

Accepted as written at the 12/5/11 Bristol Budget Committee meeting

**BRISTOL BUDGET COMMITTEE
MEETING MINUTES
November 21, 2011**

Present:

Shaun Lagueux-Chairman, Paul Simard-Vice Chairman, Barbara Greenwood, Jon Thouin, Tom Keegan, Selectman Don Millbrand, Dorcas Gordon, Ron Preble, Wendy Costigan, Mark Chevalier, Dan Arseneau, Dave Carr, Ashley Dolloff

Absent:

Selectman Jeff Shackett

Others Present:

Town Administrator Michael Capone; Mason Westfall, Homeland Cemetery; Rosemary Darcy, President NLRA; Pat Wentworth, Executive Director NANA; Eileen Towne, Executive Director Plymouth Regional Clinic

Call to Order:

Chairman Lagueux called the meeting to order at 7:00 pm.

Review of Minutes:

Chairman Lagueux asked the members to review of the minutes from the November 14, 2011 meeting. Vice-Chairman Simard made a motion to accept the minutes as written and was seconded by Mr. Chevalier. Three members asked that the minutes be amended: Ms. Greenwood asked that amount for the Library's warrant article be changed, Vice Chairman Simard asked that the sale price of the two town properties be included and Mr. Thouin asked that his statement regarding the Library's copier be clarified. The amended minutes passed with a vote of 11 in favor and 1 abstention.

Old Business:

Mr. Chevalier at the November 7 meeting requested a detailed report showing the expenses and labor costs of the Beach Project. Town Administrator Capone explained that the project is still in progress and the final figures are not available. When they become available he will deliver them to the Budget Committee as requested.

NEW BUSINESS:

NON-PROFIT ORGANIZATIONS in attendance

Chairman Lagueux thanked the representatives for coming to the meeting and for the work each organization provides.

HOMELAND CEMETERY: Requesting \$6500.00

Mr. Mason Westfall of the Homeland Cemetery Committee read a brief letter of introduction. He stated that costs will likely increase but the budget will remain the same as prior years. The money requested will be used for mowing and trimming costs. He feels that they are able to cover the additional expenses with the other funds they have available.

Mr. Westfall gave a brief history of the cemetery stating that the non-profit organization was formed in 1854. He stated that it is in the best interest of the town to keep it a private cemetery because if it were to be purchased by the Town the costs would likely double due to State requirements on municipal cemeteries. The Homeland Cemetery consist of 63 acres with 19 acres for burial use.

Newfound Lake Region Association: Requesting \$3,000

Rosemary Darcy, President of the NLRA stated that \$1500 would be used to fund workers at Wellington Beach to check boats for invasive species. The remaining \$1500 is for use with the Every Acre Counts program. This program is to prevent storm water from entering the lake.

Vice Chairman Simard asked what the NLRA has done to help further the Sewer to the Lake project. This is a project that many of the Town's residents support, stated Vice Chairman Simard. Ms. Darcy replied that the Association does not advocate for a specific project their goal is to educate the people of potential dangers to the Lake.

Mr. Carr asked for the breakdown of what other towns contribute. She stated: Alexandria - \$1000; Bridgewater - \$1900; Groton - \$500; and Hebron - \$500.

Mr. Chevalier asked what the NLRA's operating budget was and would she provide the Budget Committee with a copy of the budget including any grant money, and fundraising money. Ms. Darcy will send the information to Town Administrator Capone.

NANA: Requesting \$32,400.00

Pat Wentworth, Executive Director requested the same funding as last year. NANA provides 51% of their program to the Town of Bristol. This includes home care, visiting nurse, and each provider is prepared to evaluate if abuse is present or if any building appears to be used for a type of drug lab.

Chairman Lagueux asked for a copy of the operating budget. He also thanked Ms Wentworth for maintaining the budget from year to year.

Plymouth Regional Clinic: Requesting \$1200.00

Eileen Towne, Executive Director, described this volunteer clinic. It is located in the Whole Village complex in Plymouth. It is a walk in clinic and anyone with very low income and does not have insurance is given medical care. The doctors and staff volunteer their time for the one night per week that it is open. The clinic works with Spere Hospital for any higher diagnostics that may be needed at a reduced cost.

Chairman Lagueux asked how funding is received. Ms Towne explained that all the area towns are solicited; they received a one-year grant from NHEC. This is a free clinic the patients do not pay for the services provided and the doctors volunteer their service. The primary expense is the director's salary, supplies and operating expenses. They receive donations from various medical offices.

Vice Chairman Simard asked how many patients from the Town of Bristol. Ms Towne replied that 11 or 12 were seen this year. She would like to provide information to this area so others in need would learn about the clinic.

NON-PROFIT ORGANIZATIONS that did not attend as scheduled:

Garden Club: Requesting \$750.00

Several committee members spoke on behalf of the Garden Club and acknowledged the work they do to present the Town in a welcoming and beautiful manner.

Child and Family Services: Requesting \$550.00

Pemi River LAC: Requesting \$200.00

OTHER BUSINESS:

Member Comments:

Mr. Carr requested a list from the Police Department of the new equipment they are anticipating to purchase. Town Administrator Capone stated that he would have it at the next meeting.

Mr. Carr requested a report of the proposed revenues for next year based upon the new tax rate. He would like to compare the proposed budget with the proposed revenues. Town Administrator Capone stated that the tax rate has not been set but will give this information to Mr. Carr when available.

Ms Greenwood asked where the various meetings would take place if the Old Town Hall were closed for the winter. Town Administrator Capone stated that some could be held at the Town Office Building, some may be held at the school and the Mason's Building was a possible option.

Mr. Thouin asked what was happening with the Mica Building. Town Administrator Capone stated that he is anticipating notification so a public comment period could be posted. At the end of this comment period then the removal project can be put out to bid. It has been determined that the asbestos was mitigated by a previous owner.

Mr. Chevalier wanted to make the Budget Committee aware that the Solid Waste budget may increase. He has requested an increase in hours. This is currently under consideration with the Select Board.

Mr. Keegan asked about the trail to Profile Falls. Town Administrator Capone stated that he has been trying to contact the Regional Army Corp of Engineers for an update. They have not returned his phone calls. He will continue to follow up on this pending project.

Next Meeting:

The next meeting will be December 5 at 7:00 pm at the Town Office Building. The Committee will meet with the ten scheduled non-profit organizations.

ADJOURNMENT:

Mr. Chevalier made a motion to adjourn the meeting, seconded by Vice Chairman Simard. Meeting adjourned at 8:00 pm.

Respectfully submitted,
Emily Hemingway
Recording Secretary