

MINUTES
BRISTOL BOARD OF SELECTMEN
April 26, 2012

PRESENT: Selectmen Rick Alpers, Jeff Shackett, Joe Denning, Don Milbrand, Phil Dion and Town Administrator Michael Capone.

At 6:00 PM Chairman Alpers opened the meeting of the Bristol Board of Selectmen.

Minutes of April 19, 2012

Selectman Denning motioned to accept the minutes of April 19th, 2012 both public and non-public, seconded by Selectman Milbrand. The Board voted in favor of approving the minutes 5-0.

Employee Recognitions

Chairman Alpers thanked Peggy Petraszewski for nearly 10 years of service to the Town of Bristol as the Town Accountant. A letter of recognition was read acknowledging her service.

Chairman Alpers also thanked John “Skip” Moyer for over 30 years of service with the Fire Department in many roles. A letter of recognition was read acknowledging his service and various duties over the years.

Both employees have retired from their positions and the Board of Selectmen wished them well.

Chairman Alpers also recognized Geoff Lewis for his many years of service in the Fire Department.

Chairman Alpers lastly thanked Officer Patrick Dawson for almost three years of service in the Police Department as he has taken a job in Derry, NH. The Board thanked all employees for their service.

Highway Superintendent- Mark Bucklin

Superintendent Bucklin reported back to the Board concerning summer scheduling for the Highway Department. After discussing with staff, it was agreed upon with the Town Administrator to allow two employees to leave early on Thursday while the remaining two work until 12 on Friday to provide coverage. The Board agreed this schedule would accommodate all maintenance needs.

Superintendent Bucklin presented the Board with the proposed work for the Transfer Station updates. Town Administrator Capone reviewed the costs including portions from the CIP plan.

The Board also discussed project updates for Cummings Beach. The Department of Corrections brought prisoners down for beach clean-up which will continue over the next week.

Water/Sewer Superintendent – Jeff Chartier

Superintendent Chartier contacted three more companies to obtain quotes for the horizontal drilling project in town. Northeast Drilling, Bay State Drilling and ETTI were contacted for additional quotes that were discussed with the Board.

Water turn-on's and hydrant check updates were provided.

Discharge violations were reported to the Board. The State is aware of the issue and currently working with the Water Department to correct.

Selectmen Items

Selectman Shackett inquired on the grate for Cummings Beach project. The item was ordered and is expected in soon. The Board asked that this be completed as soon as possible.

Town Administrators Report

Town Administrator Capone sent five letters out requesting bids for the Library Expansion Project. The process for the project was reviewed. The Town will send the project out to bid, review submissions and the award the bid. The Board discussed the bid process and their expectations.

The Town Administrator inquired on whether the Board would like to pursue advertising vacant lot sales. Selectmen agreed to pursue this, and the advertising process will take place with those properties.

Selectman Shackett motioned to authorize the town to enter into the Local Government Center Health Pool Trust and authorize the Town Administrator to sign the agreement. Motioned seconded by Selectman Milbrand and upon vote of the Board all five members voted in favor of the motion 5-0.

Town Administrator provided the Board with the adjusted budget numbers.

Town Administrator Capone discussed the Idling Policy as presented at the last meeting. Selectman Shackett motioned to authorize to Idling Policy seconded by Selectman Dion. Upon vote of the Board, all five members approved the motion 5-0.

Selectman Denning motioned to enter non-public session under 91-A: 3 II (a) & (e). The motion was seconded by Selectman Milbrand and approved by a roll call vote of 5-0.

Respectfully submitted,

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman