

MINUTES
BRISTOL SELECT BOARD
April 10, 2014

PRESENT: Select Board Members: Rick Alpers, Joe Denning, Janet Cote, Betsy Schneider, Shaun Lagueux and Town Administrator Michael Capone.

Mr. Alpers opened the meeting of the Bristol Select Board at 6:00 PM.

Mrs. Cote commented on an edit she supplied on the minutes however it did not show up in the emailed version earlier in the day. Mr. Lagueux made a motion to approve the amended minutes of the April 3, 2014 meeting with a second from Ms. Schneider. With no further discussion, the Board voted 5-0 in favor of approving the minutes as written.

New Business:

Kelley Park Equipment Shed

The Board reviewed a request to install a shed at Kelley Park behind the third base line dugout. Project details were discussed for the shed. The proposed shed is slightly larger than the existing one. Mrs. Cote inquired on estimates and proposed costs for the project. Ms. Schneider added that the project was paid for by TTCC. Mr. Denning made a motion to approve the project as submitted, seconded by Ms. Schneider. The Board voted 5-0 in favor of the motion. Mr. Capone noted that there was a memo included for the Board to sign so there was a written record of the approval.

Highway Superintendent, Mark Bucklin

The Board reviewed details on the proposed sidewalk tractor presented by Mr. Bucklin. Photos and specifications were provided for the Board. The unit was built in 1997. Ms. Schneider commented on the age of the unit asking if there were other units to choose from. Mr. Bucklin stated that it comes with the same warranty as a new machine. Ms. Schneider read details on the unit which were provided asking if they Board could receive a list of items which were replaced as well as a breakdown of the unit and additional components. Mr. Bucklin broke down the following costs:

\$65,000: Trackless Machine

\$ 5,750: Snow plow

\$13,500: Snow blower

\$31,869: Boom flail mower

\$10,582: Broom attachment

\$ 7,300: Hydraulic Sander

Ms. Schneider added that she felt the item was pretty old and that the engine and transmission had not been refurbished. It is unknown as to what had been replaced. Based on research she has done on similar items, she suggests looking in to the matter more and obtain new prices. Mr. Alpers added that he had concerns with this purchase when he learned that the item was refurbished. Mr. Bucklin stated that he had presented this as refurbished and discussed it before Town Meeting with

the Board. Mr. Lagueux acknowledged the Board knew of this going in to Town Meeting however he too had concerns with getting the most for the Town's money being spent. Ms. Schneider added that she had heard some parts are difficult to replace leaving the equipment out of service for a lengthy period of time. The Town of Merrimack had the MT6 Trackless and they had many problems with it. Mr. Lagueux inquired if the Board was under any constraint due to the wording of the warrant article. Mr. Capone will look into this. Mr. Alpers stated he has concerns with purchasing an item that could breakdown repeatedly. Ms. Schneider listed units available for sale locally and suggested looking into these.

David Hill inquired on the warranty and what would happen if it failed during that time period? He also inquired on the lease agreement on this particular unit.

Mr. Alpers welcomed Ms. Sharp to the meeting. She had previously sent a letter to the Board requesting completion of the paving beyond the cul-de-sac on Red Fox Road. Mr. Bucklin explained that the year they did pave a portion of the road, the Town was short on funding and asphalt to complete the project. Although they intended to complete the project, the materials have not been available. Recently it was discovered that the cul-de-sac is in the wrong place. The Board reviewed the property information. Mr. Lagueux inquired whether this project would be suitable for a smaller paving company.

Mrs. Cote suggested the matter should be addressed as a public right of way instead of a cul-de-sac.

Another resident of Fox Run Road, Paul Salafia commented that his driveway is being paved in a month by Bryant Paving so they would have a company in the area soon. Mr. Alpers asked the Board if they were in agreement with moving forward with the request to pave Red Fox Road.

Mr. Capone asked Mr. Bucklin to update the Board on a matter on Jeffers Road. Mr. Bucklin stated that there is an issue with one property that is encroaching upon the Town's right of way on Jeffers Road. Mr. Bucklin had sent a letter to the owner notifying them of the concern and that the Town is not responsible for any damage that occurs from maintenance. The owner was responsive to the letter however issues still exist with a neighbor who has shared concerns about the issue.

Mr. Bucklin provided some information on truck quotes from several companies.

The following quotes were read:

International: \$72,000

Freightliner: \$73,116

Duval: \$78,971

Heno: \$69,150

The Heno company specifications did not include enough power for the engine. Mr. Bucklin stated this product would not meet his needs or be able to do the job. International's quote is the least expensive because they offer the most for the trade in value. Mr. Lagueux inquired if all had the same supplier. Mr. Bucklin stated they are not all the same and he suggested spending the extra \$1,100 to have a freightliner so their fleet is all the same. He also reviewed the features of the proposed trucks. Ms. Schneider inquired on how much Freightliner offered for the trade. Mr. Bucklin stated they offered \$7,500 and International offered \$10,000. Mr. Alpers suggested asking Freightliner to increase their trade in value price to match International's price.

Mr. Bucklin requested the change over for his department to summer schedule. The Highway Department has worked four, 10 hour days during the summer months starting in April for several years. This allows them to get out and work on the roads earlier in the day. Mr. Denning shared that initially he disagreed with this schedule but in his many years on the Board, has never received a complaint. Mrs. Cote inquired on whether this was the same schedule as last year. Other Board members stated they had no issues with the change. The change will go into effect next week until Columbus Day.

