

CAPITAL IMPROVEMENTS COMMITTEE MINUTES
June 6, 2012

APPROVED as amended & clarified:
6/19/12 __jrl_____

AGENDA: LIBRARY TOUR

ATTENDING: Murray Campbell (Chairman), John Bianchi, Dan Paradis

ABSENT: Steve Favorite, David Hill (away), Joe Lukeman (away),
Don Milbrand

OTHER: Sharon Warga (Librarian)

The meeting opened at 9:00 a.m. Ms. Warga stated that the roof and chimney have been repaired in the present library. The electrical for it shall be included with the new addition. They are hoping to break ground in mid-July. At present, the Trustees are meeting and making decisions on things like heating, etc. They have now determined to have radiant floor heating with wall mounted units (up high) for air conditioning. There will be a small boiler (\$50,000 or less) for the radiant heat. Windows will be like the present ones and are Marvin. The addition will be of the same architecture as the present building.

Mr. Campbell explained to Ms. Warga that the CIP cap is now \$10,000. Major items of this price or higher are included in the CIP program. The CIP is to schedule for an even tax base. We do have some fairly heavy expenditures coming up so Mr. Campbell advised Ms. Warga to get included as soon as possible so that the committee can fit the library needs in.

Ms. Warga then distributed a copy of the floor plan for the addition. She said that, in the old section, they will get new carpet and electric work. It will be used for reference and for a meeting area. The area to connect to the new addition will only eliminate one window and they already have a buyer for it. They continue to do fundraising for tables. They are to have mobile shelving, some tile and most of the area will be carpeted.

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LIBRARY continued:

Based on State regulations of the Flood Zone, they cannot have a full cellar and the amount that they can dig down will not be useable. Brackley Shaw, the architect, stated that it won't be worth the added money. The old children's room will hold the utilities and some storage. They are looking at one company and at the prison for the shelving and furniture. The prison can do the shelving for \$350 to \$400. The company has given a rough estimate of everything for roughly \$95000. They hope to get some from each of these. They would like to acquire 3 more patron computers as well (\$1500 more or less with set-up). The Friends of the Library are going to furnish the new children's room.

The library has a lot of land to sell (near West Shore Road). They have just reduced it, with Old Mill Properties, to \$69,900. They hope to sell this to offset the shelving and furniture purchases.

They already have some funds towards this, as well.

Mr. Campbell presented Ms. Warga with some CIP forms and explained that the committee works 10 years out. Priority 1 items are for purchase in 2013, priority 2 for 2014 through 2016.

Ms. Warga was thanked for her time and the meeting adjourned at 9:30 p.m.

Respectfully submitted,
Jan Laferriere, recording secretary