

CAPITAL IMPROVEMENTS PROGRAM MINUTES
August 23, 2011

APPROVED:
9/20/11 jrl

AGENDA: CONTINUED WORKSHOP ON 2012 CIP

ATTENDING: Murray Campbell (Chairman), David Hill, Don Milbrand, Dan Paradis

ABSENT: Steve Favorite (FEMA), Bob Gilbert (alternate)

OTHER: Michael Capone, Town Administrator

The meeting opened at 7:05 p.m.

MINUTES FOR AUGUST 16, 2011:

The secretary was given the tape from the previous meeting and will have it available for our next meeting.

CIP SPREADSHEET, DRAFT E:

The Spreadsheet was then looked at to be certain that all corrections have been made.

#7, Police Cruiser 2 = priority should be a 2. Cruiser 1 is to be the one purchased.

#16, F-550 Truck = to be a lease/purchase for \$114,000. The final figures are to be \$57,000 each year in 2014 and 2015.

#28 Transfer Station Improvements = A note to be added (like that of the Ladder Truck). Remove the \$40,000 from 2011 and \$549,000. from 2013. The rest shall be listed under Debt Payments. The Debt schedule will be according to the schedule from Mr. Capone. Mr. Paradis stated that this will start occurring next year. Mr. Capone added that we do not want to place it in 2012 due to the Library and Ambulance purchase.

#40, Ambulance 1 = Priority 1.

Delete: #54 Transfer Station Improvements, #59 Town Office Generator, #60 Downtown Improvements, and #61 Transportation Enhancement.

#55, Town Office Renovations = change source to Bond.

#56, Repair Old Town Hall = Replacement to be 2012.

#58, Update Appraisal Software = priority is a dash, source is by appropriation.

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SPREADSHEET REV. E continued:

#62, Library Addition = Goes to Debt payments with a note like the Ladder Truck.

Mr. Milbrand will make the necessary adjustments and will send the update to everyone.

WRITTEN EXPLANATION:

Mr. Hill presented copies that he had done for the written explanation. On page 13, it was determined to eliminate the 1st paragraph.

Public Works: Road Paving, 1st line, replace “Supervisor” with “Superintendent” and “five” with “ten”.

Page 14, 3rd paragraph, 2nd line, replace “\$460,000” with “549,000” and add a sentence explaining the bond payment and interest. 2008 Ford F550 Truck, last line, replace “this vehicle” with “the replacement”. Mr. Campbell asked that the 2009 Ford F 550 Truck be placed next. In the 2nd line, change “2017” to “2016”, “\$114,000” to “\$120,000” and eliminate the last sentence.

Page 15, move the 2008 Six Wheel Dump Truck to just below the 2001 Six Wheel Dump Truck.

Page 17, Fire Station Building Remodel, 3rd line, delete “now three”. Town Building Maintenance Fund, 1st line, eliminate “has identified 17”. 2nd line, eliminate “it possesses” and replace “\$9,509,270.” With “nearly 10 million”. 6th and 7th lines, delete “cover any expenditures from” and replace with “replenish”.

Page 19, 1st paragraph last line, following “\$800,000” insert “in 2012” and following this sentence, add the estimated bond interest. 2nd paragraph, 7th line, replace “joggers” with “runners” and add “snowmobilers and dog sledders”. Remove the last sentence and add “Progress depends on approval of the Army Corps of Engineers and on permitting.” 3rd paragraph, 2nd line, replace “additions” with “adding”.

HISTORICAL FIGURES:

Mr. Paradis stated that the figures for Water/Sewer do not work well as they are done differently than the town figures. It was determined to drop the figures that are not raised through taxation.

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NEXT MEETING:

The next CIP meeting will be held September 20th and we are to present the final version to the Planning Board on September 28th.

With no other business before the committee, D. Hill made a motion, second by D. Milbrand, to adjourn at 9:10 p.m.

Respectfully submitted,
Jan Laferriere, recording secretary