

CAPITAL IMPROVEMENTS PLAN MINUTES  
September 17, 2013

APPROVED:

3/18/14\_jrl\_\_\_\_\_

AGENDA:

FINALIZE CIP FOR 2014

ATTENDING: Joe Lukeman, Don Milbrand, Dan Paradis

ABSENT: Murray Campbell (Chairman, recuperating), Steve Favorite (ViceChair, FEMA), John Bianchi (recuperating), David Hill (away)

OTHER: Michael Capone (Town Administrator)

The meeting opened at 7:00. The members discussed what they could do without a quorum and it was determined that they cannot take a vote but can determine what to present to the Planning Board. They then looked at Mr. Hill's narrative and they updated the spread sheet.

The police cruiser price should be \$37,000.

The 6-wheel dump truck is to be spread over 2 years for a total of \$80,000 (due to inclusion of approximate interest).

The sidewalk plow and sand tractor was thought to place with the higher cost for now as this can be amended on the floor at Town Meeting if the lower cost is established.

The Sand and Salt sheds: The second phase (install the sand/salt structure in the vacated location) will be \$100,000 and the 3<sup>rd</sup> phase (move and install the bins from the lower level to the upper level) will be a 2-year move with \$100,000 each year.

The Fire 4x4 Crew Cab pickup: remains at \$25,000.

Engine 4 Pumper Truck: The members discussed the possibility of a revolving fund and thought that 10% of their revenue might be used for replacement of equipment. They were not sure that this would pass with the public. They determined to ask for \$25,000 in 2014, \$25,000 in 2015 and then with the ladder truck payment complete, to pay \$100,000 each year to pay the new truck off. This would allow for a 5 year lease to be paid in full in 2020.

The emergency generator must show the full amount of \$26,000 which will be offset by the grant.

We shall try to set up a Capital Reserve fund of \$20,000 for Town building maintenance sheet. Old Town Hall: This note shall be changed to "awaiting Selectmen's plan" (Note 6 on the spread

Master Plan: \$7,500.

Mr. Milbrand stated that this makes the bottom line for 2014 to be \$946,000. A discussion was held in which the members realized that paving and debt service are listed in the budget also and can be removed from the CIP. They determined to address this next year when they have a full committee. Mr. Paradis will scan in Mr. Hill's narrative and Mr. Lukeman and he will make the necessary corrections. Mr. Milbrand will do the spreadsheet. He will send it to the secretary and she will send it forward to the Planning Board so that they can look at it before the meeting. Mr. Milbrand will present the full CIP to the Planning Board. With that, the committee adjourned at 9:15pm.

Respectfully submitted,  
Jan Laferriere, recording secretary