

Town of Bristol
Conservation Commission
October 1, 2014
Meeting Minutes

Call to order: 7:09 PM

Members Present: Janet Cote, Sandra Heaney, Richard Batchelder.

Minutes Review and Approval: Sandra Heaney Motioned to approve August 6, 2014 minutes as written. Richard Batchelder seconded the motion and it carried.

Correspondence Review: Info Requests, Wetlands Permits, Planning Board, Zoning Board, etc.

October Agenda updates were reviewed for Zoning Board, Historic District Commission, Capital Improvements Committee, and Planning Board Meetings.

No Wetlands or Shoreland Protection Permit applications or correspondence was received as of this meeting.

A Notice of Decision from the Zoning Board was received. This was an approval for file #14RVAR01, Dollar General Project.

A letter from DES was received regarding file # 2014-01355, Devost Yacht Club Condominium. This is a request for more information. The permit has not been issued yet.

The Annual meeting and conference of the New Hampshire Association of Conservation Commissions is to be held on November 1st in Laconia.

The Lakes Region Plan Executive Summary was received.

New Business:

2015 Operation Budget- Proposed budget figures are as follows: Secretary increased to \$800, keep water testing at \$250, add \$1,000 into line item for Plankey Spring maintenance, Maintenance of Properties at \$100, and increase Meetings/Memberships to \$250. Ms. Cote will send a draft budget to Commission members for review.

Workshop Ideas: Ms. Heaney suggested the flagging of wetlands on map lots and the enhancement of the Conservation Commission website page as possible workshops.

Ballots: The Wetland Ordinance will be on the ballot in March.

Survey: The Grafton County Conservation District sent a survey regarding concerns for

town conservation commissions. Ms. Cote reviewed the rankings she completed individually. The Commission went over the survey together and Ms. Cote will submit the survey on behalf of the Commission.

Old Business:

Plankey Spring – Ms. Cote spoke with Jeff Chartier regarding a new well head cover with a new seal. The cost is approximately \$300. There is money in the current year Conservation Commission budget to purchase this. Jeff Chartier and Mark Bucklin will be invited to the next meeting to discuss the use of an impervious material around the well head.

Dollar General Project - Lake Street - Update – Janet Cote updated the Commission regarding status of Zoning Board Re-Hearing for Parking Variance. Parking for 34 spaces was approved. The abutters have decided to appeal this decision.

Work Session: Continue purge and organization of files - postponed

Next Meeting Logistics: Next scheduled meeting November 5, 2014

Individual Tasks Assignments: Ms. Heaney will contact Michael Capone with a question regarding an easier way to review online permit applications regarding conservation and the possibility of coding permits for notification.

Adjournment 8:15 PM

Respectfully submitted,
Wendy Costigan, Secretary