

Approved as amended at the Bristol Budget Committee meeting on May 14, 2012.

## **Bristol Budget Committee Meeting Minutes April 09, 2012**

### **Present:**

Shaun Lagueux - Chairman, Barbara Greenwood, Jon Thouin, Tom Keegan, Ashley Dolloff, Ron Preble, Mark Chevalier, David Carr, William Cote, Paul Manganiello, Jeff Shackett-Selectman

### **Absent:**

Dorcas Gordon

### **Others Present:**

Michael Capone-Town Administrator

### **Call to Order:**

Chairman Lagueux called the meeting to order at 7:00pm.

### **Review of Minutes:**

Chairman Lagueux asked the members to review the minutes from the February 13<sup>th</sup> meeting. David Carr motioned to accept the minutes as written, seconded by Mark Chevalier, passed with 10 in favor and 1 abstention.

### **Old Business:**

Chairman Lagueux asked the members to accept Dan Arseneau's resignation. Ron Preble motioned, seconded by Mark Chevalier, passed with an all in favor vote.

Chairman Lagueux asked the members to review his suggestions for the 2.9% budget reduction passed at Town Meeting. Selectman Shackett informed the Committee that the Board of Selectmen held a work session on April 5<sup>th</sup>. They spent over two (2) hours discussing the cuts to the budget. Town Administrator Capone passed out the final reductions to the Committee. A question and answer period followed with explanations on the departments effected by the cuts.

### **New Business:**

Mark Chevalier nominated Shaun Lagueux for Chairman, seconded by Barbara Greenwood, passed by 10 in favor and 1 abstention.

Jeff Shackett nominated Mark Chevalier for Vice Chairman, seconded by Barbara Greenwood, passed with an all in favor vote.

Appointment of a vacant seat on the committee was the next item on the agenda. Paul Manganiello questioned the procedure of appointing a replacement vs. selecting from those candidates that campaigned for a seat on the Budget Committee. Chairman Lagueux explained that members of the Budget Committee fill vacancies in the membership by appointment. Discussion continued with several current members stating that in fact they were appointed to the Committee in this manner. Mr. Manganiello then asked if former Budget Committee member Paul Simard was invited to attend tonight's meeting and was advised that he was. With no further discussion the three candidates introduced themselves; Wendy Costigan, Emily Hemingway and Kerrin Rounds. After a brief presentation from each of the applicants, the Budget Committee voted. Kerrin Rounds was elected for the vacant position by seven votes.

There was a discussion on the 2013 budget process and Mark Chevalier suggested the Committee meet with the Department heads in June to discuss current budget progress and anticipated needs for 2013. David Carr suggested setting goals for the new budget year. Paul Manganiello questioned the debt schedule in the Town Report. Town Administrator Michael Capone explained how the debt schedules were determined.

Town Administrator Michael Capone gave an update on the Mica Building, the Downtown Traffic Enhancement Project, and Rails to Trails Project including the funding for the various Capitol projects. The funds for the Downtown projects will be encumbered if the project is not completed this year.

Jon Thouin questioned the police motorcycle and Selectman Shackett explained it was a one year grant.

Mark Chevalier inquired about a Local Government Center course for new budget members. Town Administrator Capone said he would check into it.

Respectfully submitted,  
Peggy Petraszewski  
Budget Committee Secretary

Amended by,  
Christina Goodwin  
Acting Recording Secretary