

**MINUTES
BRISTOL SELECTBOARD
June 20, 2013**

PRESENT: Select Board Members: Don Milbrand, Joe Denning, Betsy Schneider, Janet Cote, Shaun Lagueux and Town Administrator Michael Capone

Mr. Milbrand opened the meeting of the Bristol Select Board at 6:03PM.

Minutes of May 30th & June 13th, 2013

Ms. Cote motioned to accept the minutes of May 30th and June 13th both non-public and public as submitted, seconded by Mr. Lagueux. The Board voted 5-0 in favor of the motion.

New Business:

Boat Show Request

Matt Hughes of Northern Boats & Boards, Inc. had submitted a letter to the Town seeking permission for area boat shops to hold a boat show at the foot of Newfound Lake to bring some awareness to the services available locally. He has spoken with the Land Use Office concerning the placement of the swim lines which limits the space available for boats coming in. The businesses will require an area approximately 100 feet wide to provide space for four to eight boats and several jet skis. It was requested to move the swim lines 100 feet to the west for the event. Town Administrator Capone will coordinate the movement of the lines. Mr. Lagueux suggested that Mr. Hughes contact the residents of Swiss View Condominiums and the Silver Shores Association to be certain they have no objections. Town Administrator Capone stated the Town would need some proof of insurance with liability coverage for the event as well as an approved permit from the State. Mr. Hughes indicated that he would contact both Swiss View and Silver Shores, obtain the necessary permit from the State and the insurance as required by the Town. Mrs. Cote inquired on how the area would be delineated separating the show versus other areas of the beach available for use and requested a map showing the details. The Town Administrator noted that the State permit requires that a map be provided by the applicant. Mr. Lagueux thanked Mr. Hughes for his efforts in organizing the event.

Review of Solid Waste Disposal Options

Town Administrator Capone noted that the Concord Regional Solid Waste Cooperative (CRSWC) was considering a new contract with Wheelabrator for the period from April, 2013 thru November, 2022. Town Administrator Capone provided the Board with information regarding the proposed contract as well as other options for the Board's consideration. Mr. Capone indicated that Highway Superintendent Mark Bucklin had reviewed the materials as well. It was their joint recommendation that the Town remain with the CRSWC and cast their vote to adopt the new contract proposed by Wheelabrator.

Mr. Denning moved to accept the proposal as presented and authorize Town Administrator Capone to vote on behalf of the Town of Bristol at the June 26th meeting, seconded by Ms. Schneider. The Board voted 5-0 in favor of the motion.

The Town Administrator reviewed some additional information on excess funds from the landfill closure that may be available in 2015 or 2016. He suggested that the Board consider establishing a revolving fund prior to that time so that the money could be placed in the fund when it becomes available and be used specifically for transfer station improvements.

James A. Howell- Bristol Postmaster

The Board had sent correspondence to Postmaster Howell requesting his attendance to discuss the recent events with regard to postal delivery along a section of Summer Street. The Postmaster had indicated that he would be present, but was not at the meeting. In the absence of the Postmaster, Town Administrator Capone reviewed the available information with regard to the postal route in question. It was noted that mail delivery along a section of Summer Street had been stopped by the Postmaster due to safety concerns. Carrier service had since been restored to all but four of the properties. The Board had asked the Postmaster to attend the meeting to provide follow up on the plans for mail delivery going forward. The Town Administrator will contact the Postmaster. Business owner, Vincent Migliore was present for the update as well. The Town Administrator mentioned that he would provide updates to Mr. Migliore and other residents/businesses in the area as soon as he obtains a written update from the Postmaster.

Selectmen Items

Mrs. Cote inquired on whether there was any follow up from meetings held with downtown businesses with regard to signage, safety in the square during weekends, equipment placement, and sufficient notification to businesses. Business appreciation was discussed, and Town Administrator Capone has been in contact with some of the businesses about it. Mrs. Cote suggested placing ads in the paper noticing when the work is done as well as thanking businesses for their patience. A dedication event after the completion of the downtown construction to be tied in with Old Home Day was also suggested. Ms. Schneider elaborated on the advertisement in the newspaper. The Board discussed holding the event on another weekend.

Mrs. Cote inquired on Summer Town Meeting. Dates and locations for holding the meeting were discussed. July 27th was discussed as a tentative meeting date most likely at the Library.

