

Community Events Committee
Meeting Minutes
April 17, 2013

Attendance: Les Dion, Christina Goodwin, Barbara Greenwood, Gylene Salmon, Joe Denning, Steve Yannuzzi, Claire Moorhead, Brian Richardson

Meeting called to order 10:30 a.m.

Events/Other:

Brochures

Claire Moorhead and Les Dion had worked on a three panel sample brochure to present to the Committee. After reviewing the brochure, items to be added were: Historical Society events, Library events, Memorial Day if printed in time, Halloween events, Christmas Tree Lighting, One Stop shop at TTCC, Santa's Village at TTCC, update Old Home Day events listing, add disclaimer box to check the Town's website for possible changes in the schedule, and add Town's logo to the cover page. The Committee also felt it was appropriate to do a Spring/Summer brochure and a Fall/Winter brochure and the events will be split up and added to the corresponding brochure. Joe will get more information from the Circus to add to the brochure and forward the information to Claire. Christina will get information from Ron Preble on Memorial Day and forward to Claire. Brian Richardson will get information with regard to the football schedule and also forward that information to Claire. Claire will do mock-ups on the brochure and email proofs to the group by April 29th. The Rotary is paying \$50 and the Lions Club is paying \$50 to advertise their big events in the brochure and help defray the cost.

Concerts

The Leo's were concerned with committing to the Summer Concert Series food booth, so they have withdrawn the request. The Committee agreed that it is best to have the TTCC stock the concession stand weekly and do a mailing to non-profits offering the night of the concert to sell food and set up a table to advertise their non-profit on a first come first served basis. The food will be the same weekly – hotdogs, drinks, snacks. The cashbox will be turned into the TTCC and the TTCC will collect only for the cost of the items to be restocked and then cut a check to the non-profit for any profit from that night. The Committee agreed that one member at minimum needs to volunteer to cover a concert each week and that a set of rules and regulations would be posted for the concession stand as well. The TTCC will also do an ice cream social on August 15th to coincide with the concert for that night. Current prices will be set at \$3.00 per person or \$10.00 for a family of 4. Christina will have Ray post something on the website, TV channel and in the crier to solicit a chest freezer donation for the concession stand building. Christina will price signs to replace the heavy wooden concert sandwich board signs. Looking at 24 X 30, double-sided, similar to election/for sale signs, total of 10 signs and quotes will be gathered from the prison, JD Design or any other viable option.

Circus

The Circus is scheduled for July 7th. Joe stated that currently there is no back-up location for inclement weather but the final decision will be with the Bristol Select Board.

Other:

Christina will check with Shackett's Store and Shop n' Save to see if it is possible to get new Coke sign banners or something of the same nature for Old Home Day as some of the signs we have are in rough shape.

Steve suggested that we have a poster board list of events for the day at Old Home Day and post it at the Park also.

Gylene advised that the Joint Loss Management Committee inspected Kelley Park and the out buildings and that a list of items, that are required to be fixed, were forwarded to Michael Capone. Christina will get a copy for the Kelley Park Committee to review.

Les will email Jeff Shackett about the back of the building abutting Kelley Park to see about painting. The building has graffiti again and would need to be cleaned/repainted for upcoming movie events. The Committee believes that volunteers can be solicited to help paint, if necessary.

The next meeting for the Community Events Committee is scheduled for May 15, 2013 at 10:30am at the TTCC. It will be held the 3rd Wednesday of each month at 10:30 at the TTCC from now on.