Mrs. Cote filed the 45 day notice with DES and the Commission needs to get a letter in to intervene. Mr. Batchelder asked if the wetland areas are treated separately. Mrs. Cote replied that they can all be combined. The laws have changed over the years. Ms. Heaney asked when the Commission will know that the application is accepted. Mrs. Cote replied that the SEC has a timetable that starts after the application is

accepted as complete. Mrs. Cote suggested that the Commission figure out what streams are most critical and the impact on them. A letter needs to be written with concerns regarding the impacts on the wetlands and the right of way. Ms. Heaney asked if the clock stops because the application is deemed incomplete. Mrs. Cote replied that yes and that it has to be deemed complete to start a new timetable. The SEC committee has to approve the application. There needs to be a formal public review process and the SEC has to have a formal review. The SEC has to act within 12 months once the application is determined complete. Mrs. Cote will draft a letter to DES and SEC which will be reviewed on December 2nd. The letter should be sent by December 18th. Ms. Heaney commented that she is glad to see that it is not moving that quickly. Mrs. Cote replied that work is planned for 2019 although there has been work done on the right of ways. Mrs. Cote suggested that the town Zoning Ordinance be put to work and include the requirement of a Special Use Permit in the letter to intervene. Mr. Batchelder asked what communities are adjacent to Bristol. Mrs. Cote replied that the towns are Bridgewater, New Hampton, and Ashland. No abutting towns are having the project buried. Ms. Heaney replied that the project is only buried in the National Forest area. Ms. Heaney suggested that the Pemi Overlay District could be used in the letter to intervene.

Work Session: Efforts will continue to purge and organize files.

Next Meeting Logistics: Next scheduled meeting December 2, 2015

Individual Tasks Assignments:

Adjournment: Ms. Heaney made a motion to adjourn, seconded by Mr. Batchelder. The motion was approved and the meeting adjourned at 8:22pm.

Respectfully submitted,
Wendy Costigan, Secretary