

MINUTES
BRISTOL BOARD OF SELECTMEN
November 1, 2012

PRESENT: Chairman Rick Alpers, Selectmen Joe Denning, Don Milbrand, Phil Dion, Town Administrator Michael Capone

Chairman Alpers opened the Board of Selectmen's meeting for November 1, 2012 at 6:03 PM.

Minutes of October 18, 2012

Selectman Denning motioned to accept the minutes of the October 18th meeting as submitted, seconded by Selectman Milbrand. The Board voted, 4-0 voted in favor of the motion.

Raymah Simpson, Town Clerk / Election Day

Mrs. Simpson updated the Board on changes with the upcoming election. A new law requires that all voters provide a photo identification at the polls. If an individual does not have identification, they will need to complete an affidavit prior to voting. Mrs. Simpson asked if the Selectmen could be in attendance to provide coverage throughout the day and participate in the voting counts. Police Officers will be available for traffic control.

Fire Chief Steve Yannuzzi

Chief Yannuzzi reviewed his request for FEMA funds to cover damages and emergency costs associated with Hurricane Sandy. The Bristol Fire Department responded to 23 calls, and the Emergency Operations Center was in service to monitor calls for assistance during the peak hours of the storm.

Personnel Policy Updates/ Revisions

Town Administrator Capone reviewed three changes to the Town's personnel policy. The first was the option of additional pre-employment testing requirements for new employees including physicals or other testing related to a position. The second was to clarify what would be considered time worked for overtime purposes. Bonus, vacation and personal time will be counted towards time worked if an employee has taken time off during the week and later is called in for unplanned overtime. The last revision was to correct the omission of the Police Department from the section on Holiday pay.

Selectman Milbrand motioned to accept the changes to the Personnel Policy as discussed, seconded by Selectman Dion. The Board voted 4-0 in favor of the motion.

Project Updates

Town Administrator Capone provided an update on the Library Project. The slab was poured today as scheduled. Some of the planned utility work has to be rescheduled due to the recent storm. The scheduled completion date for the addition is February 26, 2013. The remaining landscaping will be completed in the spring.

Downtown construction has begun. The monuments have been moved from the square. This will necessitate moving the Veterans Day observance to the Old Town Hall.

Drainage work is underway. A pre-construction meeting was held on October 26th that included all of the principals in the project. A preliminary construction schedule was discussed. There will be another meeting next week to discuss NHDOT concerns with working on State Roadways after November 1st.

Bob Patten, Bristol Fire Department

Chairman Alpers recognized Bob Patten, a fifty year veteran of the Bristol Fire Department as a volunteer member. An engraved plaque was presented to Mr. Patten by the Board of Selectmen thanking him for his many years of service.

Town Administrators Report

The Town Administrator noted that staff will be attending the Local Government Center's annual conference on November 14th and 15th.

Selectmen Items

None

Public Comments

None

With no further public business to come before the Board, at 6:55PM Selectman Denning motioned to enter non-public session, seconded by Selectman Milbrand under RSA 91-A: 3 II- (e). The Board voted 4-0 in favor of the motion by a roll call vote.

Respectfully Submitted:

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice Chairman

Don Milbrand, Selectman

Joe Denning, Selectman

Phil Dion, Selectman