

MINUTES
BRISTOL SELECTBOARD
April 4, 2013

PRESENT: Selectboard Members: Don Milbrand, Joe Denning, Betsy Schneider, Janet Cote and Town Administrator Michael Capone

Mr. Milbrand opened the meeting of the Bristol Selectboard at 6:00PM.

Minutes of March 21, 2013

Mr. Denning motioned to accept the minutes of March 21st, 2013, seconded by Mrs. Cote. The Board voted 4-0 in favor of the motion.

State Senator Jeanie Forrester

Senator Forrester updated the Board with regard to her activities in this current legislative session. She reviewed the status of Flood Control reimbursement legislation. Senator Forrester and the Board discussed views on gambling and the gas tax in New Hampshire. Road improvements throughout the area were discussed. Legislation surrounding wind turbines was discussed as well. The Board thanked Senator Forrester for her work and for attending the meeting.

Fire Chief Steve Yannuzzi – Grant Agreement

Chief Yannuzzi reviewed a grant agreement for a tabletop training exercise for Emergency Management. The grant would require a 50% match from the Town which has already been appropriated in the 2013 budget. Mr. Denning motioned to apply for the grant seconded by Ms. Schneider. The Board voted 4-0 in favor of the motion.

Chief Yannuzzi also provided the Board with updated electronic and paper versions of the Emergency Operations Plan for their review.

The Fire Chief also mentioned that the Lions Club will be hosting a Rabies Clinic at the Fire Department on April 27th.

Jeff Chartier – Water & Sewer

Superintendent Jeff Chartier reviewed the meter replacement and upgrade information with the Board. The replacement program will improve efficiency in accurately measuring and billing for water usage. The entire replacement project is estimated to take five years and cost \$60,000 per year. The Board discussed recent RSA's that deal with smart meters for electric utilities. Ms. Schneider added that she had recently spoken with Joan Wirth who wanted to speak with the Board regarding her concerns with smart meters. A meeting will be scheduled with Ms. Wirth and no more than two board members to review her concerns.

Ms. Cote inquired on background research of the proposed meter for new installs. Superintendent Chartier has done some research with regard to the meters which he shared with the Board.

Town Administrator Capone discussed the proposed purchase of a portable emergency generator with a light tower. The equipment was reviewed and discussed by Fire, Highway, Water/Sewer and Police. All of the departments agreed that the equipment would be useful and provide for better safety at work sites and accident scenes. Mr. Chartier reviewed information on the lights with the Board. After a brief discussion the Board members opted to wait on the purchase of the equipment.

Selectboard Items

Chairman Milbrand reviewed a letter sent to him for the Board concerning Danbury's withdrawal from the Newfound Regional School District. The Board has been invited to the Newfound Regional School District School Board meeting on Monday April 8th at 6:30 PM to participate in a discussion with regard to this matter.

Chairman Milbrand inquired on the status of candidates for the open seat on the Board. Town Administrator Capone noted that five submissions had been received by the deadline: Paul Simard, Shaun Lagueux, Wendy Costigan, JP Morrison and Rick Alpers.

Mrs. Cote inquired whether the Town had adopted RSA 669:61, IV regarding the election of a vacant position on the Board. The Board proceeded with nominations. Ms. Schneider nominated Paul Simard, seconded by Mrs. Cote. The Board voted 2-2. The motion failed. Mr. Denning motioned to nominate Shaun Lagueux, seconded by Mr. Milbrand. After discussion, the Board voted 2-2 and the motion failed. Mrs. Cote motioned to nominate JP Morrison, seconded by Ms. Schneider. The Board voted 2-2. The motion failed. Mr. Milbrand nominated Wendy Costigan, seconded by Mr. Denning. The Board voted 2-2. The motion failed. Mr. Denning motioned to nominate Rick Alpers. The Board voted 1-3. The motion failed.

The Board discussed how best to proceed forward on this matter. It was suggested that interviews with the candidates might help the Board come to a decision. The Board asked the Town Administrator to contact the five candidates to see when they would be available to interview with the Board.

Ms. Schneider inquired on statistics for the recently cancelled Triathlon. Town Administrator Capone commented that the organizers had only about one quarter of the applicants they had anticipated. Increased competition from other events, the early season scheduling necessitated by the availability of the State Beach and the late start the group had on organizing for this year were cited as reasons for the low numbers. Ms. Schneider proposed a committee to study the event. Groups in other Towns and members of the TTCC will be contacted for assistance.

Ms. Schneider inquired on the repair of a hole in the road on the corner of Union Street and Lake Street. Town Administrator Capone will address the item.

Mrs. Cote had some comments and questions specific to the construction taking place downtown. The Town Administrator noted that the Police detail rates include use of other Town's cruisers when necessary. The positioning of the vehicles was redirected to the Police Chief for clarification. The Town Administrator noted that there had been one lengthy delay earlier in the week and that had been addressed with the contractor. The Police Department is posting information with regard to traffic on their website and on Facebook. We are also trying to keep the public informed via the website and the cable channel.

Town Administrator's Report

Town Administrator Capone mentioned that he will attending the Budget Committee meeting on Monday, April 8th at 7PM.

Copies of the NH Selectperson Institute course scheduled were provided to the new Board members.

A letter from a resident of Pemigewasset Shore Drive requesting the Town to assist with the paving of that road was distributed to the Board for their review and consideration.

The application for a Tax Anticipation Note (TAN) was reviewed. The TAN would be for a maximum amount of \$1.3 million at a rate of 1.14%. After a brief discussion Mr. Denning made a motion to authorize the TAN. The motion was seconded by Ms. Schneider. The Board voted 4-0 in favor of the motion.

An agreement for hauling sludge was discussed. Bestway has been providing service to the Town for years. They were recently purchased by Cassella who has indicated that they would like to haul the sludge every week which would cost considerably more than what is currently budgeted. The Administrator wanted the Board to know that he may pursue other alternatives to the present arrangement.

Mrs. Cote inquired on the request for signatures on pole licenses.

Public Comments

Pat Legare of Pat's Seafood and Pizzeria expressed concerns about parking downtown after the construction phase is completed. Addressing parking concerns within the Square was discussed. The Board emphasized the goal of the downtown project as being pedestrian friendly. Previous discussions on parking behind the Baptist Church were brought up as a possibility. Two hour parking restrictions were also discussed.

Paul Simard commented on the need for parking in order for businesses to be successful in downtown.

Garyln Maganiello commented on parking concerns for elderly citizens.

Mr. Legare inquired on a directory sign as you come in to Bristol alerting the public to downtown stores and on the number of required handicap parking spots.

With no other public business to come before the Board, at 8:35PM Mr. Denning made a motion to enter into non-public session under RSA 91-A:3-b,c,d,e. The motion was seconded by Ms. Schneider. The Board voted 4-0 in favor of the motion.

Respectfully Submitted:

Kelly Lacasse
Executive Assistant

Don Milbrand, Selectboard

Joe Denning, Selectboard

Betsy Schneider, Selectboard

Janet Cote, Selectboard