

MINUTES
BRISTOL SELECT BOARD
July 28, 2014

PRESENT: Select Board Members: Rick Alpers, Shaun Lagueux, Janet Cote, Betsy Schneider, and Town Administrator Michael Capone.

Chairman Alpers called the meeting to order at 6:00PM.

Mr. Lagueux made a motion to approve both the public and non-public minutes of July 14, 2014 meeting with a second from Ms. Schneider. With no further discussion, the Board voted 4-0 in favor of approving the minutes.

New Minot-Sleeper Library Director- Sandra Grutter-Allgood

Ms. Allgood, the new Library Director, was present for an introduction by Library Trustee Chair Wendy Costigan. Ms. Allgood spoke briefly with regard to her background in Library Sciences. The Board welcomed Ms. Allgood to Town and wished her success in her new role.

New Business:

Mark Bucklin- Highway Superintendent

Mr. Bucklin was present to review a number of topics with the Board. Mr. Bucklin had reviewed the sidewalk tractor bids received and the information contained therein. Mr. Bucklin recommended the factory refurbished Holder C992 Sidewalk Tractor with new attachments for a purchase price of \$129,860. Financing the unit for period of five years would bring the total cost to \$137,344.50. The unit has a 90 day warranty. A representative from the company explained that the warranty would not go into effect until the Town takes delivery of the unit. Board members stated they would prefer to have the extended warranty on the item. There was a brief discussion as to how to fund the extended warranty. Mr. Lagueux made a motion to approve PO# 005288 paid to Chadwick-Ba Ross for the C992 Holder Sidewalk Tractor for a total of \$137,344.50, with the first payment of \$27,466.90 due in 2014, seconded by Ms. Schneider. The Board voted 4-0 in favor of the motion to authorize the purchase.

Mr. Bucklin reviewed the paving bids opened last week. The work for this round of bids is to shim and provide a 1" overlay on Prospect Street, Second Street, Third Street, Fourth Street, Walnut Street, Church Street and Beech Street. The bid also included reclaiming and repaving of Robieson Drive. Mr. Bucklin recommended accepting the Bryant Paving bid of \$116,580. Since the budget for paving is \$250,000 the Board discussed additional paving work with Mr. Bucklin. Mr. Capone mentioned that paving on Merrimack, Spring and Central Streets had been considered, but given that sidewalk construction is anticipated as part of a proposed the TAP project, work on those streets will be considered in 2015. Mr. Bucklin suggested paving of the Mason's Lodge parking lot and possibly the

Town Office parking lot. He also suggested that we consider chip sealing Peaked Hill Road. It was noted that the chip seal on Smith River Road has held up well and that the application has merit as an alternative to placing a 1" overlay on the roadway. Chairman Alpers suggested that a section of sidewalk on Winter Street be considered as well. Mrs. Cote made a motion to approve PO# 003601 to Bryant Paving in the amount of \$116,580 for paving, seconded by Mr. Lagueux. The Board voted 4-0 in favor of the motion.

The Board discussed the bids for overhead doors. Mr. Bucklin recommended Overhead Door from Concord. Mr. Lagueux made a motion to approve PO# 005299 for the replacement of overhead doors to Overhead Doors of Concord in the amount of \$6,990.

Mr. Bucklin and Mr. Capone met with LRPC earlier this week regarding road conditions and road work in Bristol. The Board asked for copies of the data received. Mr. Capone reviewed the assessment with the Board.

Mr. Bucklin discussed a request from a resident on Holiday Hills to pave an area which the resident considers part of the subdivision roadway. Mr. Bucklin mentioned that it had never been paved or maintained by the Town previously. Mr. Capone mentioned the property owner had approached him as well and had been very helpful with regard to providing some information on the matter. Mr. Capone had subsequently located the subdivision plan and had been reviewing meeting minutes in an effort to determine what had actually been agreed to. At this time he could not make a determination. Mr. Bucklin and Mr. Capone were going to try to speak with members of the Board that were involved in those decisions to see if they have a more specific recollection of what transpired. Mr. Bucklin mentioned that he had informed the property owner that if it was determined to be part of the roadway, it would be repaved the next time that area was done. Mr. Capone and Mr. Bucklin will continue to research the matter.

Mr. Bucklin and Mr. Capone reviewed and discussed the signage for North Main Street directing traffic out to Route 104 and other areas. They need to determine pricing for the signs for the Board's consideration.

