

**MINUTES**  
**BRISTOL BOARD OF SELECTMEN**  
**June 7, 2012**

**PRESENT:** Selectmen Rick Alpers, Jeff Shackett, Joe Denning, Don Milbrand, Phil Dion and Town Administrator Michael Capone.

At 6:00 PM Chairman Alpers opened the meeting of the Bristol Board of Selectmen.

**Minutes of May 31, 2012**

Selectman Milbrand motioned to accept the minutes of May 31, 2012 both public and non-public, seconded by Selectman Dion. The Board voted in favor of approving the minutes 3-0, with one abstention.

**Library Bond**

The Board signed documents for the library bond provided by Northway Bank. Town Counsel is reviewing the documents. Town Administrator Capone reviewed the project status for the Board. Bid packages will be prepared shortly to go out to potential bidders. Architect Brackley Shaw is continuing to work on plans for the project. Selectman Shackett inquired on the site work for the Library project.

The Board discussed the parking plans for the Library project and impact on the neighbor's building.

Chairman Alpers discussed information he researched on the carpeting for the Library. The Board had concerns with carpeting the library and the maintenance of it.

The Library meeting on June 11<sup>th</sup> was changed to 4PM.

**TE Project Updates**

Town Administrator Capone provided the Board with updates on the TE Project. An access easement was discussed as representatives from TD Bank have concerns with traffic passing through their area for non-banking business. A revised plan from TD Bank was submitted. However the original parking lot plans proposed by the Town were rejected by TD Bank. The proposal from TD Bank suggests that entrance and exiting occurs in the same location. The Board felt this was unsafe and discussed other options.

Town Administrator Capone will discuss other options with the Project Engineer Mike Vignale for further negotiations on the project. Another meeting with DOT will take place on June 19th.

**Mica Building Update**

Town Administrator Capone notified the Board that the contaminated soil has been removed

from the Mica Building site, which has been shipped to Pennsylvania. No weight has been provided yet so final costs have not been calculated at this time. Final estimated costs were discussed with the Board. There was more soil removed than originally estimated due to the lead contamination. Town Administrator Capone will get figures as soon as possible.

Pricing for the fencing was received at approximately \$5,600. The Board discussed temporary fencing options due to funding constraints.

### **Budget Update**

The Board was presented with an updated revenue and expenditure report as of the end of May. Town Administrator Capone stated the Town was in decent shape financially and had been working with the new Finance Officer to create a new format which was easier to work with.

### **Selectman Items**

Selectman Denning requested the Board approve the circus, allowing use at Kelley Park. He spoke with others concerning experience with this circus company and damages leftover, and met with Dan Rossner from the SAU office who granted permission for use of school property. Parking has not been addressed as of yet. There will be no parking on the field. Trash removal will be handled with a dumpster. A Police detail will be required and costs covered by the Lions Club. The Board authorized the permits for the circus approved in a vote of 4-0 in favor with one abstention by Selectman Denning.

### **Town Administrator's Report**

Meeting dates for June were discussed. Due to some changes, the next meeting of the Selectmen would be on June 28th at 6PM. In July the meetings change to Monday's to accommodate the concert series. July dates at the 16th and 30th.

An update for Water & Sewer projects. Quotes for horizontal drilling are still pending. One quote from ETTI in Maine was higher than Henniker Drilling.

The Board discussed dates for Summer Town Meeting. It was decided to hold it on August 11th at 9am at the Old Town Hall.

Issues with vandalism at Kelley Park continue to be problematic for the Town. Electrical outlets are getting destroyed and have been replaced several times. Options for preventing more vandalism were discussed. Town Administrator Capone will contact the electrician for quotes on a bus bar which would be hard wired into the panel. It could be rolled out when needed.

Selectman Shackett motioned to enter into non-public session on RSA 91A: , seconded by Selectman Milbrand. Upon vote of the Board all five members voted in favor of the motion.

The next meeting of the Board of Selectmen will be held on June 28th at 6PM,

Respectfully submitted,

Kelly Lacasse  
Executive Assistant

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Rick Alpers, Chairman

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Jeff Shackett, Vice-Chairman

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Joe Denning, Selectman

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Don Milbrand, Selectman

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Phil Dion, Selectman