

CAPITAL IMPROVEMENTS PROGRAM MINUTES
March 18, 2014

APPROVED:

4/15/14__jrl_____

AGENDA: ELECTION OF OFFICERS
2014-2015 CAPITAL IMPROVEMENTS PLAN ORGANIZATION
WORKSHOP

ATTENDING: David Hill (Acting Chairman), John Bianchi, Murray Campbell, Steve Favorite, Joe Lukeman, Dan Paradis

ABSENT: Don Milbrand (away)

OTHER: Michael Capone (Town Administrator)

Meeting opened at 7:00 p.m.

MINUTES OF AUGUST 20, 2013: J. Bianchi made a motion, second by J. Lukeman, to approve the minutes as read. The motion carried with 2 abstentions.

MINUTES OF AUGUST 27, 2013: D. Paradis made a motion, second by J. Bianchi, to approve the minutes as read. The motion carried with 2 abstentions.

MINUTES OF SEPTEMBER 17, 2013: J. Lukeman made a motion, second by D. Paradis, to approve the minutes as read. The motion carried with 3 abstentions.

ELECTION OF OFFICERS:

CHAIRMAN: S. Favorite nominated David Hill, second by J. Bianchi. With no other nominations, the vote carried with 1 abstention.

Mr. Hill accepted providing the Committee understands that he would like less Dept. visits unless there are major changes. He mentioned that some of our petition items were not put forward and he feels that we might want to present our plan later to the Budget Committee.

Mr. Paradis felt that we made headway this year. Mr. Lukeman felt that we were more successful this year, as well. Mr. Favorite added that Kerin Rounds, Budget Committee Chairman tried to work with us, also.

Mr. Hill suggested that we ask the Budget Committee, Selectmen and Dept. Heads to our April meeting and hammer things out. He was reminded that they need to be notified ahead. Mr. Hill will write up an invitation for the secretary to distribute.

A discussion followed on putting out Reserved Funds.

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ELECTION OF OFFICERS continued:

VICE-CHAIRMAN: Mr. Bianchi nominated S. Favorite, with a second by J. Lukeman. D. Hill nominated Joe Lukeman, with a second by S. Favorite.

Mr. Lukeman reminded the Committee that he is gone through-out the winter. The vote then approved Mr. Favorite as Vice-Chairman.

Mr. Hill mentioned that he will not be able to make our May 20 or Sept. 16 meetings. He added that he would like to cancel the second meetings in July and August and add October and November.

A discussion followed as to the Planning Board's role, which is to accept or reject the plan which is then presented to the Select Board and the Budget Committee.

SPREADSHEET:

The Committee then addressed the Spreadsheet.

Police: Mr. Hill stated that the cruiser needs to go on. Mr. Bianchi asked if we will need to put 2 on for next year and it was felt that this might be a possibility. They questioned why the Police Chief did not ask for one this year and Mr. Capone stated that Chief Lewis was willing to forego this year to free up purchases for other Departments. He added that the bid for the revolving account would take the guess-work out of outside detail. It would almost be like a Capital Reserve account and he would not need to wait for the March town meeting in order to purchase. Mr. Hill said that the Chief could encumber funds from the budget line if he did not need a cruiser right away. Mr. Paradis stated that then folks would question why the funds weren't spent. Mr. Hill felt that the yearly purchases worked better as a line item.

Mr. Hill then questioned the Police Station remodel. Mr. Favorite suggested that perhaps the Speare building would work for the office and the police could stay here. Mr. Capone said that he has heard that the Speare building may be a sale or a lease/purchase. A discussion followed.

Public Works: Mr. Hill stated that we got the dump truck passed this year. The next 6-wheel is scheduled for 2016 and Mr. Bucklin, Highway Supervisor, may hold this to 2017. If he does, we also have an F-550 for 2015, and money set aside for one in 2016 and purchase and additional money in 2017. These are bunching up. Mr. Hill feels that we should scratch the Rubber Tire Excavator. The Sidewalk plow passed. The sheds will sit until that money comes in. Mr. Favorite mentioned that there might be grants available but the town would have to show intent. Mr. Hill asked if we might need to drop the road paving to \$200,000. and the Committee debated this issue with no real conclusion.

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SPREADSHEET continued:

Fire: As to Engine 4, it was mentioned that New Hampton just ordered one for \$350,000. Mr. Bianchi stated that it would depend on what they ordered as to the price. Mr. Capone said that the Fire Chief is checking New Hampton about this. Mr. Hill said that the ambulance is pretty well set for now. He asked if we should drop the paving in front of the Station and that was agreed to. Mr. Hill also thought that the Substation should be dropped and Mr. Paradis added that it could unless we get a request for it from the Dept. Mr. Lukeman agreed and that we should keep it on the list unless they request to take it off. Mr. Hill said that we could drop the Station Backup Generator which they now have.

Town General: Mr. Hill mentioned that the Town Backup Generator was not asked for this year. He then asked what to do about the Old Town Hall. Mr. Bianchi feels that it means a lot of cost for an old building. Mr. Hill feels that the previous year's appropriation should be encumbered and the building repaired enough to be able to occupy it. We need a place to vote. Mr. Favorite felt that the Middle School would be better but it would not have facilities for notifications. Mr. Lukeman suggested that the Town buy a cell phone with a hot spot. More discussion followed. It was then determined to remove the Appraisal Software which we now have. As to the Library Extension, we need to show the bond stretched out. Some of the members questioned how the Building Maintenance Fund will work.

Parks: Mr. Bianchi asked about the Kelly Park improvements. Mr. Hill thought we should leave it on for one year. They decided to remove the Skate Park improvements.

It looked like a couple of things were left off last year, such as Lighting. As to the Master Plan, it is on-going. Mr. Hill had some problems with the Planning Board survey and he was told that he should write them down and give them to the Planning Board for them to consider in the future.

Mr. Favorite stated that he and Mr. Milbrand will continue to update the Spreadsheet. Mr. Hill asked if it will be possible to have something for our April meeting and Mr. Favorite answered that there could be. Mr. Hill then asked Mr. Bianchi about the SCBA/masks. Mr. Bianchi explained that the intent is to replace a portion each time. Mr. Bianchi added that a Fire Dept. addition to the building should be considered. Also, he said that the back wall is "tender" from all the leakage.

The Committee scanned over the bond payments next. Mr. Hill stated that there is some daylight ahead. Mr. Lukeman added that, hopefully, interest rates may go up by then as well.

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NEXT MEETING: The next meeting of the CIP Committee will be April 15, 2014 at 7:00 p.m.

OTHER: Mr. Campbell stated that he is still unable to do much and feels it best for the Committee if he leaves. The Committee all insisted that he stay and that he has made tremendous progress. Mr. Campbell said that he will continue to show up for meetings but wants the Committee to ask him to leave if he becomes a nuisance. Mr. Paradis expressed for the Committee that it is good to have the ex-Chairman around.

With no other business before the Committee, they adjourned at 8:35 p.m.

Respectfully submitted,
Jan Laferriere, recording secretary