

Community Events Committee
Meeting Minutes
March 20, 2013

Attendance: Les Dion, Marjorie Gorman, Christina Goodwin, Barbara Greenwood, Lucille Keegan, Gylene Salmon, Joe Denning

Meeting called to order 10:35 a.m.

Events:

Winter event Update

An evaluation meeting was held and the event was a great day overall. Recommendations have included switching up the schedule next year by doing a kid program, having the union lodge take part in the event, start planning earlier in September, and get businesses more involved. Chili Fest was well attended as well as the wagon rides but Park attendance was harder to get involved. All involved would like to go forward with the event. Donations from other non-profits also helped with the event and lessened the full burden that the TTCC previously carried.

4th of July and Fireworks

The parade will be on July 4th. It was discussed that it would be nice to have a full weekend of events. Looking to have a movie event on July 5 and Les will check with the Little League group about interest in holding. Fireworks will be on July 6 and there is the potential of a kiddie ride also added to the Park as the fireworks will be from the Park again and not the Lake. The Lions Club is looking to bring the Kelly Miller Circus back on July 7.

Concerts:

Concert Schedule:

All but one concert is booked beginning with the Uncle Steve Band on June 27 and ending with the Bellaire's on August 22. Les will send a list out to the Committee members of the concert schedule.

Food Vendors

The Committee agreed to have a set menu for the concession stand. The Leo's from the Lion's Club would like to participate this year and can set a menu as the Committee recommends. Non-profits will be notified that they are able to set up a table at the concerts to advertise their businesses and this will not affect the food vendors. If a non-profit would like to sell food then they will be taken into consideration and reviewed as the issue arises.

Rack Cards/Brochures

Claire Moorhead has reviewed options for rack cards and three-panel brochures. Rack cards will be 4X9 and have options, such as front side color or both sides color. Three panel brochures will have a cover page, inside panels and a back cover. The Committee agreed that the three panel brochure sounds like the best option and to order 1000. All scheduling information will need to be to Claire by April 10th.

Other

The Committee would also like to have any committee members that cover the concert event re-educated with the process and with set up, such as the new electrical box.

Barbara would like the Police Department to continue their good PR by attending or visiting the concert series this summer and would like Gylene to relay that to the Chief. Gylene has talked to the Chief and will follow up as the concert series gets closer.

Old Home Day:

Entertainment schedule

The Committee would like to have four performers throughout the day - Rainy Tuesday, Peaked Hill, Kid Jazz, and Carroll Brown. These performers will be approached for a 1 ½ hr sessions. Times determined were 11:30-1:00, 1:30-3:00, 3:30-5:00 and 5:30-7:00.

The following list will be considered as we review Old Home Day and schedule of events:

- 10:30 Start Day with Crafters/Vendors
- Horseshoes and Softball Tournament will be scheduled earlier.
- Water Wars and Obstacle Course will continue
- Wagon Rides will continue
- Bingo in the afternoon
- Coffee and Donuts in the morning

Things to follow up on:

- Joe will check on having antique cars along North Main Street, check the price of having fireworks (possibly combining with the 4th of July), check with John Lynch about the wagon rides and the path taken, and check with Greg Woolsey for use of the light tower (for the 4th, Old Home Day, October event, and Lights on event)
- Christina will check with Fire Department to see if they will hold a spaghetti dinner on Friday night, check about a spray event on the Park by the Fire Department, check to see if any interest in participation in the softball game from the Fire Department, check cost for re-enactment event and talk to the Health Officer about his idea on health fair
- Les is all set to get the crafter letters out, has emailed the tent and chair company for reserving, will check with the football group to see if they are interested in continuing with a 5K event (if not Gylene might have an option with the foundation), and contact the Masons about doing a breakfast that morning
- Food vendors will consist of the Lions Club and any other vendors will be determined as the event gets closer and as interest arises

Other:

Rabies Clinic sponsored by Lion's Club on April 27, at the Bristol Fire Department from 1-2 and cost is \$10 each pet.

Les scheduled a Kelley Park meeting for March 27, at 9:00am at the TTCC.

The next meeting for the Community Events Committee is scheduled for April 17, 2013 at 10:30am at the TTCC. It will be held the 3rd Wednesday of each month at 10:30 at the TTCC from now on.