

MINUTES
BRISTOL BOARD OF SELECTMEN
November 15, 2012

PRESENT: Chairman Rick Alpers, Selectmen Joe Denning, Don Milbrand, Phil Dion, Town Administrator Michael Capone

Chairman Alpers opened the Board of Selectmen's meeting for November 15, 2012 at 6:01 PM.

Minutes of November 1, 2012

Selectman Denning motioned to accept the minutes from November 1st as submitted, seconded by Selectman Milbrand. The Board voted, 4-0 voted in favor of the motion.

New Hires

Chairman Alpers welcomed Dale Robie as the new Highway Foreman for the Town of Bristol. Dale started work on November 5th.

Chairman Alpers welcomed Melanie Shokal as the new Finance Officer. Melanie started work in May.

Public Hearing on the Minot-Sleeper Library Parking Lot

Chairman Alpers opened the Public Hearing on the Minot-Sleeper Library Parking Lot at 6:11PM. The Town Administrator explained that there is currently a leases agreement in place with Mr. Getty, the owner of the property at 51 Pleasant Street, to allow the use of .14 acres of his property as a parking area for the Library in exchange for improvements to his property. Town Counsel had noted that to make this arrangement permanent the Town should following procedures as outlined under RSA 41:14-a. Under that directive, the Town administrator had reviewed the plan with both the Planning Board and the Conservation Commission who have both commented favorably. The second step in the process is to take any public comment on the plan prior to approving it. Tonite is the first opportunity for public comment. The meeting of November 29th will be the second opportunity.

Chairman Alpers asked for comment from the Board and the Public. Shaun Lagueux inquired on whether this would be a boundary line adjustment and whether survey work was done. The administrator noted that Colin Brown had provided all of the surveying work at no cost to the Town. A boundary line adjustment had been completed.

With no further comments, the Public Hearing was closed at 6:15PM. A second Public Hearing will be held on November 29th.

Minot-Sleeper Library Update

Meetings are held weekly to review the progress of the project. Town Administrator Capone reviewed the latest updates of the project. Currently the project is progressing as scheduled. The addition completion date is still set for the end of February. Selectman Denning emailed minutes to the Board from the recent meeting.

Chairman Alpers inquired on the area between the Library parking and the Mason's Lodge parking lots. Selectman Milbrand stated he would also like to see the area cleaned up, however as the area is owned by a private association he could not speak on their behalf. Chairman Alpers stated he would like to see the area cleaned up with some shrubbery added. This will be addressed in the spring.

New Hire- Land Use

Chairman Alpers welcomed Al DeFeo as the new Land Use/ Health Officer. This is a part-time position (16 hours a week) which is primarily focusing on cleaning up properties as well as enforcing the Zoning rules and addressing health and safety concerns throughout Bristol. The Administrator noted that the ultimate goal of the position is to have it become a community resource for residents and those who wish to improve properties or construct new buildings.

Downtown Project Update

Town Administrator Capone updated the Board on the project status. During the past week, there was both water and drainage work completed in the area of Spring Street and Central Street. More work is planned in that area next week. In addition, some sewer work will be done in the area extending out toward Route 3A from Central Street. NHDOT has allowed for some work in their right of way.

Every effort is being made to keep the area open for businesses. The Police Department has been at the construction areas to control traffic and assist with the safe movement of the many large pieces of construction equipment being used on the project.

There are weekly construction meetings at the Town Office every Tuesday morning at 9AM.

Selectman Denning added that, due to two recent incidents in the crosswalk between Beno Management and TD Bank, the timetable for removal of that crosswalk has been pushed up. Project Engineer, Mike Vignale of KV Partners is preparing a revised crosswalk plan for the Downtown to be submitted to NHDOT for their review.

Selectmen's Items

Selectman Denning met Bill Dowey who is interested in becoming a liaison between the Town and those responsible for the potential expansion of the Pemi Pathway around the lake to Hebron. Chairman Alpers suggested that Mr. Dowey coordinate his efforts with the Town Administrator.

Selectman Denning also spoke with Noah Munro who inquired about posting a construction sign that states businesses are still open during construction. Currently there is a sign already posted near the previous cannon site. The Town Administrator will check with the Project Engineer about getting other signs posted in the square.

Selectman Dion has had several people approach him expressing concern about the need for multiple cruisers during the construction occurring downtown. The Board discussed necessity versus cost and the Police Chief's concerns with safety on both sides of the construction zone. Selectmen Dion stated he wanted to make sure Police were there only when needed.

Selectman Dion also discussed the Wild Meadow Wind Farm proposed in Danbury. He attended a recent meeting for the project and discussed the pro's and con's mentioned at the meeting. Selectman Dion suggested the Board submit a letter stating their position on the project to State Representatives. Selectman Denning agreed with Selectman Dion from what he has learned about similar projects. Other Towns have not made decisions on their positions at this time. Chairman Alpers stated that he did not feel he had sufficient information with which to make an informed decision on the matter.

Town Administrators Report

The Energy Committee has put forth the names of two new candidates, Michael Farnsworth and Bill Dowey for appointment. Selectman Denning motioned to appoint Michael Farnsworth and Bill Dowey as members of the Energy Committee, seconded by Selectman Milbrand. Motioned passed in a vote of 4-0.

The Safe Routes to School Round 5 Project had finally received the required three submissions on an RFQ for services on the project. Each submission was scored on the same set of weighted criteria. The final rankings show that KV Partners obtained the highest evaluation.

Selectman Milbrand made a motion to authorize the Town Administrator to proceed with a request to NHDOT that we be allowed to negotiate an agreement with KV Partners. The motion was seconded by Selectman Denning. The Board voted 4-0 in favor of the motion.

Public Comments

None

With no further public business to come before the Board, at 7:07PM Selectman Milbrand motioned to enter non-public session, seconded by Selectman Dion under RSA 91-A: 3 II- (c) (d). The Board voted 4-0 in favor of the motion by a roll call vote.

Respectfully Submitted:

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice Chairman

Don Milbrand, Selectman

Joe Denning, Selectman

Phil Dion, Selectman