

MINUTES
BRISTOL SELECT BOARD
June 12, 2014

PRESENT: Select Board Members: Rick Alpers, Shaun Lagueux, Janet Cote, Betsy Schneider, and Town Administrator Michael Capone.

Chairman Alpers called the meeting to order at 6:20PM.

Mr. Lagueux made a motion to approve both the public and non-public minutes of May 22nd, 2014 meeting with a second from Mrs. Cote. With no further discussion, the Board voted 4-0 in favor of approving the minutes.

New Business:

Old Town Hall Project Update

Sandra Heaney updated the Board on the project status. For consideration by the Board this evening were the quotes received for masonry work, repairs to the heating system and removal of the bat guano from the attic. Copies of the estimates were reviewed. Mr. Capone asked the Board to approve purchase orders to begin work on the recommended tasks. The RFP's for the roof and sill work will be brought to the Board by the next meeting.

Mr. Lagueux made a motion to authorize PO # 004703 to Roberts Boiler in the amount of \$2,900, seconded by Mrs. Cote. The Board approved this purchase in a vote 4-0.

Ms. Schneider made a motion to authorize PO#004705 to Lance Brownell in the amount of \$3,230 for chimney work seconded by Mrs. Cote. The Board approved the purchase in a 4-0 vote.

Mr. Lagueux made a motion to authorize PO# 004704 to Enviro Vantage in the amount of \$5,950 for the removal of bat guano seconded by Ms. Schneider. The Board approved the purchase in a vote 4-0.

3rd Informational Meeting – SRTS round 5/6

Mr. Capone noted that since the last meeting, the Highway Safety Committee had met with Mike Vignale to review all of the suggestions brought to the previous meeting. Their recommendation is to place the sidewalk on the north side of Mayhew Street. The work could be coordinated with some planned Town improvements to Mayhew Street next year which would maintain the width of the existing travel way allowing Mayhew Street to remain two way. In addition, stop signs could be placed on Mayhew Street and School Street as well as a "Local Traffic Only" sign at the entrance to Cedar Street in an effort to slow down and limit traffic in the area.

The Board was in support of the proposal and there was no objection or concern expressed by those in attendance at the meeting. Mr. Vignale will complete his design and submit it to NHDOT for the review and approval. Mr. Alpers thanked Mr. Vignale for the work on this project.

Fire Department – Engine Purchase Update

Chief Yannuzzi provided the Town Administrator with the paperwork on the purchase. Legal counsel has reviewed the contract and they have no concerns. Ms. Schneider met with the Fire Chief this week to discuss the process and commented that she thought it was thorough. Mrs. Cote was in agreement with the process as well. Mr. Capone suggested the Board approves the purchase order and then authorize the Chair to sign paperwork as well as send to Town Counsel. The paperwork was dated for June 25th. Mr. Lagueux made a motion to authorize PO#004706 to All American Investment Group for the lease purchase of a fire truck the amount of \$447,837 and authorize Chairman Alpers to sign paperwork on or by June 25th seconded by Ms. Schneider. The Board voted to approve the motion 4-0.

Chief Yannuzzi updated the Board on outreach programs being offered to school staff and the Senior Center. Events will be set up for Old Home Day as well. The Board was updated on the new power stretcher purchase. Mr. Lagueux made a motion to authorize PO#005214 to Stryker in the amount of \$15,844.80 for one power pro-X stretcher as approved at Town Meeting, seconded by Mrs. Cote. The Board approved the purchase in a 4-0 vote.

Chief Yannuzzi updated the Board on the proposed increase in billing rates. Proposed rates were provided to the Board. COMSTAR billing averages were used in comparison to our rates and showed that what is proposed is within current averages. Figures were discussed. Mr. Lagueux made a motion to accept the proposed ambulance billing increases, seconded by Ms. Schneider. The Board voted 4-0 in favor of the motion.

Chief Yannuzzi complimented Deputy Chief Dolloff and his crew for the work on this truck purchase.

Highway Superintendent- Sidewalk Tractor Purchase

Mr. Bucklin updated the Board on the latest information he has received on the sidewalk tractors. The new information being considered includes a new McLean Tractor with attachments from MB Tractor for \$144,106. MB would offer \$11,500 for our Kubota in trade. The Highway Superintendent expressed his concern about the availability of parts for this machine and the general support from this vendor. HP Fairfield provided a price for a factory demo unit with 500 hours on it. This is a trackless machine with snow blower, sweeper and other attachments for \$139,870. There was no trade in amount provided for the Kubota. Chadwick BaRoss had submitted pricing for a reconditioned 2010 Holder C992 unit with 2,400 hours with all the options requested for \$129,860. Ms. Schneider inquired on the warranty for the used unit. Additional warranties could be purchased up to five years. Mr. Alpers inquired on the used unit as the company salesperson was in

attendance at the meeting. Mr. Ouellet offered additional information about the unit. He discussed the reconditioning process which can produce a nearly new unit. Ms. Schneider inquired if this unit included a high-flow pump. Mr. Ouellet commented that it did not. The Board asked Mr. Bucklin to follow up on the warranty for the Holder and get some additional information on what Fairfield would offer in trade for the Kubota. Mr. Bucklin will return to the next meeting with answers to these questions so the Board can make a decision on what unit to purchase.

