

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
September 16, 2014

APPROVED:

9/30/14__jrl_____

AGENDA: MEET WITH FIRE CHIEF, STEVE YANNUZZI
REVIEW DRAFT LANGUAGE WRITE-UP
REVIEW DRAFT SPREADSHEET

ATTENDING: David Hill (Chairman), Steve Favorite (Vice Chairman), John Bianchi,
Murray Campbell, Joe Lukeman, Don Milbrand, Dan Paradis

ABSENT: -----

OTHER: Chief Yannuzzi, Michael Capone (Town Manager)

Meeting opened at 7:00p.m.

MINUTES OF AUGUST 26, 2014: The following amendments and clarifications were made: Page 1, under Meet Mark Bucklin, 3rd paragraph, 1st line, replace “th4e” with “the”. 4th paragraph, 2nd line, replace “rec4eived” with “received” and “\$about” to “about”. Page 2, 1st paragraph, replace “MAC” with “Mack”. Page 5, under Next Meeting, 1st paragraph, delete the second line.

S. Favorite made a motion, second by D. Milbrand, to approve the minutes as amended. The motion carried.

FIRE CHIEF, STEVE YANNUZZI

Mr. Hill asked the Chief about the 1st payment on the pumper truck. The Chief answered that the Town Manager would have the exact number and Mr. Capone stated that he would get this for the committee.

Chief Yannuzzi stated that the first year of the new truck would mean 2 payments (the last payment for the ladder truck and the 1st year for the new truck). The Capital Reserve fund was discussed and it was felt that it is best to leave the funding part of this for the Selectmen.

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FIRE CHIEF YANNUZZI continued:

Chief's Command Vehicle: Chief Yannuzzi explained that the figures given are the State bid pricing for 2014, not 2015. A Chevrolet is \$43,500 plus \$3,000 for radio, and \$3,000 for lights. A Ford is \$27,000, plus the radio and lights (same \$3,000 each), however, there are issues with brakes and minor maintenance according to everyone he has talked with who got this. They are not happy. Mr. Hill felt that we should put in \$50,000 for the whole package and let this be the Selectmen's decision, also. Mr. Favorite agreed.

Hydraulic Tools (Jaws of Life): The Chief stated that they are not worth fixing. These can no longer cut the new metal on cars. The cost is \$50,000 per and we own two sets. For now, it was thought best to replace the 1980 set. Mr. Favorite felt that we got the life out of it --- 34 years.

Cardiac Monitor (Defibrillator): Chief Yannuzzi explained that these were bought 15 or 16 years ago by the Fire Company. After next year, they will no longer be able to be upgraded. They cost \$31,000 each for 2 or on a lease-purchase over 5 years for about \$327.00 a month (about \$4,000 a year) for each. The long range plan is that when we replace an ambulance, it will be fully equipped. A discussion followed. Mr. Hill and Mr. Lukeman felt that it would be cheaper to lease these. Chief Yannuzzi asked that we recommend the purchase of 2 on a high priority as they have failed twice now. Mr. Hill stated that this would be 2 leases for \$10,000.

Ambulance 2: Mr. Milbrand stated that it was recommended that up to \$40,000 per year be set aside for this from the ambulance revenue and placed in a reserve account.

Mobile radios: Mr. Favorite said that, though these haven't been asked for, we need to think about them. The State provided a grant to the Fire & Police Departments across the State in 2000. They no longer have support or parts and, though these have not failed yet, the Bristol Police are having problems now and this is a long-range problem. The State has no grants available now for replacements. They cost \$3,000 to \$4,000 each. Mr. Milbrand thought that we might need to lump together all agencies of the town. Mr. Favorite felt that we need to take a hard look at them. Mr. Hill suggested that we get 2 and replace a 3rd from Contingency if it fails.

Emergency Generator: Mr. Milbrand asked what happened about the emergency generator that we had wanted for this building (town office/police). Chief Yannuzzi stated that it is still a need as, in the case of an emergency, the government still needs to be able to function. Mr. Bianchi stated that we were supposed to get one 50 years ago when the addition was put onto this building but it never happened. Chief Yannuzzi stated that there are grants but they need matching funds.

At this time, Chief Yannuzzi was thanked for coming in.

