

**MINUTES**  
**BRISTOL BOARD OF SELECTMEN**  
**May 31, 2012**

**PRESENT:** Selectmen Rick Alpers, Joe Denning, Don Milbrand, Phil Dion and Town Administrator Michael Capone. Selectman Shackett was absent from the meeting.

At 6:00 PM Chairman Alpers opened the meeting of the Bristol Board of Selectmen.

**Minutes of May 17, 2012**

Selectman Denning motioned to accept the minutes of May 17<sup>th</sup>, 2012 both public and non-public, seconded by Selectman Milbrand. The Board voted in favor of approving the minutes 4-0.

**Employee Recognitions**

Chairman Alpers announced the promotion of Chris Dolloff from Captain to Deputy Fire Chief of the Bristol Fire Department following the retirement of Skip Moyer. Deputy Chief Dolloff has served many years as a volunteer with the Bristol Fire Department. Chairman Alpers reviewed his service and roles in the Fire Department over the years. The Board congratulated Deputy Chief Dolloff for his promotion.

Chairman Alpers announced the promotion of Kristopher Bean from Sergeant to Lieutenant of the Bristol police Department. Lieutenant Bean grew up in the Bristol community and has worked for both the Fire and Police Departments. He began working for the Police Department in 2006 as a full-time officer. The Board congratulated Lieutenant Bean for his promotion.

Chairman Alpers introduced John Guarnieri as the new full-time Police Officer.

**Land Sales- Bid Opening**

Chairman Alpers read the properties advertised for sale:  
Tax Map/Lot 115-026- Chestnut Street, 2.04 acres  
Tax Map/Lot 217-063- Ridge Road, 1.06 acres  
Tax Map/Lot 217-130- Brookwood Park Road, 1.80 acres

The bids were opened by Chairman Alpers and read aloud. Michael Sharp LLC submitted the following bids on each property:

217-130, Brookwood Park Road: \$ 6,800.  
115-026, Chestnut Street: \$10,800.  
217-063, Ridge Road: \$ 7,800.

Selectman Denning motioned to accept the bids submitted by Michael Sharp, seconded by Selectman Milbrand. Upon vote of the Board all four members voted in favor of the motion 4-0.

A quitclaim deed will be produced by Mr. Sharp's attorney and bid documents will be completed with the Town Administrator.

### **Fuel Bids**

A request for proposal has been prepared for the fuel bids to be sent out tomorrow. The Board discussed the timing for sending out the bids and the current market prices. The Board agreed to send out bids to local fuel companies and review in 30 days.

Town Administrator Capone informed the Board of the status of the diesel purchases with the State fuel pump. The key banks are in the process of being installed.

### **Property-Liability Insurance**

Chairman Alpers stated this item could just be signed by the Selectman Shackett as the Town accepted a proposal from Primex to carry the Town's property and liability coverage as a reduced cost.

### **Selectmen Items**

Selectman Denning stated he was seeking permits to hold a circus in Bristol on July 9<sup>th</sup>, Junior Varsity baseball and an event in October. A request for a waiver for the permit fee for Fireworks to be held at Kelley Park on July 7<sup>th</sup> was reviewed. A second waiver for the fireworks request to be held on Town property was also reviewed. In addition, two more permit requests for events were discussed.

Selectmen discussed using Kelley Park for the circus addressing concerns of damage to the new field which was done in recent years. Selectman Dion inquired on whether there was another option to locate the event which would not damage the fields. Chairman Alpers and Selectman Milbrand seconded the concerns with damage to Kelley Park. Selectman Denning felt this would be a boost to the downtown businesses and bring additional business to the area over that weekend.

Selectman Milbrand motioned to waive permit fees for the Bristol Lions Club for the Peddler's Permits, Use of Town Property, Non-Profit Permit and Use of Kelley Park, seconded by Selectman Dion. All four voted in favor of the motion 4-0.

The assembly permit needs to be looked at again, based on the fireworks ordinance for the Town of Bristol. The ordinance prohibits fireworks from happening in Bristol.

### **Town Administrators Report**

Town Administrator Capone reviewed the project status on Cummings Beach.

The Board signed a pole license.

Town Administrator Capone has been looking into lowering energy costs and is obtaining quotes from UMG Energy.

A final design was submitted to DOT for the TE project. The Town Administrator was contacted by a representative from TD Bank concerning the parking lot. A meeting will be held next week.

The library bond paperwork is being reviewed by Town Counsel. Town documents are being sent for review and approval.

The Board discussed options for pursuing funding for the Profile Falls trail.

**Public Comments**

Mrs. Maganiello inquired on the unmarked Police Cruiser and whether it would need lettering on it as it is currently unmarked. She also inquired on a date Summer Town Meeting.

Mr. Maganiello inquired on the validity of a vote taken at Town Meeting.

Selectman Denning motioned to enter non-public session under 91-A: 3 II (a) & (e). The motion was seconded by Selectman Milbrand and approved by a roll call vote of 4-0.

Respectfully submitted,

Kelly Lacasse  
Executive Assistant

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Rick Alpers, Chairman

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Jeff Shackett, Vice-Chairman

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Joe Denning, Selectman

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Don Milbrand, Selectman

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Phil Dion, Selectman