

CAPITAL IMPROVEMENTS PROGRAM MINUTES
August 16, 2016

APPROVED:

8/30/16 __jrl_____

AGENDA: 2017 Capital Improvements Plan (CIP) Workshop

ATTENDING: Don Milbrand (Chairman), Steve Favorite (Vice-Chairman), Bill Cote, David Hill, Joe Lukeman, Dan Paradis

ABSENT: John Bianchi

OTHER: ----

The meeting opened at 7:03p.m.

Minutes of April 19, 2016:

J. Lukeman made a motion, second by D. Hill, to approve the minutes as read. The motion carried with one abstention.

Workshop:

The committee discussed the schedule and determined to bring the 2017 plan to the Planning Board on Oct. 12th. If we can get department head information or presence by August 23, we shall meet. If not, we shall meet Aug. 30th (location to be determined). We shall meet again Sept. 20th to finalize the plan. The secretary will be on vacation at that time. Mr. Milbrand will take the minutes.

A discussion was held as to what we feel we shall need from the various departments. Mr. Milbrand stated that we need figures from the Space Needs committee. He will see the Town Administrator about having the department supervisors in to see us. Mr. Favorite suggested that we might need more justification on the form. Mr. Cote plans on setting up tours for the Budget Committee and will include the CIP Committee.

Mr. Hill felt that the Highway Superintendent definitely needs to be seen.

Mr. Cote stated that a canine vehicle was purchased through drug funds and Chief Lewis is looking for another cruiser. Mr. Milbrand suggested that we may need to replace the fleet every 6 years then. Mr. Cote suggested we might look to a cruiser every 18 months. The secretary stated that we did an 18 month schedule in the past. Mr. Hill and Mr. Cote think that we should think about Capital Funds for cruisers.

Mr. Lukeman asked if the new transfer money has come in yet. Mr. Favorite said that they got the first \$128,000. But he is not sure if they have received the second payment.

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WORKSHOP continued:

The Pemi-Trail was discussed and questioned about where it stands.

The back wall in the Fire Station needs to be looked at. Also, the new ambulance is longer than the previous one. There may be a problem fitting two into the Station when the other one is replaced.

Mr. Cote mentioned that we need to know about Kelley Park.

CORRESPONDENCE: -----

NEXT MEETING:

Our next meeting will be held August 23rd and/or August 30th at 7:00pm.

With no other business, D. Hill made a motion, second by B. Cote, to adjourn at 7:55p.m.

Respectfully submitted,
Jan Laferriere, recording secretary