Mr. Alpers inquired on when the Town could expect money back from Wheelabrator. Mr. Bucklin attended a meeting last week and explained there was a new contract with Wheelabrator. Mr. Capone mentioned that there will be funds coming back to Bristol in 2014, 15 and 16. There is a possibility, since we voted the revolving fund at Town Meeting, that the funds made be made available sooner.

Mr. Capone discussed the drainage and tree work to be done by the Old Town Hall. Mr. Bucklin will be able to complete the work and discussed what needed to be done.

Mr. Alpers inquired on drainage on Hall Road near the storm center facility entrance. There have been some dangerous situations where the water runs down and collects and freezes in the area. Mr. Bucklin stated that because there is ledge in the area, there is little that can be done. Mr. Alpers inquired on additional drainage.

Assessing Items

Assessing items including abatement requests, intents to cut for timber and other items were submitted for Board approval.

Town Administrator's Report

Petition pole licenses were reviewed by the Board for signatures.

Christina Goodwin had prepared a letter to be submitted from the Board in support of the amendment to SB 333. Mr. Lagueux motioned to authorize Mr. Alpers to sign the letter on behalf of the Board, seconded by Mrs. Cote. Mr. Capone will continue to follow this and update the

Board. Mr. Alpers will testify at the next hearing on April 15th. The Board voted 5-0 in favor of the motion.

Earlier this week, Mr. Capone, Mr. Denning and Ms. Schneider met with Jeff Downing of CCI to revisit the Old Town Hall so they might provide updated pricing on repairs for the building. Sandra Heaney has also been working with some other vendors to get pricing on repairs to the sills. Mr. Alpers clarified that the purpose of this review is to help determine what will happen with the building.

Mr. Capone updated the Board on additional information received concerning the lease document he had prepared for the property at 16 Central Street. He had reviewed the matter again and the opinion of Town Counsel was that the ordinance seemed to indicate that some type of agreement would be required for parking. Town Counsel suggested that the document should be some type of lease. The issue was discussed with the Planning Board recently. Members of the Planning Board do not agree with the need for five parking spaces. Information pertaining to the spaces being grandfathered was shared also. Board members discussed length of contract agreements. Mr. Alpers suggested having someone layout the parking spaces so the Board could see what everything will look like.

Select Board Items

Mr. Alpers suggested a new format for meetings using a consent agenda. There would be a deadline with all materials to be submitted and released as one email document to Board members prior to the meeting. This would help save time and increase efficiency with Board business. The Board would then approve the items on the agenda with one vote.

Town Clerk, Raymah Simpson, notified the Board that the church had no issues with the Town using Marian Center for voting purposes. They will allow phone and fax lines to be installed and paid for by the State. The Board asked that a letter thanking the church for use of the building be sent.

Mrs. Cote inquired on beach issues as she has received calls on whether there would be signage for the beach on rules and ordinances. The Board discussed issues with empty furniture left on the beach not being used but holding space. Mr. Alpers forewarned fellow Board members of the issues that will arise with this matter. Mrs. Cote and Mr. Lagueux felt the signage was necessary to enforce rules that should be observed. It was discussed by the Board last year, however no action was taken. Research will be done and brought back to the Board at the next meeting for action. Mr. Alpers stated the Board should prepare the public by better informing them. Ms. Schneider suggested notifying all property owners in that area so they are aware of the changes.

Mrs. Cote inquired on what the Board would like to do with implementing merit based increases for employees in the future. The evaluation process is in progress at this time however more work is to be done with Department Heads. This will be placed on a future agenda for more discussion.

Mr. Lagueux shared some information he received from Mr. Smith offering to use some of his equipment towards creating parking spaces across from his building. Mr. Capone added that there is some work to be done on Central Street by the Water/Sewer Department which would include tearing up that area for construction. Ms. Schneider inquired on the timing of this work. No date has been set for this work yet.

Ms. Schneider inquired on the Crossing Guard who was in an accident and unable to work. She also inquired if we could get another person in the position. In the meantime the Police can assist in the area until the position is filled.

Public Comments

Margaret Hoyle inquired if the Town invoices the State for sweeping State roads. The Board will research the matter. She also inquired on location for Town signs which have not been purchased yet.

Mr. Cote inquired if there was anything final on the downtown budget available yet.

With no other public business to come before the Board, at 7:50PM, Mr. Denning made a motion to enter non-public session under RSA 91-A: 3 (e) and (a), seconded by Mr. Lagueux. The motion passed in a roll call vote by the Board 5-0.

At 8:28PM, Mr. Lagueux made a motion to come out of non-public session. The motion was seconded by Ms. Schneider. The Board voted 5-0 in favor of the motion.

At 8:28PM Mr. Lagueux made a motion to adjourn. The motion was seconded by Ms. Schneider. The Board voted to 5-0 in favor of the motion.

Respectfully Submitted:

Kelly Lacasse

Rick Alpers, Select Board

Joe Denning, Select Board

Betsy Schneider, Select Board

Janet Cote, Select Board

Shaun Lagueux, Select Board

