

APPROVED

Budget Committee
Meeting Minutes
January 21, 2013

Present:

Shaun Lagueux- Chairman, Ron Preble, Dave Carr, William Cote, Dorcas Gordon, Paul Manganiello, Kerrin Rounds, Tom Keegan, Barbara Greenwood, and Mark Chevalier, Jon Thouin, and Jeff Shackett.

Absent: Ashley Dolloff

Others Present:

Michael Capone- Town Administrator

Call to Order:

Chairman Lagueux called the meeting to order at 7:03 pm.

Review of Minutes:

Chairman Lagueux asked the members to review the January 14th meeting minutes. Jeff Shackett made a motion to accept the minutes as written, seconded by Mark Chevalier. The Committee voted 12-0 in favor of the motion.

Old Business:

- Line 01-4199-890 Contingency Fund: Mark Chevalier moved to place the money in this line to line 01-4901-770 Town Building Maintenance Fund, seconded by Tom Keegan. Moving the Contingency fund money to this line does not change how it can be spent.
Vote: 12 In Favor 0 Opposed Motion Passed.
- Line 01-4324-368 Container Rental: The town is charged a monthly fee for a demo container. The funds from line 01-4324-367 may have to be adjusted, but it should net out.
- Line 01-4415-351 Mid-State Health Center: An operating budget was supplied from Mid-State to the committee. Mark Chevalier made a motion to add \$1,950 back into this line, seconded by Kerrin Rounds.
Vote: 5 In Favor 6 Opposed 1 abstention Motion Failed.
- Line 01-4522-820 Kelley Park Capital Items: The expenditures in this line have been adjusted through 1/10/13.
- Line 01-4652-570 Tri County CAP: They are operating. A trustee has been appointed by the State. Operations are still under review. One option would be to reinstate the funds in this account. The funds are paid out after July 1st. The money could also be transferred to Public Assistance. The town administrator is checking to see if the funds they receive from the Towns are used to obtain matching Federal Funds. Barbara Greenwood made a motion to put \$2,000 back into the Tri County CAP line, seconded by Ron Preble
Vote: 11 In Favor 1 Opposed Motion Passed.
- Line 01-4902-760 Police Cruiser: In addition to the painting and lettering, this cruiser will have an audio/video unit in it. It is an item for which the town will receive a 50/50 grant. The town cost is \$3,000.

WARRANT ARTICLES:

- #1: **To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to continue work on a revision of the Town's Master Plan.**

This money will be used to pay for any contracted work on the Master Plan. The Town Administrator will ask the Planning Board to consider what they can reasonably expect to spend in 2013 and may lower the amount of funds requested in the article.

Vote: 7 To Recommend 5 To Not recommend

- **#2: To see if the Town will raise and appropriate the sum of Seventy Thousand Dollars (\$70,000) for the purchase of lighting fixtures for the Central Square Transportation Enhancement Project.**

There will be 16 lights in the square. They are LED and dark sky compliant fixtures at a cost of \$5,700 each. There is currently \$23,000 in project funds that will purchase 4 of the light fixtures. The funding amount requested would pay for the balance of the lights. It will be a not to exceed amount as we are currently pursuing grant funding in the amount of \$18,000. In addition, any project savings could be put toward the purchase of lights as well.

Vote: 8 To Recommend 4 To Not Recommend

The Old Town Hall/Old Fire Station Review Committee is preparing a report with repair proposals for the Old Town Hall.

Police Department discussion/comments:

Dave Carr started the discussion by stating that the 2013 Police Department budget is 20.5 % of the total budget.

Shaun Lagueux commented that he feels that the town has all the police personnel that the town can afford at this time. The budget committee has done its best to keep increases in the police department limited.

Paul Manganiello wants to understand the Police department's need for 24 hour coverage. He believes it adds to overtime costs. The Special Prosecutor line costs more in the department budget now.

Jeff Shackett stated that the Selectmen believe the Town needs the level of personnel the Police department has now and that the presented 2013 budget is necessary.

New Business:

The 2013 budget will be presented at the public hearing scheduled for February 4th at 7:00 pm. The public hearing will be held at the Mason's Hall. If needed, a second public hearing is scheduled for February 11th at 7pm at the Fire Station.

Member Comments:

William Cote asked for confirmation that the amounts on the last page of the budget worksheet were the actual year to date figures. The town administrator confirmed that they were.

Town Administrator's Report:

None

Adjournment:

Barbara Greenwood made a motion to adjourn, seconded by Ron Preble, all were in favor. The meeting was adjourned at 8:07pm.

Respectfully submitted,
Wendy Costigan, Secretary