

Community Events Committee
Meeting Minutes
July 9, 2014

Committee Members in Attendance: Barbara Greenwood, Les Dion, Christina Goodwin, Lucille Keegan, Marjorie Gorman, Hilda Bruno, Chief Yannuzzi, Nicole Goudreau

The meeting was called to order at 9:30 am.

Secretary's Report

Christina asked the Committee to review minutes from 4/8/14, 4/16/14, 5/14/14, 6/11/14, and 6/18/14. Chief Yannuzzi motioned to approve all of the minutes as written, Barbara 2nd, so moved.

Budget Report

Les is entering deductions from the budget as they occur in order to keep a better handle on the balance. She has also estimated for items that are being done on Old Home Day. We still have some items that have not been accounted for and 2 rounds of brochures. She reported that \$3,000 went to the fireworks and the Lion's Club stated that there will be no refund applied to this amount from the fireworks company.

Events

Concert update

The committee reviewed the coverage list for concerts. Christina volunteered to help cover the July 10th concert. Barbara Greenwood volunteered to cover the August 7th concert.

The first concert was a huge success. The storm held off during the music but forced the postponement of the movie. There were about 250 people in attendance. Some items of concern: SNS needs to be there a little earlier for the food, additional garbage barrels should be placed out, the bathrooms must be cleaned extensively before the concert, and the pavilion needs to be blown off before each concert.

Brochures

Les inquired if we should order some more brochures. One box should be good. If the company won't order just one box or Claire isn't available then we won't order any more.

Les asked that the Committee members gather information for the fall brochure by the next meeting so we can start getting it ready. To be considered for including: School, Library, Union Lodge, Lion's Club, TTCC, Town, BCS, Historical Society, and any other applicable non-profits.

Old Home Day:

Sub-committee update and other updates on activities

- Walkers Farm is donating their tractor for hayrides. It was suggested to budget for fuel costs and consider re-fueling at the shed. A volunteer will be needed to drive the tractor and the route will need to be determined.
- Carroll Brown – still needs to be finalized for entertainment during the dinner.
- Luncheon – advertisements will be placed on Facebook, the Town's website and in the Town Crier looking for donations for beans. Corn will be purchased from Walker Farm.
- Sock hop for Friday night – Frank Dolloff agreed to DJ. It will be from 7pm to 9pm. Christina will make sure that the tennis net is removed by that Friday. If it rains then the event will be moved into the TTCC building.
- Police Department events – Christina will email Kris Bean to inquire if they are still a go for all of the events they have volunteered to do, such as the dunking booth, the bike rodeo, the child seat safety, etc.
- Spray Day – is still a go and happening two times during the day. The Fire Department sets up 100 feet from the hydrant in the ball field closer to the Middle School.
- Other events to add to the calendar include: 12:15 Granite State Zoo, 1:30 Dancing Feet Studio, 2:15 A bit of Ireland, and the Bike Rodeo if still being held. Hilda and Lucille will let Les know any other events before end of day today.
- Face Painting – one person has confirmed and Christina will get a second number to Hilda
- Dunking Booth – Chief Yannuzzi remembers having seen a booth at the High School. Christina will check with Alan F, in maintenance to see if it is there and if so if the Town might be able to borrow.
- Dead River – Les will clarify if Dead River is doing any customer appreciation on this day again.
- Tug-o-war – the Chief volunteered to be the official for the event with a megaphone. Nicole will finish the registration form and send to Christina to have it approved by the insurance company.
- Group photo – Fire Department will take from North Main Street on the Ladder Truck – people will be lined up near the playground.
- Playground ribbon cutting – will be right before the group photo

Health Fair

Seven vendors/displays signed up. The Committee mentioned CADY and Donna Quinn who works in public health. Christina will forward these to Al Defeo to contact.

Other

The Committee discussed some concerns with the recent 4th of July event. Communication was definitely an issue. This event should be looked at more closely during the budget season to determine if it should or could be a Town event in the future. The Committee is confident that they could fundraise additional funds for the fireworks if the event did become a town event. Chief Yannuzzi reported that the rules regarding fireworks are also changing through the Fire Marshal's Office and that those changes could affect any of these events by next year as well.

Christina will add a posting in the Town Crier asking businesses to supply email contact information to the Community Events Committee. The Committee will be creating a database for businesses to keep in touch with events.

Hilda mentioned that the Chamber OPEN flag looks pretty bad. Les will contact Scott to inform.

A site visit of Kelley Park was done at the end of the meeting to look at the set up and possible issues with the events. In addition, the Park was inspected after the circus event for damage, etc.

**The Business Committee meetings will be held the 3rd Wednesday of every other month at 8:00am.
Regular Committee meetings will be held the 2nd Wednesday of every month at 9:00am.**

Having no other business to conduct the Community Events Committee was adjourned at 10:30am.