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WRITE-UP:

Police: Mr. Hill stated that Chief Lewis has presented two options for the purpose of cruisers that would mean \$44,000 a year either way. The first option is to purchase as we have been doing. The second is for a lease-purchase for 3 cruisers all at once for \$44,000 a year for 3 years. These would have 100,000 mile warranties and oil changes and maintenance would be covered. At the end of the 3 years, this could be done again. Mr. Hill asked how many cruisers we have now and was told 5. Mr. Hill stated that, if we take one for the town use, this would mean 6 vehicles. Right now, we have 3 decent vehicles and 2 with high mileage. A discussion followed. The committee felt that they should just recommend the \$44,000 to purchase a vehicle.

Police Department Remodel: Mr. Hill stated that he put down \$150,000 to get something going and Chief Lewis asked where he got that figure. He wants \$279,000 instead (which is the cost of the Speare building (where MidState was last located) and would then be renovated for the town office. To add the Police renovation cost, the whole thing would be about \$765,000. To put an office building in the back of our present building would cost about \$300 a square foot. He feels that a Capital Reserve Fund is a good idea for a building until a plan is established. This will be listed as Town Office Remodel.

Communications Equipment: We need a breakdown from Chief Lewis. As to combining Radio equipment needs, it was thought that we should look at this again next year when we have more time to look at it. Mr. Paradis stated that we need rotation on the radios so that they don't all fail at the same time. These can be placed in the equipment line of the budget.

Public Works: Road Paving – It was agreed to put in for \$250,000 (the amount approved last year).

1998 Six Wheel Dump Truck: The cost of this purchase was less than we had listed last year. Mr. Capone will check on the actual payment cost. This will now be in the Debt Service section.

Transfer Station Improvements: As the Revolving Fund has been established, this is not a part of our responsibility anymore.

1988 Vacuum Truck: A discussion was held as to the replacement of this truck. A used truck would be somewhere in the vicinity of \$100,000 but monies would need to be available when one becomes available. Discussion was held as to its use, the ability to contract out, and that it provides some revenue. It was felt that Mr. Bucklin should be e-mailed and asked the cost to subcontract.

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Town General: Backup Generator – Mentioned previously. Correction was made to the write-up from “for the Town Hall” to “for the Town Office.”

Town Building Maintenance Fund: A discussion about this fund was held in which it was thought that \$20,000 is not enough if a couple of major repairs are needed. The committee decided to recommend adding \$10,000 a year for the next 3 years.

Old Town Hall Repairs: This will now be deleted.

Master Plan Update: This is on-going and will need \$5,000 a year to complete with the help of LRPC.

Water Street Recreational Facility: Following discussion, it was thought that we need \$250,000 to do the portion that is on our town-owned land. This remains a priority 2. The Town Manager continues to look for grants for this.

SPREADSHEET:

Police: Mr. Hill is to ask Chief Lewis about the radios. The Remodel is to be moved to Town General. \$44,000 a year is the figure for cruisers for the next 3 years.

Highway: 1998 6 Wheel Dump truck moves to Debt Service. 2001 6 Wheel Dump Truck needs updated numbers. 2009 F-550 truck moved out 1 year. Vacuum Truck – need subcontract number. Rubber tire excavator should be a – under replacement year. We need the actual cost of the Sidewalk Plow. Road paving should be \$250,000 per year.

Fire: Engine 4 – move to Debt Service. Ambulance 2 – need new figures. Hydraulic Tools (set 1) – remove from 2017 and put in \$50,000 for 2015. Change Suburban to Command Vehicle and 2015 cost at \$50,000. Change 4-door pick-up to a priority 2.

Town General: Town Office Renovations – change to priority 1 and place \$150,000 for 2015. Remove Old Town Hall Repairs. Place \$5,000 a year for 3 years in the Master Plan update line. Remove Update Appraisal Software and Library Addition. Town Building Maintenance – Add \$10,000 a year for the next 3 years.

The subtotal for Gross Appropriations for 2015 is now \$629,000. Mr. Milbrand stated that this shows that we are doing our job. We show time to catch up from years of not doing this and then we level off.

Next Meeting: Our next meeting will be held September 30th. We shall need to finalize the plan as we have to submit it to the Planning Board on Oct. 8th before presenting to the Budget Committee on Oct. 13.

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With no other business before the committee, J. Bianchi made a motion, second by J. Lukeman, to adjourn at 9:30 p.m.

Respectfully submitted,
Jan Laferriere,
Recording secretary