

**MINUTES
BRISTOL SELECT BOARD
Monday, November 25, 2013**

PRESENT: Select Board Members: Don Milbrand, Joe Denning, Shaun Lagueux, Betsy Schneider, Janet Cote, and Town Administrator Michael Capone

Mr. Milbrand opened the meeting of the Bristol Select Board at 5:30 PM.

New Business:

Ernest and Jonelle Drive

Jill Revels was present to deliver the final signatures and letters from abutters with regard to their acceptance of the conditions for the improvements to Ernest and Jonelle Drive.

Work Session

The Town Administrator provided the Board with an update regarding the budget. Not including Water and Sewer Operations, the proposed operating budget for 2014 is currently \$272,519 higher than the 2013 budget.

The Town Administrator noted that, of that increase, \$104,000 was for paving expenses, \$92,000 was for legal fees and approximately \$30,000 was for retirement payments based on a full year of retirement at the new rates.

Given all of the demands on the budget, the Board discussed what they felt would be an acceptable increase in operating expenses for 2014. They agreed that the goal should be no more than a 2.5% increase.

This would require a reduction in the proposed budget of \$156,000. The Board discussed a number of items to be considered.

They discussed the paving line and agreed to reduce it by \$50,000 to \$250,000 which would still be an increase of \$56,000 over the 2013 appropriation.

The Board discussed options for the \$30,000 in the Kelley Park Master Plan line. There was discussion with regard to reducing the overall amount or placing the amount in a warrant article. The Board agreed that further discussion was warranted.

The Board discussed a reduction in the custodial services line in General Government building in the amount of \$6,000. The Board asked the Town Administrator to discuss reductions in custodial services with the Library as well.

The Board also discussed funding the Social Services line at the same overall amount as in 2013. This would result in a reduction of \$11,252.

The Board also discussed not funding the NLRA for 2014. This would be a savings of \$3,000.

There was additional discussion with regard to where the balance of the reductions would come from. It was suggested that the Town Administrator request further reductions of \$28,000 from both the Police and Fire Departments. The Town Administrator commented that he would make the request, but suggested that the Police Chief, the Fire Chief and Les Dion all be present at the next work session to discuss the reductions directly with the Board. The Board was in agreement and determined that the December 5th meeting should be devoted to the budget as well, with a minimal agenda.

The Town Administrator informed the Board that he would contact the Police and the Fire Chief as well as Les and discuss the Board's requests. He also noted that he would continue to look for further reductions.

With no further public business to come before the Board, at 7:58 PM, Mr. Denning made a motion to enter into non-public session under RSA 91-A:3 (e). It was seconded by Mr. Lagueux. The Board voted 5-0 in favor of the motion by a roll call vote.

At 8:16PM, Mr. Lagueux made a motion to come out of non-public session. The motion was seconded by Mr. Denning. The Board voted 5-0 in favor of the motion.

With no further business to come before the Board, at 8:17 PM, Mr. Denning made a motion to adjourn. It was seconded by Mr. Lagueux. The Board voted 5-0 in favor of the motion.

Respectfully Submitted:

Michael Capone

Don Milbrand, Select Board

Joe Denning, Select Board

Betsy Schneider, Select Board

Janet Cote, Select Board

Shaun Lagueux, Select Board