

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
April 21, 2015

APPROVED:

8/25/15__jrl_____

AGENDA: ELECT OFFICERS
WORKSHOP: ORGANIZATION

ATTEND: David Hill (Chairman), John Bianchi, Joe Lukeman, Don Milbrand,
Dan Paradis

ABSENT: Steve Favorite (Vice-Chairman), Murray Campbell

OTHER: Michael Capone (Town Manager), Bill Cote

Meeting opened at 7:05p.m.

MINUTES OF SEPTEMBER 30, 2014: The following amendment was made:
Mr. Bianchi questioned page 1, Police, 7th line – the costs for maintenance of a vehicle.
As no-one could remember that at this time, they left it as is. Page 3, Cardiac Monitor,
line one, replace “\$24.000” with “\$24,000”.

J. Lukeman made a motion, second by D. Milbrand, to approve the minutes as amended.
The motion carried.

ELECTIONS:

Mr. Hill stated that he would like to step down. Mr. Lukeman reported that Murray
Campbell wishes to withdraw from the committee as he does not feel that he is of use
now.

J. Bianchi nominated Don Milbrand as Chairman, second by J. Lukeman. With no other
nominations, the motion carried.

J. Bianchi nominated Steve Favorite as Vice-Chairman if he will accept, second by D.
Hill. With no other nominations, the motion carried.

Mr. Milbrand then took over the Chair position.

COMMUNICATIONS: A list of Bristol roads was received. A copy of these is to be e-
mailed to the Board for their information.

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OLD BUSINESS: Mr. Hill asked if the truck is in yet and was told that it is not. He then asked about the Fire Chief's vehicle, which is also not in yet. Engine 4 will be here sometime this summer.

Mr. Milbrand stated that most items passed at town meeting. He will update the spreadsheet and e-mail it to the Board. It was noted that the \$150,000 for Space Needs was not recommended (Budget Committee and/or Selectmen) or brought to town meeting.

NEW BUSINESS: Bill Cote would like to join the committee if there is an opening. It was felt that he could take Mr. Campbell's place if the Planning Board approves. It was noted that the Planning Board is in charge of this committee. The Planning Board will meet tomorrow night and Mr. Paradis will bring this up to them.

The secretary was asked to send all members a copy of the 2015 meeting dates for the committee.

The committee felt that this year's priorities will be a cruiser, 6-wheel dump, and front end loader. As to the vacuum truck, it was felt that this could be sub-let once ours dies.

As to Department Head visits, it was felt that we should start with Highway and Police. Mr. Capone suggested that we ask them to submit their needs to the committee first so that we can look them over before we meet. Mr. Milbrand will e-mail them.

Mr. Hill asked about the Kelley Park sprinkler system. As this has only been mentioned, Mr. Capone will check to see if this is something to be added.

Mr. Paradis asked about forms. Mr. Lukeman will update these and then e-mail them to the secretary and she will send them to the committee.

Mr. Hill mentioned a possible Reserve account for the Highway project and a discussion was held about the Rotating Account for the ambulance. The committee will also look at the Fire Equipment line. Mr. Lukeman asked for an update on the Transfer Station and Mr. Capone stated that there are no definite plans yet. They have \$117,000 toward this but will not receive more until 2016. It will be something to ask Mr. Bucklin (Highway Superintendent) when he comes in.

Mr. Lukeman mentioned that the Highway crew is doing an excellent job with the sand clean-up.

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NEW BUSINESS continued:

The committee then asked about the trail to Profile Falls. Mr. Capone stated that they are thinking of doing this in 2 phases. The first phase will be to address the town owned land portion. They did try for a grant but it is for Safe Routes so this does not score high. He will continue to look for other options. Mr. Hill asked if we shall need a permit to cross the river and was told that we would. Some shoring will be needed to the bridge but the biggest part is to the fill-in section where the river dug it out. They estimate this to cost about \$300,000. Mr. Capone will re-visit this with the engineers. He added that the 2nd part will be with the Army Corps of Engineers. We shall also need an engineer for the first section. It was felt that this first phase will give us a good boost as it gets folks down to the Old Railroad station and is a beautiful area in itself.

Mr. Bianchi asked if anything is being done about Space Needs and Mr. Capone stated that there are some preliminary discussions. Mr. Bianchi asked if we should try for another \$150,000 this year and the committee felt that they should. Mr. Milbrand reminded everyone that the CIP committee is just an advisory committee and we should not get discouraged when some things get dropped. We shall have done our job and will adjust the plan each year.

NEXT MEETING: Our next meeting is scheduled for Tuesday, May 19, 2015 at 7:00pm.

With no other business before the committee, J. Bianchi made a motion, second by D. Hill, to adjourn at 7:45pm.

Respectfully submitted,
Jan Laferriere, recording secretary