

# CIP Report 2011-2020

Review of CIP Committee's work and recommendations in 2010 for Capital expenditures in future years

# CIP Committee's Function

- CIP is an advisory committee
- Develops roadmap for capital spending
- Purpose to minimize impact on taxes
- Insures capital spending follows Master Plan
- And provides for continuing protection, health and safety of citizens of Bristol
- CIP deals with capital expenditures for tangible items costing \$10,000 or more and having a useful life of 3 years or more

# Capital Expenditures

- CIP develops a capital expenditure plan for 10 years into the future
- This plan is developed to prevent major tax spikes in any given year while providing for the timely purchase and / or replacement of necessary capital items

# CIP Committee Work Tools

- CIP has three tools to use to accomplish its objective of equalizing the tax impact of capital expenditures:
  1. Scheduling the year of capital item purchases
  2. Establishing capital reserve accounts in advance of an item's purchase
  3. Delaying payment by using lease purchase agreements or bonding

# CIP Committee Work in 2010

- Sent out capital request forms to all Depts
- 9 Workshop meetings
- Visited 6 Depts in the field
- Met with Selectmen
- 2 meetings with Budget Committee
- Met with Town Dept Managers
- To learn about their capital needs
- To verify authenticity of need
- Prioritized capital needs / expenditures

# Priority Definitions

- Priority 1 – Urgent – immediate needs that must be funded in 2011
- Priority 2 – Necessary – items to be procured within 1 to 3 years
- Priority 3 – Desirable – items to be procured within 4 to 6 years
- Priority 4 – Deferrable – Procurement after 6 years
- Priority 5 – Premature – requires more study
- Priority 6 – Inconsistent – Contrary to planning or community development goals

# Priority 1 Expenditures (1)

## Expenditures to be funded in 2011

- Police Cruiser
- 2002 Ford F 550 Truck; replace w/  $\frac{3}{4}$  ton Pick Up
- Road Paving
- 1998 Six Wheel Dump Truck
- BFD re-paving parking lot
- BFD back-up generator
- Ambulance 1
- Old Town Hall Repairs
- Avitar Appraisal Software

The CIP recommends these 2011 appropriations

# Police Cruiser Replacement (1)

- Plan – Replace 1 cruiser every year
- Provides fleet turnover every 5 years
- Prevents unnecessary \$\$ spending for repairs when cruiser use is extended too long as has recently occurred twice
- Chief decides which cruiser to replace
- Keeps cruiser fleet in operation at minimal cost
- Cost \$31,000  
CIP endorses this purchase

# Public Works – New $\frac{3}{4}$ Ton P/U (1)

- These trucks are on 6 year turnover schedule
  - Replaces 2002 F 550 Truck
  - PW initiated this economy
  - Use – parking lot plowing, beach maint., other field tasks
  - Cost \$40,000
- CIP endorses this purchase

# Public Works – Road Paving (1)

- Bristol has neglected road paving for several years choosing to use road paving funds for other purposes.
- As a result many Bristol roads are in need of considerable repair.
- In 2010 approximately \$170,000 was spent to repave Bristol Hill Road
- PW has created a new five year road paving plan to get caught up
- The CIP endorses the PW paving plan requiring spending \$335,600 in 2011; \$320,000 in 2012, and \$305,700 in 2013 to begin repaving Bristol roads.

# Public Works – 6 Wheel Dump Truck (1998) (1)

- PW has three 6 Wheel Dump trucks
- These dump trucks have 15 year life
- Replace the 1998 truck in 2013
- Cost \$140,000 – CIP recommends this replacement
- Initiate a capital reserve fund for its replacement by placing \$22,000 in reserve fund in 2011; \$48,000 in 2012; \$70,000 in 2013. (spread cost to prevent tax spike)

# BFD – Parking Lot Paving (1)

- Item has been deferred several times
- Needs to be done now before further break-up increases cost unnecessarily
- Cost to repave in 2011 estimated at \$20,000

Recommended by the CIP

# BFD – Backup Generator (1)

- Long overlooked item
- In electrical outage a generator must be off-loaded from a Fire truck and used to open the BFD station doors.
- In such an emergency when the BFD becomes the Town command center – Alternate source electricity is needed – not available at present
- Estimated cost \$22,150 w/ \$11,075 available from offsetting grant

This is a required emergency item and its purchase is recommended by the CIP

# BFD – Ambulance 1 Replacement (1)

- This is a Ford vehicle purchased in 2000
- Useful life believed to be 10 years maximum
- This ambulance has 131,847 miles on it
- Box not transferable to a new chassis- not feasible-not cost effective
- Attendant cannot walk around patient in new Ford van type unit, therefore patient care more difficult
- Ambulance 2, Chevy type unit, patient in center, meets BFD needs
- New similar Chevy replacement cost \$150,000
- CIP strongly advises placing \$75,000 in a capital reserve fund in 2011 and appropriating balance of \$75,000 for replacement in 2012
- Ambulance 2, now 3 yrs old w/ over 70,500 miles on it, would then become the reserve unit and will probably provide 11 yrs of service
- BFD ambulances are a source of revenue – having units in good working order is important to provide fast, efficient emergency care

# Town general – Repair Old Town Hall (1)

- The Old Town Hall is one of 18 buildings in Bristol singled out in the Master Plan as an historic resource
- It is seldom used and not a Town revenue resource
- It has been rejected for Town Office use
- It is in serious disrepair – leaks, missing siding, electrical problems, unable to stop animals from nesting under building, safe fallen through floor and leaning against building wall, windows need new glazing, caulk, & paint, and the list goes on
- Without immediate repair the building will be lost
- It's up to the community to decide the fate of this building
- Doing nothing will cause the building to become worthless
- Recommend appropriating \$35,000 in 2011 to initiate roof repair

