

MINUTES
BRISTOL BOARD OF SELECTMEN
November 29, 2012

PRESENT: Chairman Rick Alpers, Selectmen Jeff Shackett, Don Milbrand, Phil Dion, Town Administrator Michael Capone

Selectman Shackett opened the Board of Selectmen's meeting for November 29, 2012 at 6:13PM.
(Chairman Alpers arrived at 6:18PM).

2nd Public Hearing on the Minot-Sleeper Library Parking Lot

Town Administrator Capone noted this was the second public hearing on the acquisition of additional acreage on which to expand the lower Library parking lot. Vice Chairman Shackett opened the hearing at 6:14PM. Janet Cote inquired on whether the project was explained in detail at the first public hearing. The Town Administrator said that it had been. With no further public comments, Selectman Shackett closed the public hearing at 6:16PM.

Minot-Sleeper Library Update

Town Administrator Capone updated the Board on the progress of the Library construction. The project is still on schedule. Curbing had been delayed, but is now installed. The project budget has been carefully reviewed to ensure the project is within the amount appropriated. The Selectmen commented on how well the project was proceeding. The Town Administrator mentioned that Construction meetings are held each Wednesday afternoon at 2:15 either in the Library or at the Town Offices.

Downtown Project Update

Significant progress has been made on the Downtown project. Most of the major excavation work for this phase of the project has been completed. There will be some minor excavation work to be completed in the next two weeks. Paving of the work area is scheduled to be done before mid-December. The project will start up again in the spring.

2013 Budget

Town Administrator Capone presented the Board with worksheets to review while developing the upcoming budget. Chairman Alpers suggested Board members review and hold another meeting to discuss the budget in more detail. The Board presents to the Budget Committee on December 17th. A work session on the budget will be held on December 6th at 5PM.

Minutes of November 15, 2012

Selectman Milbrand motioned to accept the minutes from November 15th as submitted, seconded by Selectman Dion. The Board voted 3-0 in favor of the motion with one abstention.

Selectmen's Items

Selectman Dion reminded the Board of the discussion on the wind farm project in Danbury from the last meeting. He felt that the Board needs to get involved. The other Board members agreed expressing concern with the scope of the potential projects and their impact on the Lake.

Chairman Alpers felt that the Boards efforts should be directed towards the group(s) that regulate and oversee the process. Determine who has oversight and meet with them to convey our concerns.

Selectman Dion made a motion to direct the Town Administrator to contact the appropriate regulatory agency and invite them to discuss the process and take input from the communities. The motion was seconded by Selectman Milbrand. The Board voted 4-0 in favor of the motion. Vice Chairman Shackett suggested that we also involve other Boards in the process.

Chairman Alpers inquired on the status of the cleanup of Hall Road, Brookwood Road and Danforth Brook Road. The Town Administrator mentioned that he would check with the Highway Superintendent.

Town Administrators Report

Town Administrator Capone notified the Board that options for savings on short-term disability and life insurance benefits for employees have been evaluated. The Town has quotes for new plans that will save the Town more than \$5,000 in premiums. Selectman Shackett motioned to accept the new proposals for short-term disability and life insurance, seconded by Selectman Dion and approved by the Board in a vote of 4-0.

Uniform costs have also been reviewed. A bid was sent out to four companies last month and upon review of the bids, the Town has received a much lower proposal from G&K Services. This option would save the Town almost \$6,000 on uniforms. Selectman Milbrand motioned to accept G&K Services' proposal for uniforms, seconded by Selectman Shackett. The Board voted 4-0 in favor of the motion.

Winter parking in downtown is being reviewed with the Police Chief and Highway Superintendent due to all the construction taking place currently. Winter parking ban signs are complete and placement of those signs is being discussed with NHDOT.

Public Comments

Janet Cote inquired on the tax surplus within the School District and how this could impact Bristol. A discussion on the tax cap took place amongst the Board.

With no further public business to come before the Board, at 7:06PM Selectman Milbrand motioned to enter non-public session, seconded by Selectman Dion under RSA 91-A: 3 II- (a) (c) and (e). The Board voted 4-0 in favor of the motion by a roll call vote.

Respectfully Submitted:

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice Chairman

Don Milbrand, Selectman

Joe Denning, Selectman

Phil Dion, Selectman