Mr. Bucklin discussed the parking lot maintenance with the Bristol Elementary School. During the time when each Town had its own Elementary School, the individual Towns maintained those parking lots. Now a couple of the surrounding Towns send their students to Bristol Elementary and the Bristol Highway Department is responsible for it. Mr. Bucklin suggested that the Board send a letter to the School asking them to take care of the lot maintenance. Mr. Alpers suggested having Mr. Bucklin and Mr. Capone go and speak directly with the SAU rather than sending a letter. Board members agreed that this maintenance should be handled by the school.

Mr. Alpers inquired about the new curb stops at Cumming Beach parking lot as they need replacement. Mr. Bucklin has priced them out but not purchased yet.

The Board thanked Mr. Bucklin for attending.

Economic Development Discussion

Mr. Alpers commented on the success of the recent meeting and felt that they had enough support to move forward with a task force for economic development. Ideas on the committee and the goals were discussed. Board members discussed five-ten members including a Board member, the Town Administrator, Town committee members, local business members, residents and locals who are knowledgeable in this area. Researching what other Boards do was suggested as well. Mrs. Cote offered to assist Mr. Alpers with developing a charge for the group by the next meeting.

Continuation - Open Board Seat

Mr. Alpers reviewed points of discussion from the Board's last meeting on this topic. He met with Mr. Manganiello and discussed Bristol and the future of the Board. Ms. Schneider also met with Susan Duncan and Sandra Heaney and explained her thoughts behind supporting Paul Manganiello instead of them. Mrs. Cote also reached out to Mrs. Duncan and Ms. Heaney and discussed her reasons to support Mr. Manganiello. Mr. Lagueux made a motion to appoint Sandra Heaney as the fifth Board member, seconded by Mr. Alpers for discussion. Mr. Lagueux added that she would be a great fit for the Board and is committed to running for the Board in the spring. Ms. Heaney has a lot of experience with Town Boards and committees. The Board took a vote on the motion and it failed 2-2, with Mrs. Cote and Ms. Schneider opposing. Mrs. Cote made a motion to appoint Mr. Manganiello to the Board, seconded by Ms. Schneider. Mrs. Cote stated that supports him based on economic development experience and knowledge as well as support from the voters. Ms. Schneider agreed with Mrs. Cote's statements and felt it was the right thing to do. The Board took a vote and the motion failed 2-2 with Mr. Lagueux and Mr. Alpers opposed.

Mr. Alpers asked whether the Board would be able to find a common ground to make a decision on adding a fifth member based on the candidates. Mr. Lagueux stated he did not have a chance to reach out to Mr. Manganiello since the last meeting however he felt he knew of where Mr. Manganiello stood as they served together on the budget committee and had previous discussions. Ms. Schneider stated that any citizen could take this matter to the State for review and believes that any judge would likely agree with the fact that the person with the next most votes should get the seat. Mr. Alpers disagreed stating that the law states differently and it is up to the Board to fill the position and if not the seat remains vacant. Ms. Schneider added that she believes it will be petitioned. Mr. Alpers offered again for the Board to find some common ground on any of the remaining candidates and discuss. Board members shared their comments on various candidates. Mr. Alpers made a motion to reconsider Sandra Heaney to the vacant Select Board seat, seconded by Mr. Lagueux. Mrs. Cote stated she does not feel that Ms. Heaney would be detrimental on the Board however in terms of her positions with HDC and other things, they may not be in line with the Board's directions. She feels Ms. Heaney could be a fair person however this decision should be considered from the voice of the voters. Mrs. Cote

stated the Board should decide how they will proceed whether it meant appointing someone based on election results or staying a four member Board. She added that the situation occurred close enough to elections that should be considered. The Board took a vote on the motion which failed 2-2, with Mrs. Cote and Ms. Schneider opposed.

Ms. Schneider made another motion to reconsider appointing Paul Manganiello to the vacant seat, seconded by Mrs. Cote. The Board took a vote which failed 2-2, with Mr. Alpers and Mr. Lagueux opposed. Ms. Schneider stated the Board remains as a four member Board which she feels is dangerous and not in the best interest of the Town of Bristol. Mr. Alpers felt ok with his decision and stated they will move on with business.

Town Administrator's Report

The Old Town Hall sill work has been completed two weeks ahead of schedule and came in under budget by about \$600. The work done by Mr. David was excellent.

Duct work and chimney repair are scheduled for August. We are presently working with the vendors to see if we can move them up on the schedule.

An application from Deb Denning to serve as an alternate on the Planning Board was received. The Board discussed the matter and suggested that the Planning Board consider making a recommendation before the Board approves the application.

The Board considered a request from the "Esprit de Corps" running event. They are requesting permission to come through Bristol as part of a race from Montreal to Boston. The small group of runners would be coming through Town along State Roads on the morning of September 12 between the hours of 6:30AM and 8:30AM. Police indicated they could support the runners and associated vehicles. Mr. Lagueux made a motion to allow the marathon to proceed through Bristol, seconded by Mrs. Cote. The Board approved the motion in a 4-0 vote.