# Town General – Town Offices (1)

## Avitar Appraisal Software

- CIP recommends purchase of Avitar Appraisal Software to bring about improved single entry of appraisal data, tax collection data and related statistical info sharing, to increase efficiency in the workplace, simplify record keeping, and achieve improved auditor ratings.
- Program cost including training is \$20,000
- The capital reserve was rejected in 2010
- This new software is needed and it would be timely for the “revaluation” in 2011

# Priority 2 Expenditures (2)

## To be funded during 2012-2014

- 2008 Ford F 550 Truck
- BFD Chief's Command Vehicle
- Water St. Recreational Facility
- Town Office Backup Generator
- Master Plan Update
- Transfer Station Improvements
- Police Dept Cruiser Replacements

The CIP recommends funding these items as per our report schedule

# Public Works – 2008 Ford F 550 Truck (2)

- Truck purchased Fall 2007 (6 year life) is scheduled for replacement in 2014
- CIP recommends placing \$38,000 in the capital reserve fund in 2012, 2013 and 2014 to purchase the replacement vehicle in 2014 at estimated cost of \$114,000

# BFD – Chief’s Command Vehicle (2)

- Besides being the command vehicle, it is also used for administration, inspections, and training.
- It contains the necessary radio control systems for communication with the Police and Public Works.
- Normal 10 year replacement is scheduled for 2013.
- CIP recommends a capital reserve fund of \$22,500 in 2012 and appropriating \$22,500 in 2013 for the purchase of the replacement vehicle estimated to cost \$45,000.

# Town General – Water Street Recreational Facility (2)

- This (technically) priority 2 project requires immediate funding.
- This project is recommended in the “2008 Charrette” recommendations
- It is tied to completing the TE Central Square improvement grant
- It is tied to the removal of the Mica building
- It consists of developing a new walk/bike path starting where the Mica building is to be removed along the Newfound River and continuing across the river and down to the Pemi near the former railroad station and on to Profile Falls. It is to connect a north – south path from Plymouth around Newfound Lake to Bristol and on to connect to a similar path around Lake Winnepesaukee. It fits with the State DOT bike path / byways “connectivity” plan.
- It will bring canoeists, hikers, cyclists, joggers, and snowmobilers into our downtown stores.
- Just as the State promotes tourism, Bristol needs to encourage new customers to its merchants – a way to rebuild downtown businesses
- The CIP endorses a \$10,000 2011 appropriation to pay for the planning phase of this Town improvement which needs to be accomplished along with the TE grant project and the removal of the Mica building. We strongly urge this be funded in 2011.

# Town General – Town Office Backup Generator (2)

- The CIP recommends this generator purchase in 2012 in order to be able to operate the Police and Town Administration Offices in an emergency power blackout
- Such emergency operation is not possible at this time
- Cost is \$22,150 with offsetting grant of \$11,075

# Town General – Master Plan Update (2)

- Master Plan to be updated every 5 to 10 years.
- Bristol's plan was initiated in 1999 and completed in 2003
- Requires professional help (i.e. LRPC)
- Current update costs are in \$60,000 range
- If we can find volunteers to work with LRPC the update might cost only \$30,000

CIP recommends \$15,000 be appropriated in both 2012 and 2013 to update Bristol's Master Plan

# Public Works – Transfer Station Improvements (2)

- 2009 \$25,000 was appropriated for project. Little was spent. Therefore there is still \$19,077 available for this project.
- A plan has been drawn for this improvement – awaiting cost estimate from Public Works
- After rearrangement is completed the existing sand and salt sheds can be replaced (important need)

CIP recommends appropriating \$20,000 in 2013 to begin changes to the transfer station

# Police Dept – Cruiser Replacements (2) CIP Recommends

- Appropriate \$32,500 to replace the 2007 cruiser in 2012
- Appropriate \$34,125 to replace the other 2007 cruiser in 2013
- Appropriate \$35,800 to replace the 2008 cruiser in 2014

# CIP Challenges

- CIP recommendations do not reach the public
- Budget Com has adopted few CIP recommendations in the past
- Cuts and deferrals always leave the Town trying to catch up in future years
- Considering only being interested in the immediate future year, fails to deal with or consider the magnitude of expenses coming within the next three years, and that causes further future cost and tax rate problems and the potential for major increases
- Failure to endorse timely capital replacements ultimately costs the Town more money
- To alleviate capital spending deferral problems and thereby prevent future spikes in the tax rate the CIP Com requests the Budget Com incorporate more of the CIP Com report recommendations

# CIP Recommendations

- The CIP recommendations are aimed at insuring the Bristol citizens receive all their necessary services in a timely fashion and in a manner that insures their continued protection, good health and safety, all in accordance with the law
- The CIP believes the public needs to be given the opportunity to decide about these capital spending recommendations at Town Meeting.
- Adopting the CIP plan increases the tax rate in 2011 primarily due to increased road paving costs that result from Bristol not doing any paving for several years. Thereafter the CIP plan attempts to continue level funding of capital expenditures each year through 2020 while providing the specified replacement items to assure the continued health and safety of its citizens and their required services
- Accepting the CIP recommendations would insure Bristol has its needs satisfied in a timely manner. Cutting now, if you have to double up on costs later, doesn't make financial sense.
- We solicit your support using the CIP recommendations