

**Bristol Community Events Committee**  
**January 27, 2011**  
**Meeting Minutes**  
**10:30 am ~ TTCC**

**Present:** Joe Denning, Ray Courchaine, Barbara Greenwood, Christina McClay, Leslie Dion, Gylene Salmon

**Concerts:**

- Claire Moorhead asked for some clarification on her role as contracted coordinator. She inquired about bands and preferences of the group for who she lines up. After some discussion it was determined that the Committee would like to kick-off the series with Lisa Young and that the Tapply Thompson Community Center (TTCC) will have Uncle Steve end the series at the supper during Old Home Day. It is the Committee's intent to mix it up each year. It would be nice to have a country band, a kid's band and local bands as well. Christina will email Claire and advise her of these new guidelines.
- Claire also needed clarification on who to contract her services with. After discussion on budget options and donations, it was determined that the TTCC will contract with the Town to run the events throughout the year and submit bills to the Town for reimbursement from the budget. Claire and the concert entertainers will contract with the TTCC. Christina will email Claire to advise.
- Preparation for concerts was also discussed as Derek Farrell has a new position with a full-time Fire Department that may affect Thursday nights. Les will have Derek write up information on what he does for the concerts etc. and she will consider some of the summer kids for possible help.
- Licensing options for holding the concerts is still being reviewed. The Lions Club is an A or B option. It is still not clear which type of licensing would be required. Les will check with other towns to see what they have, if they have the licensing. Licensing is required for any entity holding a concert series. This is required as often musicians are singing celebrity music, so therefore the licensing protects it.
- We also discussed that it would be nice to do a flyer, maybe instead of the concert card previously discussed. This flyer would list all concerts/events in the surrounding Towns throughout the summer and year. Ray will create the flyer and make sure it gets either attached to the Town Crier and/or on the website and TV. Les will contact Hebron and Danbury. Christina will contact Alexandria, Plymouth, Franklin and Groton. Bridgewater and New Hampton do not hold concerts, but will follow up to see if they hold any events.

**Events:**

**Winter Event:**

- Gylene inquired on behalf of the Police Department about parking at the winter event. They had a concern about the road width and would like to make sure that roadside parking is not allowed. Les explained that the main parking lot will be opened and they will also have people in charge of parking. Both agreed that

maybe a single lane of traffic would be better and Les will follow up with the group sponsoring the event. She will also contact the Newfound Lakes Region Association (NLRA) to have them send the poster advertising the event to Ray. He will get the poster on TV, on the website and in the Town Crier. At this time, the group will hold off joining this event. Should something open up then we will schedule another meeting before February 26<sup>th</sup> to discuss possible participation, otherwise, we will plan to participate next year. Joe will check on a maple sugaring event for this and also check with Schnitzels and Giggles about food. Christina advised that they would have to contact the Town for a permit as they are a food vendor but that they should apply for a yearly one so that they can participate in all types of events.

4<sup>th</sup> of July:

- Joe reports that the deposit on the fireworks and the contract has been sent. The Lions Club is sponsoring this event. Rain Date is also set for July 9<sup>th</sup>.

**Other:**

- Stove: No hits or contacts about a possible stove donation yet. Ray will add back to the Town Crier and create a slide for the website and TV. Les will add to the TTCC facebook page.
- Sign Board: Gylene and Christina will update the sign board to put up at elections.
- Downtown project: Joe updated the downtown project with a spring 2012 proposed construction start.
- Business Forum: Joe has been in contact with Grafton County Economic Development Council and they have scheduled a business forum. It will be held at TD Bank on February 3<sup>rd</sup> at 10:00 am and is open to anyone who would like to attend. Currently there are about 17 people attending.
- Safe Routes to School: Round 3 – construction of Middle School parking lot is still waiting on final approval of the State. Round 5 is starting up soon.
- Minutes correction: Minutes from January 13<sup>th</sup> stated that there were about 1800 visits previously to the website and in 2010 it increased to over 200,000. This was inaccurate. It should have been “increased to over 30,000.” The minutes were corrected on the website.

**Next meeting:** No meeting was scheduled today, but any upcoming meetings will be scheduled as needed.

Meeting adjourned at 11:25 am.

Respectfully Submitted,  
Christina McClay