

APPROVED

Budget Committee
Meeting Minutes
April 8, 2013

Present:

Shaun Lagueux- Chairman, Ron Preble, Dave Carr, William Cote, Paul Manganiello, Ashley Dolloff, Tom Keegan, Barbara Greenwood, Mark Chevalier, Ernie Richards, Kerrin Rounds, and Carol Huber.

Absent: None

Others Present:

Michael Capone- Town Administrator

Call to Order:

Chairman Lagueux called the meeting to order at 7:00pm. The Chairman welcomed the two newly elected members, Ernie Richards and Carol Huber.

Review of Minutes:

Chairman Lagueux asked the members to review the minutes from February 11th. Mark Chevalier made a motion to accept the minutes as written, seconded by Barbara Greenwood. All were in favor with two abstentions from Ernie Richards and Carol Huber.

Old Business:

Chairman Lagueux reviewed the budget approved at Town Meeting in March. There was an overall increase of \$4,200 to the operating budget and \$25,000 to the Old Town Hall warrant article.

New Business:

Election of Budget Committee officers:

Barbara Greenwood made a motion to elect Shaun Lagueux as Chairman, seconded by William Cote.

Vote: 11 In Favor 0 Opposed 1 Abstention Motion Passes

Shaun Lagueux made a motion to elect Mark Chevalier as Vice-Chair, seconded by Barbara Greenwood.

Vote: 11 In Favor 0 Opposed 1 Abstention Motion Passes

Shaun Lagueux explained the Budget Committee meeting process. Department heads are brought into meetings early in the year to discuss their current budgets. A preliminary meeting schedule was distributed to those present by Town Administrator Capone. There is no regularly scheduled meeting in July and there will be no meeting in May, unless a meeting is deemed to be necessary.

Member Comments:

Paul Manganiello asked for an update on the town health insurance policy. Administrator Capone reported that the current policy expires at the end of 2013. All options will be reviewed, but there may not be numbers available until November. The Affordable Care Act is being looked at as far as having any impact on the town. There are approximately 29 to 30 town employees presently on the health plan.

Mark Chevalier inquired about the town road that was accepted at Town Meeting. Carol Huber asked if the developer was responsible for the road and was there a bond. The original developer had insurance, then the upper part of the property was sold to a different person. The immediate effect of the road becoming a town road is plowing and maintenance.

Shaun Lagueux commented that Central Square was very busy. Administrator Capone reported that traffic is flowing through the work area but there will be occasional delays. The work on the Sewer Main will be done in April, and then the work on the Water Main will begin. The current schedule has the bulk of the project completed by July 4th. Tom Keegan thought the “Businesses Open During Construction” signs are very good thing.

Shaun Lagueux asked about the Library project progress. Administrator Capone reported that the project was pretty much wrapped up. There is work that needs to be done in the spring when the weather warms up. The sidewalk tip down has been credited by CCI and the work will now become part of the water/sewer project. The total project came in roughly \$20,000 under budget. The contract works vs. trustees work needs to be looked at.

Shaun Lagueux asked if the town has applied for a TAN. Mr. Capone reported that a 1.3 million dollar Tan has been applied for through a bank as a line of credit to pay bills in anticipation of taxes, although the town usually doesn't borrow anywhere near that amount.

Administrator's Report:

Year to date budget and revenue reports will be available for the next meeting. They will have a new format that includes tracking warrant article expenditures.

Adjournment:

Mark Chevalier made a motion to adjourn, seconded by Barbara Greenwood, passed with all in favor. The meeting was adjourned at 7:47pm.

Respectfully submitted,
Wendy Costigan, Secretary