

Community Events Committee  
Meeting Minutes  
March 11, 2015

Committee Members in Attendance: Les Dion, Christina Goodwin, Hilda Bruno, Nicole Goudreau, Barbara Greenwood, Sandy Allgood, Chief Yannuzzi, Everett Bigor, Marjorie Gorman

The meeting was called to order at 10:00 am.

**Events**

*4<sup>th</sup> of July*

- Parade - Everett has spoken to Janice Dellacroce and she is still interested in participating in the parade set up. She had sent an email to Everett with information on the process but he is unable to open it. Christina will contact Janice for that information. Some members of the Lion's Club will be available to help with the parade and Everett will get back to the Committee once confirmed. Les has also emailed Steve Rand from the Chamber for their parade plan. Hilda will look into different options for music in the Parade. Ideas to look into include: Marching bands, a choir group, Swing Rockets (FKA Kid Jazz), Uncle Steve Band and possibly the NMMS Jazz band.
- Fireworks – Les will forward an email to the Town Administrator to discuss with the Select Board with regard to the Town's plan for Fireworks or not. The Committee has chosen not to undertake the fundraising that would be required and the Select Board was supposed to determine if they would budget for this event.
- Les will create a press release that the Committee is soliciting entries for the parade, to include music or floats and also soliciting submissions for theme ideas.
- Christina will create a form for participants to sign up for the parade and run it by the Town.
- Nicole will create posters for the parade and soliciting for participants.
- Les will verify if there are ribbons for parade winners.
- Christina reported that we have small flags from last year to hand out at the concert and also at the parade.

*Firecracker Race*

Les will follow up with Kendra to verify if they are still sponsoring the event.

*Library Events*

Sandy will provide Les a list of events that are sponsored by the Library and the Friends of the Library for submission into the brochure.

*Lion's Club*

Everett will provide Les a list of events that are sponsored by the Lion's Club for submission into the brochure.

*Rotary Club*

Les will provide the list of events for the Rotary Club.

### *Historical Society*

Les will email Lucille for a list of events from the Historical Society for the brochure.

### *Other groups*

- Les will add the spaghetti supper by the Fire Department and the other Old Home Day events.
- Sandy will check the Pasquaney Garden Club's event schedule.
- Les will have Lucille check with the Bristol United Church.
- Les will check with the school calendar and retrieve any updated information.
- Christina will check with the Town Clerk to see who we contact for events from St Timothy's.
- Christina will contact Ron Preble for information on the Memorial Day Parade.
- Les will check with Garlyn Manganiello for information on the Run your Buns Off event.

All event information must be submitted to Les by April 8<sup>th</sup> in order to get the brochure ready and out by Memorial Day. The brochure will cover all events from Memorial Day to Labor Day.

### **Concerts**

#### *Band Line up to date*

7/2 Studio II Tribute, 7/9 JTW Trio, 7/16 Uncle Steve Band, 7/23 Club Soda, 7/30 TBD, 8/6 Swing Rockets (formerly known as Kid Jazz), 8/20 TBD, 8/27 TBD - New Horizons Band is scheduled in one of the TBD spots and the concert series skips 8/13 due to the Rotary Club Penny Sale.

#### *Banners*

Claire inquired on the purchase of new banners. Christina will check to see what we have but the Committee doesn't think we need to order more.

#### *Food Vendor*

Shop n Save has agreed to sponsor the food again.

#### *Other*

Claire inquired if the Committee is interested in signing up with Constant Contact or Robly as recommended by Nicole. The Committee thinks this is a good idea but would like to push Facebook and Twitter and see where this goes first. Nicole will establish a Twitter account and link it to the Community Events Facebook page and then both will be added to the brochure. And all Facebook accounts, twitter etc, will be linked to the Town's page and vice versa.

### **Old Home Day**

#### *Suggestions*

- It was recommended to space out the crafters more, moving them away from the access road, but keeping the U-shape. This would allow for more space for kids games in the center area.
- It was recommended to expand on the food vendors to keep people busier during the event and wanting to stay longer.
- It was recommended to stage the dunking booth more centrally.

- It was noted to recognize what is being scheduled throughout the day so that music and demonstrations do not conflict with each other.

#### *Activities/To Do*

- Inflatable and dunking booth have both been booked
- Christina will call about golf carts
- Hilda will work on tractor rides and/or pony or horse rides
- Fire Department will plan on a spray event for the kids in the same location as last year
- Spaghetti Supper is a go at the Fire Department
- Sock Hop is a go changing the location to the pavilion with Frank still DJ'ing
- Les will check with the Football group regarding the 5K
- Christina will check with the Union Lodge regarding the breakfast buffet
- Les will check with the horseshoe tournament group
- Nicole and Hilda will work on kids games/demos/etc
- Les will check with Dan regarding the championship adult softball game
- Hilda talked to Carroll Brown who is very interested in providing music during the TTCC dinner. Les will follow up with him.
- Hilda is sending a letter out to different groups in the local area, such as boy scouts, girl scouts etc to solicit volunteers
- Les will follow up with Kris Bean regarding a police dog demonstration, the dunking booth and the possibility of having a crash simulation vehicle onsite
- Les will follow up on the tent
- Les will look into the cost of the Vermont Institute of National Science to do a demonstration/display
- Christina will look into the Science Center and the NH Wildlife Mobile Unit as possible suggestions
- Nicole will check with the turtles from Twin Designs to see if they would be interested in participating in the event
- To be determined - closing events of the day – the Committee will consider a movie event, fireworks or something else but would like to end the day earlier than normal

#### **Bicentennial Fund**

The Town has submitted a Warrant Article to put money away for the Bicentennial celebration, which will be in 2019. It was suggested that some cost estimates be gathered in support of the Article at Town Meeting as well as a poster proposing the event to the Town.

#### **Summer Entertainment on the Common**

Events such as, art shows, "Making it in Bristol" and book signings have been discussed. Different ideas and scheduling are being worked out.

#### **Decorating Committee Report**

The Decorating Committee will be meeting on March 18<sup>th</sup>. They are looking for new members. Currently there are banners with older pictures of Town buildings being designed and submitted through a grant process to help pay for them. These banners will be displayed on the light poles downtown.

### **Business participation**

Christina will create an invitation to send out to area businesses that reminds them of a meeting on April 15<sup>th</sup> with the Committee, adds a solicitation of an area business to host the meeting and also a solicitation for volunteers for events. This would get the businesses more involved.

### **Minutes**

The minutes of November 12<sup>th</sup>, January 14<sup>th</sup>, and February 11<sup>th</sup> were reviewed by the Committee.

**Barbara Greenwood motioned to approve all three sets of minutes as written, Marjorie Gorman 2<sup>nd</sup>, so voted.**

### **Other**

Other events being held in Bristol:

- 5/2 Go Gray in May 5K which is supporting Brain Tumor Awareness
- 5/16 March for Meals Walkathon which is supporting Meals on Wheels
- 9/26 and 9/27 Triathlon
- Town Wide Clean up to be scheduled in the spring.

It was also discussed that the May meeting may either need to be cancelled or moved and will be further discussed at the April meeting.

**The Business Committee meetings are currently held the 3<sup>rd</sup> Wednesday of every other month at 8:00am. Regular Committee meetings are held the 2<sup>nd</sup> Wednesday of every month at 10:00am.**

**The next meeting for the Regular Committee is April 8, 2015 at 10:00 am at the TTCC.**

**The next meeting for the Business Committee is April 15, 2015 at a time and location to be determined.**

**Having no other business to conduct the Community Events Committee was adjourned at 11:30 am.**