Mrs. Cote inquired on paving on Summer Street in August. The DOT has not set a specific date as of yet. Impacts on the Water and Sewer Department were discussed as part of the paving project. They will have to adjust the sewer covers on the roadway.

Mrs. Cote suggested moving the manifest signing to take place at the beginning of meetings.

Mr. Lagueux asked the Town Administrator to check on the final cost of the culvert project completed by the Highway Department on Maple Grove Lane. He also inquired on the status of water and sewer hook-ups downtown. Most of the hookups have been completed.

Mr. Lagueux inquired on the placement of traffic light in the downtown area. There are no plans presently for a traffic light to be installed. Conduit has been installed in the event that a light is installed at some later time.

Mr. Denning stated that the downtown project is progressing, with 90% of the underground work being completed. He stated the Board is appreciative of everyone's patience during the project. Suggestions for improving the parking situation downtown are still begin reviewed. A discussion on parking concerns took place.

Ms. Schneider brought a concern from Budget Committee Member Ernie Richards regarding RSA 32, and the over expenditure of budget lines. Specifically the concern was over the police cruiser line and if it is overspent, how was that to be addressed in the budget. Town Administrator Capone researched the request and passed along some information to Mr. Richards. The Town Administrator explained the process for making adjustments within the operating budget.

Ms. Schneider mentioned that she had a proposal for some changes she would like to discuss with regard to the purchasing policy. Mr. Lagueux suggested reviewing the policy at the next meeting.

The Board reviewed a request from Peggy Miller to have an information table at the Transfer Station to hand out information on NH Wind Watch. The Board approved her request, but it was noted that transfer Station personnel will direct Ms. Miller as to where she can safely locate the table and that she is not to approach transfer station patrons. They must come to the table.

Mr. Milbrand mentioned that the Board had received a request from residents with concerns about smart meters to have another presentation from CELDF about preparing a smart meter ordinance. After a brief discussion, the Board agreed that they were not interested in pursuing the matter further.

Town Administrator's Report

Meeting notes from the Monday morning downtown project meetings are being made available to all of those who signed up to receive the information via email or in person. A weekly work schedule will be sent along with the meeting notes.

A purchase order for work to be done to gravestones at the Worthen Cemetery was reviewed. A quote from Gravestone Services of New England LLC for \$3,360.00 was presented to the Board for approval. Quotes were solicited from four companies, of which two bids were received. Mr. Lagueux motioned to accept PO# 005258 to Gravestone Services of New England,

LLC in the amount of \$3,360.00 for repair of headstones in the Worthen cemetery, seconded by Mr. Denning. The motion was approved by the Board in a vote of 5-0.

The Town Administrator had been contacted by a potential buyer for the Presidential building to install propane tanks on neighboring Town property as there is not enough room on this property. Mr. Denning stated the prospective buyers should present the Board with a plan or proposal for this.

Mr. Denning motioned to approve the manifest seconded by Mr. Lagueux. Mrs. Cote inquired on a grant from CDBG, further explained by the Town Administrator.

An expense for the police cruiser was put in the budget line for radio equipment. The Town Administrator will look into this.

The Board voted 5-0 in favor of the motion.

Mr. Denning shared with the Board that he felt they may receive a visit from the Board of Directors for the Cemetery Association.

Public Comments

Garlyn Manganiello mentioned that Basic Ingredients was celebrating its 25th anniversary.

With no other public business to come before the Board, at 7:45PM Ms. Cote made a motion to enter into non-public session under RSA 91-A: 3 II-(a), (b). The motion was seconded by Ms. Schneider. The Board voted 5-0 in favor of the motion by a roll call vote.

With no further non-public business to come before the Board, at 8:27PM Ms. Schneider made a motion to seal the minutes of the non-public session. The motion was seconded by Mr. Lagueux and voted 5-0 in favor by a roll call vote.

At 8:27PM Mr. Lagueux made a motion to come out of non-public session. The motion was seconded by Mr. Denning and voted 5-0 in favor by a roll call vote.

With no further business to come before the Board, at 8:28PM Mr. Denning made a motion to adjourn. The motion was seconded by Ms. Schneider. The Board voted 5-0 in favor of the motion.

Respectfully Submitted:
Kelly Lacasse

Don Milbrand, Select Board

Joe Denning, Select Board

Betsy Schneider, Select Board

Janet Cote, Select Board

Shaun Lagueux, Select Board