

**Bristol Community Events Committee**  
**January 13, 2011**  
**Meeting Minutes**  
**10:30 am ~ TTCC**

**Present:** Joe Denning, Ray Courchaine, Barbara Greenwood, Christina McClay, Leslie Dion, Marjorie Gorman, Claire Moorhead, Leo's Club Members – Donna, Addie, Zack

The Leo's Club members joined the committee meeting to share ideas and participate in planning of events.

**Events:**

- Winter Event: The Winter Event is sponsored by the Newfound Lakes Region Association (NLRA), the Tapply Thompson Community Center (TTCC), and the Slim Baker Foundation. It is scheduled for 2/26 from 10-3. There is a guided snowshoe hike, a bonfire, a snow sculpture contest, face painting, a fish and game presentation, snow testing, a sled pulling contest, the Granite State Zoo presentation, a snow angle decorating event, animal tracking, and a ice cube treasure hunt. The event list is not finalized yet and the group will be meeting again on January 18<sup>th</sup> at 12:00 at the TTCC. Joe Denning proposed that the committee consider taking on this event in the future as a possible 3-day event and he will complete a plan to present to the committee. In addition, Joe will follow up with the Assembly permit (if applicable) and the vendor permit for the Mill Fudge. Les Dion would like the committee to think about how we want to become involved in this event.
- 4<sup>th</sup> of July: The committee would like to consider doing something after the parade in the park. Different ideas such as a barbecue, music etc., were discussed but the committee is not certain about participation on this holiday weekend. It is something to think about. The Lions Club will be sponsoring the parade and the fireworks. Traditionally the parade has been held on the 4<sup>th</sup> of July but this year it falls on a Monday so it was felt that it would be better to have on Saturday, July 2<sup>nd</sup> to combine with the fireworks. The fireworks will be provided by RS Fireworks out of Hudson, NH. The Lions feel that they will do an organized program out at the Lake that all will enjoy.

**Concerts:**

- The sign board is still at the TTCC. It just needs to have some updated pictures and the updated concert listing and we can post at the Old Town Hall for voting day and for the Town Meeting on Saturday.
- Claire Moorhead attended the meeting to determine how the committee feels about contracting her services and what exactly we are looking for. It was agreed that we would like to contract Claire to book all of the entertainment for the Summer Concert Series, to handle all the publicity

for the Concert Series and to handle the publicity for Old Home Day. She will develop two contracts for review and submit to Les. Claire was given feedback on performers and types of music to schedule, including the possibility of having two performers in one night and holding a special 2-hour night. Otherwise the concerts will remain on Thursdays from 6:30-8:00. In addition, it is hoped that each concert will be a different theme night. The committee would like to evaluate performers this year, so the next years planning will be much easier. The committee had previously agreed that to be more consistent and to allow for publicity the food would be assigned to one vendor. Joe has confirmed that the Lions Club will take on this role. Claire will add this information to any publicity. Joe will also look into the possible requirement of the committee having to license the events.

**Old Home Day:** Joe is still following up with regards to the Hot Air Balloons and helicopter rides. Claire recommended that the committee verify the liability insurance to make sure that helicopter rides are covered. Christina will contact the Science Center about the possibility of a presentation or exhibit. Les will contact the Granite State Zoo for possibility of their attendance. Their rates are very reasonable. DJ options were also discussed and need to be further reviewed for the event. The committee will also develop guidelines etc., about parking, to help avoid any potential issues for the 2011 event. The TTCC will be sponsoring the craft fair again.

**Other:**

- Water Heater: Christina forgot to check into this before. She will follow up with regards to the one at home and possibly anything at the Town Offices and get back to the committee.
- Stove: Barbara mentioned that we should advertise for an apartment size stove donation. Ray will get into the Town Crier, on the website and the TV.
- Ray advised that the website previously only had about 1800 visits per year, but has increased to over 35,000. He thinks it would be good to start putting some of the events on the Town's website page for Community Events. This publicity is free and beneficial to the events.

**Next meeting:** The next meeting will be on Thursday, January 27<sup>th</sup> at 10:30 am at the TTCC.

Respectfully Submitted,

Christina McClay