

Community Events Committee
Meeting Minutes
October 23, 2013

Attendance: Les Dion, Christina Goodwin, Hilda Bruno, Barbara Greenwood, Chief Yannuzzi, Marjorie Gorman

Meeting called to order 10:30 a.m.

September Minutes:

September minutes were reviewed. No changes were made.

Upcoming Activities:

Halloween Parade/Activities:

The Halloween parade coverage is all set – Barbara Greenwood and Lorraine Bohmiller will be at the line up to begin the parade at 4:45. The Masons are doing their haunted house. The Library is set to hand out candy packages. The Fire Department is scheduled to arrive around 4:30pm, with Lt Eichmann overseeing. They will bring the rescue vehicle only and set up to give out glow necklaces in the location of TD Bank. The Police Department will also be set up in that location. There will be no light tower or ladder truck or New Hampton Fire coverage as the lighting in the Square is much better this year. The Lions food wagon will also be set up in front of TD Bank.

Questions to determine (Christina will email Chief Lewis):

- North Main Street will be closed off to what locations?
- Will the PD be placing out the yield to pedestrian signs?
- Will the PD be placing cones out to block the parking areas for set up purposes?
- Will the PD have an officer on location at the crosswalk near the Library and the Masons?

Items to complete:

- Create a public service announcement regarding any road closures and remind drivers to use caution – have the announcement placed on the TV/Town Crier/Website (Christina will create and have reviewed and submit to Ray)
- Contact area businesses to get them to participate with being open or providing candy for Halloween night (Christina will email if possible the downtown businesses and deliver posters to the other businesses to get them on board.)

Christmas Tree Lighting:

A temporary tree has been donated to the Town/Lions by Lynn Kenney Kennels. **Chief Yannuzzi motioned to place the sets of lights we currently have back on the TTCC trees and to buy multi-colored lights for the downtown tree, 2nd by Barbara Greenwood, so moved.** Hilda advised the Committee that Lucille Keegan will take care of getting the carolers for the event. It was agreed that they would be scheduled from 5-6 pm. The Ceremony is set to start at 6:00pm with announcements from the emcee and then Santa arrives on the ladder truck to flip the switch on the lights. Les will purchase candy

canes for Santa to give out. The One-Stop Christmas Shop will be held that afternoon/evening and the Center is thinking about adding another day during the week. Christina and Hilda volunteered to help with wrapping.

Things to determine:

- Les will email Joe to check with the Lions for any additional needs and to check on Santa, the PA system and the emcee.
- Christina and the Fire Chief will look at logistics in the Square after the meeting.
- Christina will verify size of tree and how many sets of lights need to be purchased – if the money is available in the Events budget, the lights will be purchased from it.

5K Jingle Mingle

The 5K is set for 12/7. Registration at 9:00am and Race starts at 10:00am.

Budget Review:

The Committee reviewed the budget one more time. It was discussed that the Committee is adding \$3,500 due to a budget change that occurred last year. The Committee agreed to leave this addition as the events have increased and the money would definitely be needed if available. The budget is scheduled to be presented to the Budget Committee on Monday, October 28th. Christina will have some color copies of the summer events flyer printed and Les will have the winter flyer to hand out.

Possible Barn Dance:

Les has contacted the Newfound Inn about the possibility of having a barn dance at their location in March. The details have to still be worked out. The two dates that the Committee is considering and that are currently open are March 22nd and March 29th. There will be more information available as it is received.

Lights on Feedback:

Here were the items of concern:

- The PA system wasn't adequate – very hard to hear if you were not located under the pavilion
- The lighting for the crosswalk across from the Elementary School is very poor. Next year the lighting tower needs to be moved closer to the crosswalk.
- Also the parking spaces need to be blocked to allow for the Fire Department and light tower. Parking was full when the equipment arrived this year and adjustments had to be made.
- Issues with the Lions Club wagon delivery were resolved the day of the event.

The event overall was a good success. They had better control on the meals. The cake walk was a huge hit and the set up was great. The smores were pre-packaged this year, which was a great idea along with the rakes to cook the marshmallows. It was estimated that there were 300-400 people in attendance.

Brochure Disbursement:

Les reported that they have some brochures remaining but it looks like they have been disbursed throughout Town.

Other:

Christina asked about the newly painted sign for the pavilion. The Fire Chief hasn't arranged for pick up yet. Hilda offered to pick it up from Shop 'N Save and bring it to the Fire Department today. The Fire Department will make arrangements to get the sign re-hung at the pavilion this week if possible.

Christina mentioned a fundraiser for Ty Clark. He is a boy from BHVS who lives in Groton and has had to go through a kidney transplant. The family has a large amount of medical bills, so the kids from the school and the teachers from the mother's school are hosting a spaghetti supper at the Bridgewater Town Hall from 5-8 pm on 12/7. Christina will get a flyer and contact person to Les to have posted on the TTCC's website and possibly in the Town Crier.

Les reported the Josh Manseau had his surgery and he is doing well. He is a Bristol High School student. The family has had fundraisers during the summer to help with his medical bills as well.

Old Home Day ideas were discussed. Hilda brought a list of things that she thinks should be added or considered for events either for Old Home Day or other. This is the list:

- Cook offs – like chili or stew
- Baking contests – like pies, cakes, cookies, gingerbread houses
- Scarecrow competition
- Pump shoot contest
- Corn Maze
- Cow patty bingo
- Family Bingo night
- Teen dance
- Midway games
- Men's beards – shaving heads
- Antique road show
- Auction
- Petting Zoo
- Doll carriage, pet, or bike parades
- Pickle festival
- Horse trail ride
- How to demonstrations
- Sled races
- Lumber jacks
- Tractor pulls
- Town team games
- Rubber duck race – river

Other ideas to consider:

- Adding a cake walk
- Festival of trees

- Where's Rudolph
- Residential decorating contest
- Christmas tree – lights sold in memory of someone to be lit and tagged – all money raised goes to a charity
- Other fundraising ideas – like the possibility of buying a portable skating rink or a better PA system

The committee also strategized how to get the area businesses more involved as was previously discussed in meetings. It was determined that they would invite businesses to attend the next meeting in November and use it as a planning session. What do they want to see? Will they participate more? This is what we do? And so on. Christina will develop an invitation to distribute. She will also get a list of emails from Michael Capone to send the invitation out to and then hand deliver to those businesses not on the list. Les will get coffee and donuts for this meeting. The priority is to get businesses involved.

The next meeting will be a planning meeting that will be held on November 13, 2013 at 10:30am at the TTCC. This will be used by the Committee to set the agenda and discussion for the upcoming proposed area businesses Community Events Meeting.

The area businesses Community Events Meeting will be held on November 20, 2013 at 8:00am at the TTCC. All area businesses and interested parties are invited to attend. Any questions please feel free to contact these locations:

By email – Community Events Committee – bristolevents@townofbristolnh.org

By phone – Christina Goodwin - (603) 744-3354 x12 (at the Bristol Town Offices)

By phone – Les Dion – (603) 744-2713 (at the TTCC)