A letter from a resident on Hemp Hill Road allowing access to his property for a cell tower lieu of taxes was discussed. The Board reviewed the matter and decided that this request is not acceptable and would need a different location.

Mr. Capone mentioned that he had contacted the SAU Business Administrator with regard to submitting a combined bid for heating oil and propane for the coming heating season. He was awaiting a reply from Mr. Lamanni.

Senator Forrester will be present at the Board meeting on August 18th.

Mr. Capone presented a purchase requisition for three new radios for Police cruisers. Chief Lewis discussed the need for radio replacements in three of the cruisers with Mr. Capone. This was an unanticipated expense and will exceed the line in the budget for this equipment. Mrs. Cote inquired on which cruisers were in need of repairs. Car 2, Car 3 and Car 4 are in need of radio replacements. Ms. Schneider inquired if the radio from the government car could be used or if used radios could be purchased. She stated she would like more time to think about this request. Board members discussed the financial implications with the request versus the public safety needs. Mr. Alpers requested the information for next Monday's meeting.

Select Board items

Mr. Alpers reminded everyone of Summer Town Meeting on Saturday August 2nd at 9AM at the Marian Center. The 'Made in Bristol' event will also be held on the same day from 10am-2pm. Household Hazardous Waste Day will also be on August 2nd from 8:30-12:00.

An update on the financial subcommittee for the Bridgewater-Hebron withdrawal from the School District was provided. Financial implications were discussed as preliminary costs were significant. Staffing and support services for students were reviewed under the proposed costs. Repairs and costs for changes to a K-8 for Bristol were discussed also.

Mr. Alpers commented on the craftsmanship of the renovation work being done by Mr. Hertrich on the Rollins Block building.

Mrs. Cote shared that she has received phone calls on traffic downtown during high volume hours between 4-7PM. This is occurring on Thursday and Friday nights and suggested looking into a Police Officer in the area during those times. With all the events on August 2nd, the Board suggested having a plan for downtown. Tom Keegan is looking for volunteers for Household Hazardous Waste Day.

Mr. Lagueux commented on the conditions of the Kelley Park field after the circus. There are depressions and gouges in some areas of the outfield.. With school sports beginning soon, there were concerns for students. Mr. Capone spoke with the maintenance person who will work with the Highway Department to repair the issues as weather permits. He also mentioned traffic crossing between the Town Offices and Cardigan Mountain Store and suggested inquiring on a crosswalk. Mr. Capone will check with the State.

Ms. Schneider commented on the date of the quote provided for Police radios. Mr. Capone noted that the information had been provided as a reference for the type of radio and the estimated cost. She also suggested establishing a consistent date for Summer Town Meeting. Mr. Lagueux motioned to dedicate the first Saturday in August each year as Summer Town Meeting, seconded by Ms. Schneider. The Board approved the motion in a vote of 4-0.

Public Comment

Mr. Manganiello suggested an ice cleat for the new roof at the Old Town Hall to brake up sheets of ice and snow coming off the roof.

Paul Simard mentioned that the Governor and the Executive Council will be meeting at the Inn on Newfound Lake on August 5th at 10AM. He asked that the Town consider recording the event so that it can be placed on the website and cable channel. Mr. Courchaine mentioned that he would be available to record the meeting. Mr. Alpers will try to be at the meeting along with Mr. Capone.

Margaret Hoyle asked the Chairman for email contact information.

Eric Rottenecker inquired on how many miles of sidewalks there are in Bristol and how it is calculated. Mr. Capone explained the sidewalk project proposed for Bristol.

Bill Cote inquired on the downtown population. Mr. Alpers estimated 30% of the population is downtown depending on what is defined as the downtown.

With no other public business to come before the Board, at 8:09PM, Mr. Lagueux made a motion to enter non-public session under RSA 91-A: 3 (a) and (e), seconded by Ms. Schneider. The motion passed in a roll call vote by the Board 4-0.

The Board came out of non-public session at 8:45. Prior to adjournment at 8:46 Ms. Schneider made a motion to approve the consent agenda. The motion was seconded by Mr. Lagueux. The Board voted 4-0 to approve the consent agenda.

At 8:46PM Mr. Lagueux made a motion to adjourn. The motion was seconded by Ms. Schneider. The Board voted 4-0 in favor of adjournment.

Respectfully Submitted:

Kelly Lacasse

Rick Alpers, Chair

Shaun Lagueux, Vice Chair

Betsy Schneider, Select Board

Janet Cote, Select Board

