

Community Events Committee  
Meeting Minutes  
April 20, 2016

**Parade Meeting:**

Committee Members in Attendance: Les Dion, Christina Goodwin, Hilda Bruno, Kris Bean, Lucille Keegan, Marjorie Gorman

The parade meeting was called to order at 9:00 am.

*Theme ideas*

The Committee reviewed the theme ideas submitted so far from the elementary schools. There were two potential ideas to consider but the final review and decision will be done at the next meeting in May. It was agreed that the theme would be the main idea of the parade with sub-categories for winners.

*Band*

New Horizons was considered but locations along the route aren't feasible for such a large group and neither is setting up on a trailer to be in the parade. This band does not have a scaled down version for events like this.

Uncle Steve – Christina will check with the band as this is their last year performing together to see if they are interested in participating again.

Marching band – Christina will email the Middle School teacher to see if there is any possibility for the band to participate.

*Route*

It was agreed at the past meeting to change the route for this year's parade, with line-up and starting position off of South Main Street at the High Street intersection, then proceeding down to the Square and left onto Pleasant Street staying left through the lights and ending at Freudenberg. The Committee reviewed the maps provided. Christina will update a map with the route and submit to Les, who will apply for the parade permit. Kris will set up a map for the different side streets in this location which will have assigned parade entries for lining up.

Each location will have a sign indicating what type of entry should be lined up on the street in question. The Police Department will have additional helpers for the line-up process in the morning and additional volunteers will be needed to help. Everett will handle the antique cars. Janice will be asked to participate and set up at the High Street Station parking to release entries into the parade.

A Public Service Announcement (PSA) will be done once the details are fine-tuned so the residents in the area are aware of the increase in traffic and limited access from the parade line-up starting at 9:00am through the parade start at 10:00am.

### *Grand Marshall*

The Committee agreed that it would be good to have two candidates for the Grand Marshall and selected one male and one female. Les will reach out to one of the candidates and we will update information at the next meeting.

The Tapply-Thompson Community Center (TTCC) will provide the banners for the vehicle for the Grand Marshalls and Christina will make the signs similar to last year. Christina will contact the Huber family to ask about their car being used for the Grand Marshall again.

### *Other*

- Coupons – The Committee will reach out to Shackett's ice cream for coupons for kid participants in the parade. For 2015 we asked for 100.
- Flags – Christina will check how many flags we have for the parade and order if needed. We will need to pick out locations for the buckets and make new signs, but we do have the buckets stored at the Highway Department.
- Radios – The TTCC has two-way radios that can be used for the parade line-up.
- Carroll Brown – Carroll is set to announce from the Square and play music.
- Field Visit – The Committee will have a field visit of the new start location at the next event meeting.

### **Community Events Meeting:**

Committee Members in Attendance: Les Dion, Christina Goodwin, Hilda Bruno, Kris Bean, Lucille Keegan, Marjorie Gorman, Nicole Goudreau, Everett Begor

The Events Committee meeting was called to order at 10:00 am.

### **Brochure Info**

Les submitted a list of the events for the brochure by email, which was reviewed and updated and submitted to Claire, who is working on the brochure at this time.

### **Old Home Day**

- T-shirts – Shirts will be purchased for Event Staff in the colors as picked by each Committee member and then Volunteer shirts will be ordered in a few different sizes in the color orange.
- Nascimento's – a magical review with story-telling and magic show will be added for an hour this year.
- Friday night – Sock Hop will be changed to dance – Club Soda is booked and Les will confirm that the time was changed to 7-9. The Committee agreed to move the dance event to the Old Town Hall. Christina will book the Hall.
- 5K Road Race – Stand up Newfoundland is all set to sponsor and run the road race – 7:30 am Registration opens with race start at 8:00am.

- Union Lodge Buffet breakfast – Christina will call to confirm
- Adult Softball – Kris stated that the games are just beginning but it is questionable if all the teams are continuing in this area. This will remain until we have more information.
- Health & Fitness – Christina has sent out the registration forms to solicit participants. They will remain under the tent. It is scheduled from 9:00am to 3:00pm.
- Craft Fair & Vendors – Les will be sending out the registration forms next month. It is scheduled from 10:00am to 3:00pm.
- Horseshoe Tournament – this was a large event last year. Les will contact to make sure they are coming back again and the Committee is okay to move forward with cash prizes.
- Fun at Kelley Park:
  - Giant Obstacle Course, Water Wars and Dunking Booth are set.
  - Kids games are in progress
  - Hilda will check on the wagon & pony rides
  - Face painting – may be done by the Police Department
  - Operation Game Thief – Kris will confirm
  - National Guard Humvee – Christina will try to reach out to them
  - Food – Lions Club is planning on attending
- Volunteers – Les will send an email out to the volunteer list to work on getting shift coverage for the following volunteer locations:
  - Volunteer coordinator
  - Inflatables – 1 to 2 people at a time
  - Water wars – 2 to 3 people at a time
  - Popcorn/Candy or other snack item – 2 to 3 people at a time
  - Corn & Bean lunch – 2 to 3 people at a time
  - Games – 6 to 8 people at a time
- DJ – Kris to check on availability
- Dinner hour with TTCC – Carroll Brown is confirmed
- Irish Dancers – would like to participate
- Other Entertainment during the day – Hilda is looking into
- Les will check with the balloon animal and stilts performer
- Marj will check with the Danbury Grange about their presenters list
- Christina will check with the Swanzey Fair schedule to look into ideas for wood cutting/logging competitors
- Christina will check with the carver at the Moccasin shop for interest in being a presentation
- Christina will call about two golf carts for the day
- Christina will ask Michael Sharp about possible competitors
- Christina will ask about the platform from Groton
- The Committee is directed to brainstorm for a big event for the night that might replace the movie and fireworks, as there will be no fireworks for that night.
- Cub Scouts track – if they would like to come back, then can be offered a grassy area or the tennis court but the pavilion will be left open
- Lunch seating – tables will be set up under the pavilion

## **Fireworks Committee**

A Committee was established for the fireworks event, which is scheduled for Sunday, July 3. The Committee is working on a letter that will go out to the abutters to advise of the fireworks, food vendors, portable restrooms and Shore Drive being closed. They are soliciting specific food vendors so as to avoid any potential duplication of food or conflicts. Les will check with the Rotary to see if they are interested in taking on the novelty items as a fundraiser.

### **Secretary's Report**

The Committee reviewed the minutes of February 10, March 9, and March 30. Lucille motioned to approve all three sets of minutes, Hilda 2<sup>nd</sup>, so voted.

### **Other**

Les asked the Committee to consider options for a Chair. This will be added to the next meeting's agenda for consideration.

### **Meetings**

**Regular Committee meetings are normally held the 2<sup>nd</sup> Wednesday of every month at 10:00am at the TTCC and additional meetings are scheduled as needed.**

**The next meeting will be held on May 11, 2016 at 10:00 am at the Bristol Historical Society on High Street.**

Having no other business to conduct the Community Events Committee was adjourned at 11:00am.