Mr. Bucklin noted that he was not able to get Fox Run completed previously due to scheduling. The Board instructed Mr. Bucklin to get the contractor on site as soon as possible to complete the paving.

A road issue on Jeffers Road discussed previously by the Board was also reviewed. Mr. Bucklin was to determine a proper travel width for the road and then make certain that that width is maintained for the entire length of Jeffers Road. He had been researching Town records to see if there is a recorded travel width, but had not located as of this meeting.

Additional information on the directional road signage in town was provided.

Tree types for a downtown location were discussed. Mr. Lagueux weighed in on the matter with his expertise. Board members discussed options with Mr. Vignale for replacing a tree planted downtown which has created issues for one business owner blocking visibility to his sign. The Board will make a decision at the next meeting on the 26th.

Mr. Capone updated the Board on a downtown traffic study which will be coordinated with LRPC. They will be doing some additional traffic counting the week of June 23rd. A video camera will be set up at the bank to record traffic activity the week of June 23rd. The LRPC will be reviewing this video as well as conducting an on site observational study during early July. They will then prepare a report to go to William Rose at NHDOT for his review and comment.

Ms. Schneider commented on the lack of mowing maintenance at the Town Office. Mr. Capone responded by explaining that due to scheduling conflicts, no one is available at the moment to do some of the maintenance. One staff member is away in the National Guard and the beach staff will not start working until next week. He has been working with the Highway Superintendent to help cover some of the workload.

Town Administrator's Report

The Highway Department is doing the drainage work at the Old Town Hall.

Mr. Capone is reviewing the documents received from the contractors who bid on the Old Fire Station Roof project to ensure that their bid prices are still valid and that they have the proper insurance in place.

PSNH is submitting a request for a new pole license and the pole is to be located on Lake Street/Pleasant Street near the monument. The Board would need to approve of the license.

Donna Keeley from PSNH has been meeting with municipalities to update on the Northern Pass project and the anticipated revenues from the project. Mr. Capone shared the concerns with the project.

Mr. Capone conducted a walk through on the new playground installation with our insurance carrier. They were very impressed with the quality of the work and were fine with the project. They had a couple of minor suggestions, which will be addressed by the Playground Committee.

Mr. Capone announced an award the Garden Club received for the recent renovations in the Butterfly Garden. The award has been publicly announced and reported in local media. Mr. Alpers asked for a recognition letter for the group.

Select Board Items

Mr. Alpers suggested that the Board congratulate the Playground Committee and provide certificates at the next meeting. He also commented on the 2014 Summer Events brochure which was recently published. Monday evening will be the grand opening for Mid-State Health Center. An update on the Bridgewater-Hebron Withdrawal Sub-Committee was provided.

Ms. Schneider commented that she will not be available at the next meeting due to previously scheduled event. She asked Mr. Capone for an update on the signage matter with Karen Bush. Mr. Capone noted that he has contacted two other sign companies for pricing in advance of a conversation with Ms. Bush.

Mr. Alpers suggested a meeting to discuss economic development. Mr. Capone will try to coordinate a meeting with some of the area Economic Development agencies in July.

Public Comments

Mrs. Greenwood commented on the public use of the new playground.

Mr. Favorite inquired on watering equipment for the downtown area. He also inquired on Cummings Beach as the beach itself is shrinking. Mrs. Cote shared some information from the Conservation Commission regarding a plan for Cummings Beach. Mr. Alpers suggested having Mr. Vignale look at the area for recommendations

With no other public business to come before the Board, at 8:27PM, Ms. Schneider made a motion to enter non-public session under RSA 91-A: 3 (e) and (a), seconded by Mr. Lagueux. The motion passed in a roll call vote by the Board 4-0.

At 8:37PM, Ms. Schneider made a motion to adjourn. The motion was seconded by Mr. Lagueux. The Board voted 4-0 in favor of the motion.

Respectfully Submitted:

Kelly Lacasse

Rick Alpers, Chair

Shaun Lagueux, Select Board

Betsy Schneider, Select Board

Janet Cote, Select Board