

CAPITAL IMPROVEMENTS PROGRAM MINUTES
August 30, 2016

APPROVED:

AGENDA: 2017 Capital Improvements Plan (CIP) Workshop

ATTENDING: Don Milbrand (Chairman), Bill Cote, David Hill, Joe Lukeman

ABSENT: Steve Favorite (Vice-Chairman), John Bianchi, Dan Paradis (excused: conflict)

OTHER: -----

The meeting opened at 7:08p.m. at the Minot Sleeper Library

Minutes of August 16, 2016:

J. Lukeman made a motion, second by W. Cote, to approve the minutes as read. The motion carried.

Workshop:

Mr. Milbrand stated that he had received some requests via e-mail. The Police Chief had submitted a form for 5 new portable radios. The spreadsheet was addressed.

POLICE DEPARTMENT:

The Chief had assured Mr. Milbrand that the fleet is not expanding. On the plan for 2017 are a new cruiser (\$46,000) and a request for an amount to be placed in Capital Reserve (\$50,000). A discussion was held as to how to explain that the cost of the new cruiser would come from the Capital Reserve amount. It was determined to add a Note 9 for this explanation. The new radios must be added (\$25,188.00).

PUBLIC WORKS:

It was noted that the dates for the age of the present trucks is okay. The committee is asking \$140,000 for Capital Reserve. Mr. Bucklin, Supervisor, stated that the front end loader can be put off a year or two. The committee moved the \$130,000.00 for this to 2018 for now and moved the 6-wheel dump (\$65,000) to 2019 (2ND payment). They feel that they need to give some leeway for the vacuum truck. \$120,000.00 was put in for an F- 550 replacement for 2017 and this will be explained in a note. Mr. Bucklin has seen used vacuum trucks for \$30,000 to \$50,000 and the committee felt that \$50,000 should be put in a fund this year in case a used one comes up. The usual \$250,000 is being asked for Road Paving.

FIRE:

Listed is \$25,000 for the Reserve Fund and \$80,000 for ambulance 2. If the old box is not used, the new ambulance will no longer fit in the Station. It was suggested that the Rescue Truck might go outside so as to resolve this problem but the committee recommends that they re-use the box, if possible.

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SPREADSHEET continued:

TOWN GENERAL:

On the sheet is \$60,000 for the Water Street Recreational Facility and \$10,000 for Town Building Maintenance. The committee understands that there are grants for the first two phases for \$120,000.

OTHER:

It was noted that the committee has received nothing back from the Space Needs committee. A short discussion was held as to whether the town office or police station is to be placed on the Smith lot.

Mr. Milbrand had received a 6-year plan for Kelley Park:

2017 = a landscape plan to update their Master Plan (\$10,000 or less), 2018 = \$10,000 for accessibility and seating, 2019 = \$20,000 to replace the concession stand for better efficiency, 2020 = \$80,000 for lights (\$40,000 of it to come from grants), 2021 = \$50,000 for irrigation, and 2022 = \$10,000 for a scoreboard.

Mr. Milbrand will update the spreadsheet for the next meeting. Mr. Hill will re-do the write-up section. Mr. Cote will see Mr. Bucklin tomorrow and will check to see if he is okay with the changes the committee made tonight. Mr. Milbrand will check the Acting Fire Chief to be sure there are no other changes.

NEXT MEETING: To be held Wednesday, September 20, 2016 at 7:00pm at the town office meeting room. The committee will need to finalize the plan so as to present it to the Planning Board on October 12, 2016.

With no other business before the committee, the meeting adjourned at 8:20pm.

Respectfully submitted,
Jan Laferriere, recording secretary