

MINUTES
BRISTOL SELECT BOARD
December 12, 2013

PRESENT: Select Board Members: Don Milbrand, Joe Denning, Shaun Lagueux, Betsy Schneider, Janet Cote and Town Administrator Michael Capone.

Mr. Milbrand opened the meeting of the Bristol Select Board at 5:33PM.

Budget Workshop:

The Town Administrator presented the Board with an updated budget worksheet. It contained all of the changes previously discussed by the Board.

Mr. Milbrand asked how the Board wished to proceed. Ms. Schneider had some additional concerns with the decreases made to the Fire Department. She felt that the reductions could have been made in less critical areas of the budget so as to lessen the potential for the reductions to be placed back into the budget at Town meeting.

The Board had a discussion with regard to what the role of the Board should be with regard to how and where the cuts were made by department heads. There was consensus that there should be further discussion with departments with regard to their choices for areas to reduce the budget.

Mr. Denning suggested that if the Board was okay with the bottom line number for now, they could take that to the Budget Committee on Monday and discuss further changes with the departments. The Board agreed to pursue this course.

There was also some general discussion by the Board with regard to the budget process and some changes they would like to see for next year. This would include working with the department heads to provide more guidance with regard to the budget on the front end of the process. The Board felt that this would improve the process.

The Town Administrator also provided the Board with an update on the estimated revenues anticipated for 2013. He reviewed the spreadsheet with the Board.

The Town Administrator provided the Board with a worksheet outlining the CIP requests for 2014 as well as some sample language for a possible revolving fund and a special revenue fund. There was some brief discussion on the worksheet.

Other Business :

Mr. Lagueux made a motion to accept the minutes of 11/19, 11/25 both public and non-public, and the minutes of 12/2. The motion was seconded by Mr. Denning. The Board voted 5-0 in favor of the motion.

Mr. Lagueux made a motion to sign the manifest for December 12. Mr. Denning seconded the motion. The Board voted 5-0 in favor of the motion.

Mr. Denning made a motion to appoint Marilyn Bucklin to the open position of Supervisor of the Checklist. The motion was seconded by Ms. Schneider. The Board voted 5-0 in favor of the motion.

Mr. Denning made a motion to add Ken Moore to the call firefighter roster at a rate of 10.35/hour. The motion was seconded by Ms. Cote. The Board voted 5-0 in favor of the motion.

With no further business to come before the Board, at 7:57PM Mr. Lagueux made a motion to adjourn. The motion was seconded by Mr. Denning. The Board voted 5-0 in favor of the motion.

Respectfully Submitted:

Michael R. Capone

Don Milbrand, Select Board

Joe Denning, Select Board

Betsy Schneider, Select Board

Janet Cote, Select Board

Shaun Lagueux, Select Board